

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (TSA-C)



**Executive Board Minutes**  
**June 1st, 2023**  
**Start of meeting: 1:00 PM**  
**United Regional, Wichita Room 2<sup>nd</sup>**  
**floor**

## 1. Attendance

Kenny Hoffman  
Roger Ritchie  
Mark Hale  
Laura Pressler  
Josh Miller  
Brady Whitaker  
Shane Comer  
Connie Provost  
Keith Tressler  
Melissa Whitelaw

## 2. Review of April minutes

Laura Pressler made a motion to accept the minutes with a second from Josh Miller. Motion approved without opposition.

## 3. Financial Report

Melissa Whitelaw presented the financial report. The money market RAC Systems Development account has a balance of \$53,582.74 and the checking account has a balance of \$18,365.73. EMS RAC funds began at \$40,925. \$8,467.68 left to spend. EMS County funds began at \$131,463. RAC Systems Development began with \$73,276. \$9,253.12 expended on admin and \$10,630 expended on program costs leaving a balance of \$53,392.88. The SB8 money market account has a balance of \$306,623.73 and the checking account has a balance of \$53,540.19. Josh Miller made a motion to approve the financial report with a second from Mark Hale. Motion approved without opposition.

Expenses for consideration include:

Faith CH	Crash carts	\$1,839.40
3 Rivers Amb.	Simulaid stat-statman	\$7,518.74
AMR	3 Laerdal suction pumps	\$2,417.97
Friberg Cooper VFD	7 equipment lockers	\$3,325.00
Vernon College	3 water rescue manikins	\$1,995.00
Windthorst VFD	Training TV	\$647.99

3 Rivers Amb.	Fridge & fluid warmers	\$769.99
AMR	Smartboard training TV	\$4,689.63
Electra MH	Zoll	\$3,000.00

Office supplies and the Executive Director's salary approved at committee level.

Josh Miller made a motion to approve expenses with a second from Laura Pressler. Motion approved without opposition.

#### 4. Executive Reports

a. **Chair:** Kenny Hoffman stated that AMR has moved to its new location at 4377 Seymour Hwy, Wichita Falls, TX 76309. The new location has a new training room for the region.

b. **Executive Director:** Melissa Whitelaw reported that medical directors and program managers will be required to participate in the RAC with the next contract. Hospital participation letters will be dependent on physician involvement with the RAC and with local and statewide projects.

#### 5. New Business

a. **Bylaws open for review** – Melissa Whitelaw suggested moving to a quarterly meeting process to be held directly after GETAC meetings. The attendance rate would be amended to 3 of the 4 meetings or 75%. The committees would need to present Melissa with a report on local and statewide project updates the week prior to GETAC so she has that information readily available.

b. **Nominations for group reps and board positions** – Each committee needs to present Melissa with nominees to present for board approval at the August meeting.

#### 6. Announcements:

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX EMS, Trauma Coordinators/Acute Care/Neonatal/Maternal and General Membership meetings will be on August 3rd, 2023. Time and location TBD.

#### 7. Adjourn @ 2:20 PM.

Josh Miller made a motion to adjourn with a second from Mark Hale. Motion approved without opposition.