

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (TSA-C)



## GENERAL MEMBERSHIP MINUTES

October 7th, 2021

Start of meeting: 5:30pm

United Regional, Wichita Room (2<sup>nd</sup> Floor)

### 1. Inservice: Pamela Truhn, AutoPulse demonstration.

### 2. Call to order:

Melissa Whitelaw called meeting to order at 5:30 pm and reminded all attendees to sign the NTRAC sign in sheet.

### 3. Review of August minutes

Ernie Statuto made a motion to accept the minutes with a second from Josh Miller. Motion approved without opposition.

### 4. Financial Report

Melissa Whitelaw presented the financial report. The money market account has a balance of \$365,145.85 and the checking account has a balance of \$4,712.57. EMS RAC funds began with \$41,267. \$1,663.08 has been on payroll leaving a balance of \$39,603.62. EMS County funds began with \$126,385.00 and all funds are remaining. RAC Systems Development began with \$75,429.90 and \$596.94 has been spent on administrative costs leaving a balance of \$74,832.96. Kelley Hudson made a motion to approve the financial report with a second from Josh Miller. Motion approved without opposition.

Expenses approved at executive board meeting:

Mackenzie Bagwill (AMR)	Paramedic edu. reimb.	\$750.00
Laura Pressler	2 CISM meetings	\$346.91(GF)

Office supplies and Executive Director's salary approved at committee level.

Len Nauman made a motion to approve expenses with a second from Josh Miller. Motion approved without opposition.

### 5. Executive Reports

a. **Chair:** Nothing to report.

- b. **Executive Director:** Melissa Whitelaw is up to date on all state reporting requirements. She is currently working on the final reports to DSHS which are due October 15, 2021. This includes close out of the EMS/CO, EMS/RAC, LPG and a desktop audit review. She is also attending weekly teleconference meetings regarding the RAC rules, RAC criteria and RAC self-assessment tool. Monthly she is attending a small RAC mentor meeting in Waco, TX held by Christine Reeves of HOTTRAC and CTRAC.

## 6. Committee Reports

- a. **Trauma Coordinators:** See trauma coordinator minutes on [ntrac.org>documents>quick docs](http://ntrac.org/documents/quick_docs).
- b. **PHEMS:** The group discussed the need for a new mutual aid agreement. They also discussed rolling out the eBridge project and the need to implement the statewide wristband patient tracking project. Some organizations are still working with vendors to add a wristband number data entry line.
- c. **PIE:** Laura Pressler spoke about CISM event at Graham RMC. The rural hospitals are dealing with a lot of emotional trauma surrounding the COVID pandemic. She suggested that our rural hospitals might benefit from an informal CISM meeting. Please contact Laura Pressler to set up a time.
- d. **CQI:**
  - EZ IO** – 25 new surveys submitted since last meeting. 20 were medical, 3 were trauma, 2 were expired needles. 1 was performed by a physician, 22 by paramedics. 12 were in the tibia and 11 were in the humerus. 3 explanation were given for use on tibia versus humerus site; obesity, not enough room and combative patient. 20 were successful on 1<sup>st</sup> attempt while 1 took 2 attempts. Device performed as expected in all uses.
  - Tourniquets** – No new submissions.
  - King Vision** – 2 new surveys since last meeting. Both were medical and due to difficult airway. 1 took one attempt and the other 2 attempts. Both were channeled blades but a comment was left to indicate unchanneled blades would be preferred.
  - Cardiac Arrest** – 8 new submissions. Code was witnessed in 3 cases. 6 were medical, 1 was trauma and 1 was unknown. Signs and symptoms were incompatible with life in 3. CPR was initiated in all 8 cases: 2 EMS, 3 first responders and 3 laypersons. AED was used in 3 cases and shock was advised in 1. A CPR device

was used in 2 cases. 1 were transported due to potential for ROSC. 7 were called on scene.

e. **Pediatrics:** Melissa Whitelaw will continue to monitor the release date of the 2021 version of Broselow tapes.

f. **Neonatal:** See trauma coordinator minutes on [ntrac.org>documents>quick docs](http://ntrac.org/documents/quick_docs).

g. **Maternal:** See trauma coordinator minutes on [ntrac.org>documents>quick docs](http://ntrac.org/documents/quick_docs).

h. **Air Medical:** Nothing to report.

i. **Acute Care:** See trauma coordinator minutes on [ntrac.org>documents>quick docs](http://ntrac.org/documents/quick_docs).

j. **EMTF:** Nothing to report.

k. **HCC:** Please see HCC Minutes at [ntrac.org>documents>quick docs](http://ntrac.org/documents/quick_docs).

## 7. **New Business:**

a. **Executive Director Review:** Completed by Executive Board. Report will be added to website for review when Kenny Hoffman sends a completed report to Melissa Whitelaw.

b. **RAC Criteria Document:** Executive board went over pending RAC criteria document being proposed by DSHS. The document is posted on [ntrac.org>calendar>October>NTRAC meetings>executive board meeting](http://ntrac.org/calendar/October/NTRAC_meetings/executive_board_meeting) for your review.

## 8. **Action Items:**

a. **Vote on proposed bylaws changes:** No changes were submitted for a bylaw change. Membership voted to accept bylaws as they are written. Josh Miller made a motion to accept the current bylaws with a second from Len Nauman. Motion approved with no opposition.

b. **Vote on FY 21/22 budget proposals:** Budget proposal A was passed. Josh Miller made a motion to accept the presented budget

with a second from Laura Pressler. Motion approved with no opposition.

**9. Meeting Announcements:**

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX and General Membership meetings will be on December 2nd, 2021 at United Regional in the Wichita Rooms (second floor). Trauma Coordinators/Acute Care/ Neonatal/Maternal meeting will be held at United Regional in the Wilbarger Room (second floor).

CQI	Dec. 2 <sup>nd</sup> , 2021 at 12:30 PM
PIE	Dec. 2 <sup>nd</sup> , 2021 at 12:30 PM
Executive Board	Dec. 2 <sup>nd</sup> , 2021 at 1:00 PM
HCC	Dec. 2 <sup>nd</sup> , 2021 at 2:30 PM
NORTEX	Dec. 2 <sup>nd</sup> , 2021 at 4:00 PM
Trauma Co/AC/Neo/Maternal	Dec. 2 <sup>nd</sup> , 2021 at 4:30 PM
General Membership	Dec. 2 <sup>nd</sup> , 2021 at 5:30 PM

**10. Adjourn @ 6:13 PM.**

Josh Miller made a motion to adjourn with a second from Ernie Statuto. Motion approved without opposition.