



EMS Education Funding Process & Application Packet

The 87th Texas Legislature, through Senate Bill 8, provided DSHS with \$21.7M funding for the recruitment of EMS personnel. DSHS has in turn provided NTRAC with approximately \$0.5 M to assist with the education and recruitment of EMS personnel through training and outreach. In accordance with Senate Bill 8, 65% of the funding is reserved for rural counties, defined as counties with a population under 50,000.

Applications will be processed on a first come, first served basis. Individuals desiring a scholarship for EMS Education must be sponsored by an EMS Transport Provider operating within the NTRAC region. All recipients of EMS Workforce dollars will be required to work at least 96 hours per month on an ambulance for either 1 year (EMT Certification) or 2 years (AEMT or Paramedic Certification). Recipients that do not successfully complete their education or fulfill their post-certification work requirements will be required to repay their scholarship funds.

If you are an EMS Transport Provider, please complete this packet for potential recipients you want to sponsor and email it to SB8@NTRAC.org.

If you would like more information on how to become sponsored by an EMS transport provider or to locate an agency that could sponsor you, please email SB8@NTRAC with your questions and contact information.

NTRAC will make scholarship payments to the EMS Sponsoring Agency prior to the student starting the course. The scholarship is to cover education, books, necessary materials, and the student's cost for one National Registry examination process at the following maximum amounts. Amount paid will be the lesser of actual costs or these amounts per course:

\$2,000 - Emergency Medical Technician (includes \$104 fee for NR exam)

\$3,200 - Advanced Emergency Medical Technician (includes \$144 fee for NR exam)

\$8,000 – Paramedic (includes \$160 fee for NR exam)

Completed Packet Checklist

Required documentation:

- Scholarship Application
- EMS Sponsoring Agency Information
- Education Entity Information
- Proof of Enrollment
- Enrollment course fee schedule and book ISBN number and cost
- EMS Sponsoring Agency/Scholarship Applicant Agreement

EMS Education Funding Process

STEP 1 – Interested applicants have reached out to potential EMS Sponsor Agency via information provided by NTRAC, DSHS, or an EMS agency. The EMS Agency has agreed to be the Sponsor for the Scholarship Applicant (e.g., pre-employment verification, drug screening, scholarship packet, hiring, post exam follow up). Scholarship applicants register for a DSHS approved EMS provider course and provides proof of acceptance, cost of tuition and educational materials/books to EMS Sponsor Agency. Scholarship Applicant signs commitment to volunteering/working a minimum of 96 hours per month for EMS Sponsoring Agency to remain eligible for scholarship.

STEP 2 – EMS Sponsor Agency provides completed application packet to NTRAC showing proof of enrollment and educational costs due to the education entity for training class and educational material (not to include student uniform, lab coat, required equipment, etc.). Course must begin after September 1, 2022, to be eligible.

STEP 3 – NTRAC approves application packet and issues scholarship check to the EMS Sponsoring Agency to pay for the tuition and educational materials on behalf of the Scholarship Applicant. The EMS Sponsoring Agency sends proof of payment back to NTRAC.

NOTE: Scholarship Applicant becomes a student, attends, and passes class.

STEP 4 – Scholarship Applicant takes National Registry exam within 90 days of class completion and passes exam Student as well as completes TX DSHS requirements for certification (fees not reimbursable by this program).

If Scholarship Applicant passes National Registry exam on first attempt, NTRAC will validate and provide an incentive.

If Scholarship Applicant does not pass National Registry exam on first attempt, student will need to reschedule test and pay for any additional attempts made.

STEP 5 – Student becomes Volunteer/Employee for EMS Sponsoring Agency and begins volunteering/working a minimum of 96 hours per month for the duration of the commitment.

A signed agreement to provide EMS in an ambulance for one (1) year for EMT and two (2) years for AEMT and Paramedic within 90 days of the last official day of class will be submitted with initial application packet.

At the end of the commitment period, EMS Sponsoring Agency will sign an affidavit of completion and submit a copy to NTRAC.

Failure to complete all steps with suitable documentation will result in the EMS Sponsoring Agency refunding the scholarship funds to NTRAC.

