

NORTH TEXAS REGIONAL ADVISORY COUNCIL (TSA-C)



GENERAL MEMBERSHIP MINUTES

December 2nd, 2021

Start of meeting: 5:30pm

United Regional, Wichita Room (2nd Floor)

1. Call to order:

Kenny Hoffman called meeting to order at 5:30 pm and reminded all attendees to sign the NTRAC sign in sheet.

2. Review of October minutes

Josh Miller made a motion to accept the minutes with a second Mike Hall. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. The money market account has a balance of \$353,226.23 and the checking account has a balance of \$7,434.01. EMS RAC funds began with \$41,267. \$5,267 has been on payroll leaving a balance of \$36,000. EMS County funds began with \$126,385.00 and all funds are remaining. RAC Systems Development began with \$75,429.90; \$3652.99 has been spent on administrative costs and 5302.28 has been spent on program costs leaving a balance of \$66,474.63. Mike Hall made a motion to approve the financial report with a second from Josh Miller. Motion approved without opposition.

Expenses for consideration include:

GRMC	1TNCC	\$275
Clay County MHEMS	Heart defib simulator	\$650.97

Office supplies and Executive Director's salary approved at committee level.

Ryan Matthews made a motion to approve expenses with a second from Josh Miller. Motion approved without opposition.

4. Executive Reports

a. **Chair:** Kenny Hoffman had nothing to report.

b. **Executive Director:** Melissa Whitelaw will be in San Antonio December 15-17 to attend the TETAF general assembly meeting

and the annual RAC summit. She has completed the RAC's single audit requirement and is on track for the December and January DSHS contract deliverables. We will be deleting Kim Stringfellow and Roger Ritchie from the signature card at First National Bank and adding Kenny Hoffman and Enoc Espinoza. Jacky Betts, Melissa Whitelaw and Laura Pressler also need to update their personal information on the signature card. Jason Baber has moved to another position within the WFFD and is being replaced with Keith Tressler. The executive board approved replacing Jason Baber with Keith Tressler for the paid first responder board position.

5. Committee Reports

- a. **Trauma Coordinators:** see Trauma Coordinator/Acute Care/Perinatal/Maternal meeting minutes on ntrac.org.
- b. **PHEMS:** - MW Stripling reported that SB 8 was discussed. Contracted by DSHS, distributed by TEMSA. 24.7 million will be available and spent by October 1st, 2023. Focus will be on recruitment and retention of rural EMS. Mutual Aid agreement have been handed out and sent via e-mail to each entity.
- c. **PIE:** Laura Pressler shared that UR will be hosting a full ATLS course on April 6-7, 2022. We will be using cadavers for the surgical procedure stations and space is limited so please complete and send back your registration forms as soon as possible. **This course fills rapidly.** Be looking for an email with the complete details and registration forms.
- d. **CQI:** Melissa Whitelaw gave a SNAP dasa Summary: **EZ IO** – 14 new surveys submitted since last meeting. 13 were medical, 1 was trauma. 12 performed by paramedics and 2 by an EMT-1s. 6 were in the tibia and 8 were in the humerus. All were successful on 1st attempt. Device performed as expected in all instances. **Tourniquets** – No new submissions. **King Vision** – 3 new surveys since last meeting. All were medical with 2 due to difficult airway and 1 for COVID. All successful in one attempt. **Cardiac Arrest** – 4 new submissions. Code was not witnessed in all 4 cases. 1 was medical, 1 was trauma and 2 were unknown. Signs and symptoms were incompatible with life in all 4. CPR was initiated in 3 cases by a layperson. AED was used in 3 cases and shock was not advised. All 4 were called on scene.
- e. **Pediatrics:** Melissa Whitelaw will continue to monitor the release date of the 2021 version of Broselow tapes.

- f. **Neonatal:** see Trauma Coordinator/Acute Care/Perinatal/Maternal meeting minutes on ntrac.org.
- g. **Maternal:** see Trauma Coordinator/Acute Care/Perinatal/Maternal meeting minutes on ntrac.org.
- h. **Air Medical:** Nothing to report.
- i. **Acute Care:** see Trauma Coordinator/Acute Care/Perinatal/Maternal meeting minutes on ntrac.org.
- j. **EMTF:** Nothing to report.
- k. **HCC:** Mr. Alan Weaver conducted a seminar on the Dynamics of Human Trafficking.

6. Old Business:

- a. **Wristband Project:** Melissa Whitelaw needs an email from each hospital and EMS provider with an update on progress towards implementation of the wrist band project. NTRAC has until December 2022 to have the project fully implemented.

7. New Business

- a. **Develop PI Committee:** The trauma coordinator/acute care/neonatal/maternal work group will put forth names to Melissa Whitelaw from each hospital and each related discipline within said hospital to participate in the new PI committee. This committee will be responsible for developing data collection throughout the TSA C region for developing data driven regional projects and protocols.

8. Meeting Announcements:

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX and General Membership meetings will be on February 3rd, 2022 at United Regional. Trauma Coordinators/Acute Care/ Neonatal/Maternal meeting will be held at United Regional in the Wilbarger Room (second floor).

CQI	Feb 3 rd , 2022 at 12:30 PM
PIE	Feb 3 rd , 2022 at 12:30 PM
Executive Board	Feb 3 rd , 2022 at 1:00 PM
HCC	Feb 3 rd , 2022 at 2:30 PM
NORTEX	Feb 3 rd , 2022 at 4:00 PM

Trauma Co/AC/Neo/Maternal
General Membership

Feb 3rd, 2022 at 4:30 PM
Feb 3rd. 2022at 5:30 PM

9. Adjourn @ 6:08 PM.

Ernie Statuto made a motion to adjourn with a second from Josh Miller.
Motion approved without opposition.