

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

## EXECUTIVE BOARD MEETING

June 4th, 2015

1:00PM

United Regional, Hardeman Room



### 1. Signed In

Kim Stringfellow, United Regional  
Melissa Whitelaw, NTRAC  
Roger Ritchie, Air Medical  
Ernie Statuto, Crowell VFD  
Kenny Hoffman, AMR  
Joy Henry, Faith Community Hospital  
Jacky Betts, United Regional  
Todd Mudd, WFFD  
Jerry Bradshaw, DSHS  
Bill Sokora, Archer City Ambulance  
Elizabeth Johnson, United Regional

### 2. Review of April Minutes

Jacky Betts made a motion to accept the minutes with a second from Kim Stringfellow. Motion approved without opposition.

### 3. Financial Report

Melissa Whitelaw presented the financial report. The money market account had a balance of \$133,064.47 and the checking account had \$9,624.05.

Expenses approved include the following:

|               |                              |          |
|---------------|------------------------------|----------|
| Ernie Statuto | RN education reimbursement   | \$750.00 |
| Air Evac      | Infant Airway Trainer        | \$634.99 |
| Bill Sokora   | TETAF travel reimbursement   | \$365.43 |
| Ernie Statuto | State data entry travel reim | \$529.24 |

Office supplies and Executive Director's salary approved at committee level.

Kim Stringfellow made a motion to accept financial report with a second from Jacky Betts. Motion approved without opposition.

### 4. Executive Reports

a. **MEO:** Not present. Nothing to report.

b. **Chair:** Kenny Hoffman had nothing to report.

- c. **DSHS:** Jerry Bradshaw was told by the state that he should receive NTRAC's 2016 LPG grant on 6-7-2015. There is an Administrator of Record course going on in San Angelo. The next course will be in Amarillo. Also, there will be a coordinator update course in Austin, June 15<sup>th</sup> through the 19<sup>th</sup>.
- d. **Executive Director:** Melissa Whitelaw reported that NTRAC's entire 2015 LPG was denied. She also reported that due to the weather inventory inspections have been postponed until June 7<sup>th</sup> through the 19<sup>th</sup>. Still working on getting SNAP training scheduled.

## 5. Committee Reports:

- a. **Trauma Coordinators:** Joy Henry spoke about data entry meeting in Austin. She scheduled trauma registry representatives to speak at the PHEMS and trauma coordinators meetings today.
- b. **PHEMS:** See general membership minutes.
- c. **PIE:** Jacky Betts reported on 2 day ATLS class held at United Regional. Also, spoke about the success of a cadaver lab, also at United Regional.
- d. **CQI:** Nothing to report.
- e. **Pediatrics:** Not present. Nothing to report.
- f. **Air Medical:** Roger Ritchie would like to schedule a PALS class at the training center. Contact him if interested.
- g. **Acute Care:** Elizabeth Johnson reported door to needle statistics for stroke patients is at 58%.
- h. **EMTF:** Not present.

## 6. Old Business

## 7. New Business:

- a. **2015-2016 NTRAC Budget:** See NTRAC website for proposed budget.

## 8. Action items: None

**9. Announcements:**

|                         |                             |
|-------------------------|-----------------------------|
| Next PIE/Finance        | August 6th, 2015 at noon    |
| Next Executive Board    | August 6th, 2015 at 1:00 PM |
| Next General Membership | August 6th, 2015 at 5:45 PM |

10. **Adjourn @ 2:03 PM.** Jacky Betts made a motion to adjourn with a second from Kim Stringfellow. Motion approved without opposition.