

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

EXECUTIVE BOARD MEETING AGENDA
February 2, 2012
Start of meeting: 1PM



1. **Signed in**

Jacky Betts, United Regional
Roger Ritchie, AirEvac
Donna Ross, United Regional
Kim Stringfellow, United Regional
Al Garcia, Executive Director
Laura Pressler, United Regional
Don Groves, WF Fire Depart
Roy Koetter, Windthorst Vol. Fire Rescue
Foster Simmons, P. K. West Lake Volunteer EMS
Cindy Hoff, United Regional
Larry Borden, AMR
Kris Henning, WFPD
Jerry Bradshaw, DSHS
Joy Henry, Jackson

2. **Review of April minutes**

Foster Simmons made a motion to accept the minutes with a second from Donna Ross. Approved without opposition.

3. **Financial report**

Donna Ross presented the financial report: Money market account has a balance of \$180,619.21 and the checking account a balance of \$1744.31.

and office supplies approved at the committee level including the executive director's salary.

Finance Report closure:

Roy Koetter made a motion to accept the financial report with a second from Foster Simmons. Approved without opposition.

4. **OLD BUSINESS**

a. **None**

5. **NEW BUSINESS**

a. **Jacky Betts discussed uncompensated trauma care applications are due February 14, 2012. He also discussed a**

bill that was passed to award grant monies to be those pursuing nursing or medical careers.

6. ACTION ITEMS

- a. Donna Ross discussed the difficulty of monthly payments and made a motion for the Executive Director to be paid at each executive board meeting for the previous two months. Jacky Betts second the motion. Passed without opposition.**
- b. Kim Stringfellow made a motion for checks to only be cut at the Executive Board meetings and other emergency checks only to be cut with approval from the Executive Board. Foster Simmons seconds the motion. Approved without opposition.**
- c. Last NTRAC meeting the general membership was instructed to review the 2012 Trauma Plan on the website and contact Al Garcia for changes needed. Al states he has received no responses. Kim Stringfellow made a motion to table the approval of the Trauma Plan until there is validation of the contact information. Motion seconded by Laura Pressler. No opposition. Al states he will review and will vote in April.**

7. REPORTS

- a. Chair: None**

- b. DSHS: Jerry Bradshaw states that April 19 the Emergency Management Task Force will hold an exercise in this area. More information to come in the bioterrorism meeting this afternoon. EMS Managers will start hosting town hall meetings to discuss EMS issues across Texas. The first will be held May 2, 2012 at 1pm, Tarrant County College. Jerry also talked about the state now has an online EMS FRO renewal process. He also encouraged the registration of volunteer EMS First Responders. He states there are only 7 registered first responders in our region.**

- c. Executive Director: Al Garcia states he went to the Executive Director meeting in San Antonio in December. We went over roles and responsibilities of RACs. He also stated he moved all NTRAC equipment to his office or to Trans Star. Mail and all faxes will be delivered to the office at Al's home instead of PO**

Box. He also encourages everyone to update their status on the website.

8. COMMITTEE REPORTS

a. Education:

CISM training class will be held February 16, 2012 at the Vernon College Skills Training Center. Call Laura Pressler at 764-3088 to register. Free admission

NTRAC 2012 Trauma Conference to be held April 28, 2012 at Vernon College Century City Campus. Call Laura for further details.

b. Pediatrics: Donna Ross ordered Broslow tapes and will dispense at the next meeting. Algorithm cards to be given out at tonight's meeting.

c. Air Medical: Roger Ritchie has been meeting with EMS and first responders for early activation and notification. Air Evac would like hospitals to call for non-emergent calls and they will charge a ground rate. Call Roger for more information. Also, they are starting the new calendar year regarding education classes. Call Amber to schedule.

d. Trauma Coordinators: Joy Henry discussed the roles and responsibilities of the trauma coordinators with Jacky Betts and Kim Stringfellow.

e. Pre-Hospital: Al Garcia states there are 50 refrigerators coming in Feb. 13. Will need to go to Al's to pick up.

f. Acute Care: Cindy Hoff requests more participation at stroke committee meetings.

9. ANNOUNCEMENTS

Next PIE/Finance

April 5, 2012, noon

Next Executive Board, April 5, 2012, 1:00 P.M.
Next General Membership, April 5, 2012, 6:00 P.M.

10. ADJOURN @ 2:30pm.

Kim Stringfellow made a motion to adjourn with a second from Laura Pressler. Approved without opposition.
