

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

GENERAL MEMBERSHIP MINUTES
February 7, 2013
Start of meeting: 6pm



Presentation by Keith Anderle, RN with the Cardiac Catheter Lab at United Regional: Basic EKG Knowledge and Interpretation

1. Signed in

Kim Stringfellow called meeting to order at 6:00 PM and reminded all attendees to sign the NTRAC sign in sheet.

2. Review of December minutes

December minutes were reviewed. Jacky Betts made a motion to accept the minutes with a second from Wes Edwards. Approved without opposition.

3. Financial Report

Donna Ross presented the financial report: Money market account has a balance of \$181,691.55 and the checking account a balance of \$13,786.26. Expenses approved included:

NTS Communication	\$169.18
Whatley Fleming	\$725.00
Roger Ritchie	\$562.50
Hamilton Hospital	\$355.00
Windthorst	\$750.00

Executive Director's salary and office supplies approved at the committee level.

Jacky Betts made a motion to accept the financial report with a second from Wes Edwards. Approved without opposition.

4. Executive Reports

a. **MEO:** Not present

b. **Chair:** Kim Stringfellow informed membership that HPP added an EMS/RAC representative slot to their board. Kenny Hoffman has accepted the position. Kim also shared that NTRAC received a thank you note from Michelle Alexander for the \$1,000 donation to the Al Garcia Memorial Fund.

c. **DSHS:** Not present

d. **Executive Director:** Melissa Whitelaw discussed adding PayPal to the NTRAC website. Melissa also shared the new office hours and contact information for NTRAC office.

5. **Committee Reports**

a. **Trauma Coordinators**

The trauma coordinators met with a TETAF representative who showed them how to fill out forms for the trauma application process.

b. **PHEMS**

Kenny Hoffman talked about an upcoming paramedic refresher course at Vernon College. Classes are Feb 19, 21, and 22. Fee will be \$270.00. If you have any questions e-mail Robyn Wike at rwike@vernoncollege.edu . Ryan Matthews presented new pre-hospital triage cards.

c. **PIE**

Laura Pressler reminded everyone of the upcoming trauma conference on March 2nd. She also asked for possible vendor suggestions and nominations for the awards.

d. **CQI**

Kim Stringfellow discussed future data collection forms for EZIO and intubation. CQI will be meeting on April 4th at 11 AM. The committee still needs a Level IV Hospital Representative. Please contact Kenny Hoffman or Cindy Hoff if you are interested.

e. **Pediatrics**

Donna Ross reported cases of flu B, RSV and pneumonia. Donna also spoke about an upcoming presentation from Cook's on child trafficking. The presentation will take place April 5th at noon in the Wichita room of United Regional.

f. **Air Medical**

Roger Ritchie reported on PALS and ATLS classes in Jacksboro and Bridgeport. There will also be basic CPR classes offered in Bridgeport. Contact Roger for more information.

g. **Acute Care**

Acute care did not have a meeting.

6. Old Business

a. Needs Assessments

Kim Stringfellow discussed the ten needs assessment forms we received. There were requests for PEPP and AMLS courses. These are not yet offered locally so we will be working on bringing those classes to this area. We also received requests for equipment which will tie in to our local project grants.

7. New Business

a. OOHDR

Kim Stringfellow presented United Regional's project to help identify DNR patients that have been released for home care. Patients will have a choice of a medallion or bracelet.

b. Local Project Grant

Based on the information gathered from the needs assessment forms the board discussed possible ideas for the local project grant. These ideas included video intubation scopes and bullet proof vests for EMS personnel on scene.

8. Action items: None

9. Announcements

Next PIE/Finance	April 4 th , 2013 at noon
Next Executive Board	April 4 th , 2013 at 1:00 PM
Next General Membership	April 4 th , 2013 at 5:45 PM

10. Adjourn @ 7:01PM.

Jacky Betts made a motion to adjourn with a second from Wes Edwards. Approved without opposition.