

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (TSA-C)



## GENERAL MEMBERSHIP MINUTES

June 3rd, 2021

Start of meeting: 5:30pm

United Regional, Wichita Room (2<sup>nd</sup> Floor)

1. **Inservice:** Gavin Witherspoon, BS, LP, ACHE

2. **Call to order:**

Kim Stringfellow called meeting to order at 5:30 pm and reminded all attendees to sign the NTRAC sign in sheet.

3. **Review of April minutes**

Lee Williamson made a motion to accept the minutes with a second from Mike Hall. Motion approved without opposition.

4. **Financial Report**

Melissa Whitelaw presented the financial report. The money market account has a balance of \$171,739.94 and the checking account has a balance of \$32,249.41. EMS RAC funds began with \$78,372. \$50,029.27 has been or will be expended on payroll, rent, monthly bills and yearly insurance payments. \$28,342.73 has been spent on EMS equipment and other program costs leaving a balance of \$0. EMS County funds began with \$231,398.00 and all funds have been distributed. RAC Systems Development began with \$79,463.00 and \$69,603 has been spent on program costs leaving a balance of \$9,860. \$3,305 has been budgeted for PIE and the remainder of \$6,825 is to be spent on professional education. The SB500 began with \$32,532.00. \$4,000 was allocated for the statewide wristband patient tracking program. \$13,770 was spent on field cots for our region's trauma tent. \$9,703.80 has been expended on iPads and covers for the e-bridge project. There is a balance of \$5,061.20 which must be spent by June 6<sup>th</sup>, 2021. Mike Hall made a motion to approve the financial report with a second from Jacky Betts. Motion approved without opposition.

Expenses approved at executive board meeting:

Dale Alderete (FCH) paramedic reimb.	\$750.00
Shelby Moss (GRMC) paramedic reimb.	\$750.00
Christopher Howard (GRMC) paramedic reimb.	\$750.00
Brennan Leslie (Burk VFD) paramedic reimb.	\$750.00

Joseph Dubski (Burk VFD) EMT reimb.	\$500.00
Faith CH – 2 TNCC, 3 PALS, 8 NRP, 3 ENPC, 4 ACLS	\$1,865.00
SNAP – CQI Survey Tool	\$1,750.00

Office supplies and Executive Director's salary approved at committee level.

Kyle Ogden made a motion to approve expenses with a second from Mike Hall. Motion approved without opposition.

## 5. Executive Reports

- a. **Chair:** Kim Stringfellow stated that Harriet Lane books had been purchased and distributed in early April. A new version of Broselow tapes has come out but is not available for purchase. As soon as they are available NTRAC will buy new tapes for the region. Kim relayed that there have been some issues with EMS badges not working in the elevators at UR or EMS does not have the correct badge with them. The escorts required with these issues has become excessive so please contact Kim Stringfellow at [kstringfellow@unitedregional.org](mailto:kstringfellow@unitedregional.org) and she will help get issues sorted out.
- b. **Executive Director:** Melissa Whitelaw gave compliance report. She also spoke about the November RAC chairs meeting. NTRAC will be receiving \$32,532 of the 2 million earmarked for SB500 projects. She will know by the December meeting how much will be allocated to the wrist band project.

## 6. Committee Reports

- a. **Trauma Coordinators:** Lee Williamson will be leaving the RAC as chair of the trauma coordinators and as the trauma coordinator level 4 rep. Josh Miller from Seymour Hospital will be replacing her. All other representatives will remain the same. United Regional will be having their trauma survey by end of year. Please reach out to Laura Pressler at [lpressler@unitedregional.org](mailto:lpressler@unitedregional.org) for snake bite education opportunities.
- b. **PHEMS:** New officers were elected for the PHEMS executive board. MW Stripling will remain the chair. John Perez will be the new treasurer. The RAC representatives will remain the same with the exception that Eric Pankonien will be replacing Kenny Hoffman as the paid ambulance representative.
- c. **PIE:** Laura Pressler reminded the membership that the car seat technician class will be taking place next week. She did have to create a waiting list for the next class as the class next week was

opened to the entire state which left much fewer slots for RAC C. Laura will be traveling the region over the next couple of months presenting snake bite education. Please try to collect photos of any current snake bites to share with our region. Contact Laura at [lpresler@unitedregional.org](mailto:lpresler@unitedregional.org) if interested. Burkburnett FD and PD just completed an ALERT class. Finally, the RAC partnered with the WFFD and ENA to present 75 bikes and helmets to the WF Head Start program.

- d. **CQI:** Please see CQI minutes.
  - e. **Pediatrics:** Harriett Lane books were mailed to each hospital in good standing in April. Broselow tapes will be purchased when the newest version becomes available.
  - f. **Neonatal:** Nothing to report.
  - g. **Maternal:** Seymour Hospital submitted their designation packet to the state.
  - h. **Air Medical:** Nothing to report.
  - i. **Acute Care:** United Regional will have their stroke certification completed sometime between June and September. GRMC also has upcoming stroke certification.
  - j. **EMTF:** Nothing to report.
  - k. **HCC:** Jacky Betts said that the Ebridge project and the new field hospital were discussed. Please see the HCC minutes at [ntrac.org](http://ntrac.org) for complete details.
7. **Old Business:**
- a. **SB500** – The SB500 funds have been fully expended on field cots, mini iPads, iPad covers and wristbands.
  - b. **Wrist band project** – The next step of the wristband project will be adding a field to capture the wristband number for both EMS and hospitals.
8. **New Business**
- a. **LPG funds** – The EMS group would like to purchase a trailer for the newly acquired MMU with any funds left over to be exhausted on wristband for the region.

## 9. Meeting Announcements:

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX and General Membership meetings will be on August 5th, 2021 at United Regional in the Wichita Rooms (second floor). Trauma Coordinators/Acute Care/ Neonatal/Maternal meeting will be held at United Regional in the Wilbarger Room (second floor).

CQI	August 5th, 2021 at 12:30 PM
PIE	August 5th, 2021 at 12:30 PM
Executive Board	August 5th, 2021 at 1:00 PM
HCC	August 5th, 2021 at 2:30 PM
NORTEX	August 5th, 2021 at 4:00 PM
Trauma Co/AC/Neo/Maternal	August 5th, 2021 at 4:30 PM
General Membership	August 5th, 2021 at 5:30 PM

## 10. Adjourn @ 6:42 PM.

Ernie Statuto made a motion to adjourn with a second from Mike Hall. Motion approved without opposition.