

NORTH TEXAS REGIONAL ADVISORY COUNCIL (TSA-C)



Executive Board Minutes
April 6th, 2023
Start of meeting: 1:00 PM
United Regional, Hardeman
Room(basement)

1. Attendance

Melissa Whitelaw, NTRAC Executive Director
Kenny Hoffman, AMR
Enoc Espinoza, GRMC
Shane Comer, HPP
Mark Hale, Windthorst VFD
Bobby Hadderton, Graham Young EMS
Stephanie Humberd, Vernon EMS Education Director
Connie Provost, AMR
Cadi Sharp, United Regional
Roger Ritchie, Air Evac

2. Review of December minutes

Enoc Espinoza made a motion to accept the minutes with a second from Bobby Hadderton. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. The money market account has a balance of \$255,330.59 and the checking account has a balance of \$21,289.31. EMS RAC funds began with \$40,925. EMS County funds began with \$131,463. RAC Systems Development began with \$73,276. SB 8 funds were deposited in the amount of \$276,842.98 Bobby Hadderton made a motion to approve the financial report with a second from Mark Hale. Motion approved without opposition.

Expenses for consideration include:

Michael Ruth (AMR)	Paramedic Reimb.	\$750.00
Zach Hollingsworth (Burk FD)	Paramedic Reimb.	\$750.00
Electra Memorial Hospital	Education	\$2,130.00
Laura Pressler	Snacks and Cooler	\$284.84 (GF)
Garrett Hoff (AMR)	AEMT Reimb.	\$500.00
Faith Community Hospital	6 ER Crash Carts	\$750 of \$15,536
Windthorst VFD	Training TV	\$750 of \$1,397.99
AMR	5 Suction Pumps	\$750 of \$5,280

Office supplies and Executive Director's salary approved at committee level.

Stephanie Humberd made a motion to approve expenses with a second from Enoc Espinoza. Motion approved without opposition.

4. Executive Reports

a. Chair: Nothing to report.

b. Executive Director: Melissa Whitelaw has submitted January, February, and March reports to DSHS.

5. Old Business

a. SB 8 – Shane Comer announced we are at the half way point on scholarship funds. Our region has taken advantage of the low hanging fruit at this point (existing EMS improving education) and will be moving on to new recruits.

6. Announcements:

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX EMS, Trauma Coordinators/Acute Care/Neonatal/Maternal and General Membership meetings will be on June 1st, 2023. Time and location TBD.

7. Adjourn @ 1:48 PM.

Stephanie Humberd made a motion to adjourn with a second from Roger Ritchie. Motion approved without opposition.