Application Requirements

A complete EMS Application Packet submitted to NTRAC by EMS Sponsoring Agency to include:

- EMS Sponsoring Agency Information
- Education Entity Information
- Signed Scholarship Applicant Agreement

EMS Sponsor Agency Information

- *Name of EMS Sponsoring Agency*
- *Type of Entity: Non-Profit or For-Profit*
- *Address (including County)*
- *Name of Applicant being sponsored*
- *Type of course*
- *Start and end dates to complete the course prior to submitting the application.*
 - *EMT max of 120 days to complete*
 - *AEMT max of 240 days to complete*
 - *Paramedic max of 365 days to complete*
- *The NREMT exam must be completed by the student within 90 days of course completion*
- *Commitment must start within 90 days of completion of the course.*
- *If approved, NTRAC will provide the cost for education, books, necessary materials, and cost for first attempt at the NREMT test.*
- *Agency completing application must have:*
 - *A valid Taxpayer Identification Number (SSN, ITIN, EIN)*
 - *Be in good standing with the state*
 - *If applicable, franchise tax account status must be active*
- *If the above information or forms are not submitted and completed, your application request may be withheld, which could delay the course start date.*
- *These funds are not to be used outside of annual budgetary process by the EMS Sponsoring Agency*

Education Entity Information

- *EMS course is approved by DSHS before providing any funding to the EMS education program or licensed EMS provider*
- *Must include education entity in good standing with DSHS*
- *Course coordinator's contact information*
- *Proof of enrollment, if completed*
- *Documented program fees for tuition and books*

Scholarship Application

1. Name of Scholarship Applicant:	
2. Mailing Address:	
3. City, State, Zip:	
4. County	
5. Phone:	
6. Email:	

EMS Sponsoring Agency Information

1. EMS Sponsor Agency:	
2. EMS Sponsor Agency Administrator:	
3. Office Phone Number:	
4. Cellular Phone Number:	
5. Physical address (street, city,	
6. Mailing address, if different from physical (PO box, city,	
7. EMS provider license number:	
8. Agency type: Non-Profit or For-Profit	
9. County or counties you serve:	
10. RAC or TSA: (ie: NTRAC)	
11. Name of Medical Director:	
12. Medical Director phone (office or cell):	
13. Medical Director email address:	

I, _____, a dually authorized agent of the EMS Sponsoring Agency attest that _____ (scholarship applicant) is being sponsored. Further, I hereby attest that funding associated with this program will not supplant previously budgeted, authorized, or intended funds for EMS Education and will comply with all Texas Grant Management Standards (TxGMS).

EMS Sponsor Agency Representative Signature

EMS Sponsor Agency Representative

Printed Date _____

Education Entity Information

1. Name of Education Entity:	
2. Name of course coordinator:	
3. Physical address (street, city, zip):	
4. Mailing address, if different from physical (PO box, city, zip):	
5. Phone (Office):	
6. Phone (Fax):	
7. DSHS EMS ID#:	
8. Email address:	
9. County of Course:	
10. Type of Course*:	
11. Course Number:	
12. Course start and end date**:	
13. Copy of program fees*** and book cost	

*Choose one: Initial EMT, Initial AEMT, Initial Paramedic, EMT to AEMT, EMT to Paramedic

** EMT max of 120 days, AEMT max of 240 days, Paramedic max of 365 days to complete from start

*** Enrollment course fee schedule and book ISBN number and cost

Scholarship Applicant Agreement

1. Name of Scholarship Applicant:	
2. Mailing Address:	
3. City, State, Zip:	
4. County:	
5. Phone:	
6. Email:	
7. EMS Sponsoring Agency:	
8. Commitment Type: Volunteer / Employment	
9. Commitment Range: (e.g., May 22, 2023 to May 22, 2024/2025)	

In return for receiving the EMS scholarship under the 87th Texas Legislature, Senate Bill 8, I, _____ (scholarship applicant), will successfully complete the class, the NREMT certification examination, and TX DSHS Certification. I understand that failure to complete the required year(s) of service may cause the Texas Department of State Health Services (DSHS) to take administrative action against me, including but not limited to tuition repayment.

I understand that I am required to fulfill the following (may be required to refund the money).and to provide volunteer or employment service as an EMS provider in a DSHS licensed ambulance at one of the following: (select one)

EMT – One year

AEMT – Two years

Paramedic – Two years

Signature of Scholarship Applicant

Printed Name

EMS Sponsor Agency Representative Signature

EMS Sponsor Agency Representative Printed

Date _____

Senate Bill 8
EMS Recruitment and Retention
Affidavit of Completion

I, _____, a dually authorized agency representative of the EMS Sponsoring Agency, attest that _____ (print name) has completed their volunteer/employment commitment as outlined in their application packet as of _____ day of _____ month, _____ year.

EMS Sponsor Agency Representative Signature

EMS Sponsor Agency Representative Printed

Date _____