

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (TSA-C)



## GENERAL MEMBERSHIP MINUTES

August 5th, 2021

Start of meeting: 5:30pm

United Regional, Wichita Room (2<sup>nd</sup> Floor)

- 1. Inservice:** Dr. Schultz: Identifying large vessel strokes.
- 2. Call to order:**  
Kim Stringfellow called meeting to order at 5:30 pm and reminded all attendees to sign the NTRAC sign in sheet.
- 3. Review of June minutes**  
Mike Hall made a motion to accept the minutes with a second from Len Nauman. Motion approved without opposition.
- 4. Financial Report**  
Melissa Whitelaw presented the financial report. The money market account has a balance of \$133,912.97 and the checking account has a balance of \$23,033.89. EMS RAC funds began with \$78,372. \$50,853.28 has been or will be expended on payroll, rent, monthly bills and yearly insurance payments. \$27,518.72 has been spent on EMS equipment and other program costs leaving a balance of \$0. EMS County funds began with \$231,398.00 and all funds have been distributed. RAC Systems Development began with \$79,463.00 and \$70,799.34 has been spent on program costs leaving a balance of \$8,663.66. The SB500 began with \$32,532.00. All funds have been expended. The LPG began with a balance of \$17,092 and all funds have been allocated for the new MMU trailer and additional wristbands. Mike Hall made a motion to approve the financial report with a second from Eric Josh Miller. Motion approved without opposition.

Expenses approved at executive board meeting:

Adonia Faulkner (GRMC)	RN education reimb.	\$750.00
Graham RMC	1 TNCC	\$275.00
Hardeman County MH	2 ENPC, 1 TNCC	\$825.00
Electra Memorial Hospital	8 PALS, 6 ENPC, 2 TNCC	\$2,440.00

Office supplies and Executive Director's salary approved at committee level.

Kelley Hudson made a motion to approve expenses with a second from Christina Rodgers. Motion approved without opposition.

## 5. Executive Reports

- a. **Chair:** Kim Stringfellow had nothing to report.
- b. **Executive Director:** Melissa Whitelaw is up to date on all state reporting requirements. She will have the compliance report emailed to the membership on September 2<sup>nd</sup>, 2021. Please contact Melissa after the report is issued regarding any questions or concerns. Executive board approved raising office rent to \$500.00 to acquire a meeting space from the HPP office that will be moving into the next-door office space.

## 6. Committee Reports

- a. **Trauma Coordinators:** Josh Miller reported that GRMC is having their trauma recertification on August 8<sup>th</sup>, 2021. GRMC just completed their acute care and stroke certification. URHCS just finished their stroke survey. Wilbarger GH has completed Decon training.
- b. **PHEMS:** Len Nauman reminded EMS providers that waivers will be expiring on September 1<sup>st</sup>, 2021. LPG spending has been approved towards the purchase of an MMU trailer and additional wristbands for the patient tracking program. The eBridge projects will roll out on August 24<sup>th</sup>. The meeting will be held at 11AM in the Trans Star offices. Len also reminded the membership that the trauma and EMS rules will be open for public comment. Kim Stringfellow clarified that EMS needs to notify the ED with incoming patient report to avoid confusion on where patients are to be taken.
- c. **PIE:** Laura Pressler is working on an education opportunity that will provide ACLS, PALS, BLS and NRP to NTRAC membership through a computer-based training and test system. Melissa Whitelaw will be sending out an email to collect the number of employees in each facility that are required to have ACLS, PALS, BLS and NRP for employment. These numbers will allow Laura to gather an accurate quote from the education provider. The representative will attend the October RAC meeting to discuss with more detail.
- d. **CQI:** Please see CQI minutes.
- e. **Pediatrics:** Melissa Whitelaw will continue to monitor the release date of the 2021 version of Broselow tapes.

- f. **Neonatal:** Amanda Day will be the RACs representative for TCMHB. Please expect an email from her soon.
- g. **Maternal:** Nothing to report.
- h. **Air Medical:** Roger Ritchie says air-evac is offering an aircraft safety class. Please let Roger know if you are interested. The EMS conference will be held in Austin this November.
- i. **Acute Care:** URHCS will be having their heart certification survey on December 9<sup>th</sup> and 10<sup>th</sup>.
- j. **EMTF:** Nothing to report.
- k. **HCC:** Please see HCC Minutes at [ntrac.org>documents>quick docs](http://ntrac.org/documents/quick_docs).

## 7. **New Business:**

- a. **Recommended bylaws changes:** Please submit any possible bylaws change recommendations to [melissa.whitelaw@ntrac.org](mailto:melissa.whitelaw@ntrac.org). These will be submitted at the October meeting.
- b. **Approved executive board positions and group entity representatives:** Eric Pankonien will replace Kenny Hoffman as the ambulance representative for paid responders. Josh Miller will replace Lee Williamson as nurse provider from a level 4 hospital. Neonatal from a level 4 hospital is now open. Maternal from the lead hospital is now open. Physician representative from a level 4 hospital is open. Ryan Matthews will replace Fernando Tezaguic as the HPP representative. Kenny Hoffman will ascend to the RAC chair position and Enoc Espinoza has accepted the vice chair position. Len Nauman made a motion to approve the new board and group entity positions with a second from Josh Miller. Motion approved without opposition. For a complete list of the executive board and officers please visit [ntrac.org>about](http://ntrac.org/about).

## 8. **Meeting Announcements:**

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX and General Membership meetings will be on October 7th, 2021 at United Regional in the Wichita Rooms (second floor). Trauma Coordinators/Acute Care/ Neonatal/Maternal meeting will be held at United Regional in the Wilbarger Room (second floor).

CQI	October 7th, 2021 at 12:00 PM
PIE	October 7th, 2021 at 12:00 PM
Executive Board	October 7th, 2021 at 12:00 PM
HCC	October 7th, 2021 at 2:30 PM
NORTEX	October 7th, 2021 at 4:00 PM
Trauma Co/AC/Neo/Maternal	October 7th, 2021 at 4:30 PM
General Membership	October 7th, 2021 at 5:30 PM

**9. Adjourn @ 6:11 PM.**

Josh Miller made a motion to adjourn with a second from Kelley Hudson. Motion approved without opposition.