

NORTH TEXAS REGIONAL ADVISORY COUNCIL (TSA-C)



Executive Board Minutes
October 6th, 2022
Start of meeting: 1:00 PM
United Regional, Hardeman
Room(basement)

1. Attendance

Shane Comer	Laura Pressler
Brian Tressler	Kenny Hoffman
Enoc Espinoza	Bobby Hadderton
Connie Provost	Jacky Betts
Nick Long	Josh Miller
Marl Hale	Melissa Whitelaw
Ryan Matthews	

2. Review of August minutes

Nick Long made a motion to accept the minutes with a second from Laura Pressler. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. The money market account has a balance of \$366,370.18 and the checking account has a balance of \$11,367.45. EMS RAC funds began with \$40,925. EMS County funds began with \$131,463. RAC Systems Development began with \$73,276. Mark Hale made a motion to approve the financial report with a second from Ryan Matthews. Motion approved without opposition.

Expenses for consideration include:

Kelly Jennings (FCH)	RN education reimb.	\$750.00
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Office supplies and Executive Director's salary approved at committee level.

Enoc Espinoza made a motion to approve expenses with a second from Laura Pressler. Motion approved without opposition.

4. Executive Reports

a. **Chair:** Kenny Hoffman gave review of recent ETLs class. We had many more people register than showed up for the class. Please

make sure to attend events you have registered for. November 16th and 17th will be Death Notification and Grief Support at Vernon College in room 606. MOAB training will be November 15-17. Please contact Laura Pressler to register for the class. Kenny Hoffman taught the first EVE class and he will host a second class after the new year.

- b. **Executive Director:** Melissa Whitelaw has submitted August and September reports to DSHS. She is on track to submit EOY reports on October 15th.

5. New Business

- a. **Compliance Report** – See ntrac.org for complete report.
[Ntrac.org>documents>quick docs> 2022/2023 Compliance Report](http://Ntrac.org/documents/quick_docs/2022/2023%20Compliance%20Report).

6. Old Business

- a. **SB 8** – Finance committee will meet in October to discuss the hiring of a recruiter/administrator and the handling of student applications.

7. Announcements:

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX EMS, Trauma Coordinators/Acute Care/Neonatal/Maternal and General Membership meetings will be on December 1st, 2022. Time and location TBD.

8. Adjourn @ 2:18 PM.

Josh Miller made a motion to adjourn with a second from Nick Long. Motion approved without opposition.