

NORTH TEXAS REGIONAL ADVISORY COUNCIL (TSA-C)



Executive Board Minutes

June 3rd, 2021

Start of meeting: 1:00 PM

United Regional, Wichita Room (2nd Floor)

1. Sign in:

Eric Pankonien – AMR

Mark Hale – AMR

Lee Williamson – Electra Memorial Hospital

Christina Rodgers – Electra Memorial Hospital

Jacky Betts – URHCS

Laura Pressler – URHCS

Kim Stringfellow – URHCS

Kyle Ogden – Saint Jo VFD

Melissa Whitelaw - NTRAC

2. Review of April minutes

Laura Pressler made a motion to accept the minutes with a second from Mark Hale. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. The money market account has a balance of \$171,736.94 and the checking account has a balance of \$32,249.41. EMS RAC funds began with \$78,372. \$50,029.27 has been or will be expended on payroll, rent, monthly bills and yearly insurance payments. \$28,342.73 has been spent on EMS equipment and other program costs leaving a balance of \$0. EMS County funds began with \$231,398.00 and all funds have been distributed. RAC Systems Development began with \$79,463.00 and \$69,603 has been spent on program costs leaving a balance of \$9,860. \$3,305 has been budgeted for PIE and the remainder of \$6,825 is to be spent on professional education. The SB500 began with \$32,532.00. \$4,000 was allocated for the statewide wristband patient tracking program. \$13,770 was spent on field cots for our region's trauma tent. \$9,703.80 has been expended on iPads and covers for the e-bridge project. There is a balance of \$5,061.20 which must be spent by June 6th, 2021. Mark Hale made a motion to approve the financial report with a second from Eric Pankonien. Motion approved without opposition.

Expenses for consideration include:

Dale Alderete (FCH) paramedic reimb.	\$750.00
Shelby Moss (GRMC) paramedic reimb.	\$750.00
Christopher Howard (GRMC) paramedic reimb.	\$750.00
Brennan Leslie (Burk VFD) paramedic reimb.	\$750.00
Joseph Dubski (Burk VFD) EMT reimb.	\$500.00
Faith CH – 2 TNCC, 3 PALS, 8 NRP, 3 ENPC, 4 ACLS	\$1,865.00
SNAP – CQI Survey Tool	\$1,750.00

Office supplies and Executive Director's salary approved at committee level.

Lee Williamson made a motion to approve expenses with a second from Jacky Betts. Motion approved without opposition.

4. Executive Reports

- a. **Chair:** Kim Stringfellow stated that Harriet Lane books had been purchased and distributed in early April. A new version of Broselow tapes has come out but is not available for purchase. As soon as they are available NTRAC will buy new tapes for the region. Kim relayed that there have been some issues with EMS badges not working in the elevators at UR or EMS does not have the correct badge with them. The escorts required with these issues has become excessive so please contact Kim Stringfellow at kstringfellow@unitedregional.org and she will help get issues sorted out.
- b. **Executive Director:** Melissa Whitelaw is up to date on all state reporting requirements. NTRAC dues invoices and needs assessment forms have been mailed to each entity. These forms can also be found at ntrac.org under quick docs.

5. Old Business

- a. **SB500** – Melissa Whitelaw informed the board that there is still a balance of \$5,061.20 on the contract. The purchase of 10 more ipad minis was approved to expend the final funds.
- b. **Wristband project** – The wristband project is moving to the next phase. All entities need to begin work on adding a spot to their electronic patient records for the wristband ID number. The fully implemented wristband project is expected begin in December 2022.

c. E-bridge project – There was a meeting with providers at the end of May 2021. The issue of possible spotty internet was brought up but this should not be an issue as the ambulance gets closer to the receiving hospital. More education is needed before program can roll out.

6. Announcements:

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX and General Membership meetings will be on August 5th, 2021 at United Regional in the Wichita Rooms (second floor). Trauma Coordinators/Acute Care/ Neonatal/Maternal meeting will be held at United Regional in the Wilbarger Room (second floor).

CQI	August 5th, 2021 at 12:30 PM
PIE	August 5th, 2021 at 12:30 PM
Executive Board	August 5th, 2021 at 1:00 PM
HCC	August 5th, 2021 at 2:30 PM
NORTEX	August 5th, 2021 at 4:00 PM
Trauma Co/AC/Neo/Maternal	August 5th, 2021 at 4:30 PM
General Membership	August 5th, 2021 at 5:30 PM

7. Adjourn @ 1:55 PM.

Lee Williamson made a motion to adjourn with a second from Eric Pankonien. Motion approved without opposition.