

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (TSA-C)



## GENERAL MEMBERSHIP MINUTES

June 4th, 2020

Start of meeting: 2:00 PM

### 1. Call to order:

Kim Stringfellow called the meeting to order. Attendance will be taken using the teleconference login sheet. Minutes will be posted by June 11<sup>th</sup>, 2020.

### 2. Review of April minutes

Rusty Downs made a motion to accept the minutes with a second from Josh Miller. Motion approved without opposition.

### 3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$290,935.85 and the checking account has a balance of \$9,251.78. EMS RAC funds began with \$26,472. \$21,769.88 has been expended on payroll and taxes leaving a balance of \$4,702.12. EMS County began with \$96,119 and all funds are remaining. RAC Systems Development began with \$75,208 and has a remaining balance of \$52,550.00. \$16,179.48 was spent on program costs and \$6,478.52 was spent on administration. Rusty Downs made a motion to approve the financial report with a second from Josh Miller. Motion approved without opposition.

Expenses for consideration include:

Steven Norman	Paramedic reimb. AMR	\$750.00
David Garcia	EMT reimb. AMR	\$500.00
Michael Ruth	EMT reimb. AMR	\$500.00
Hardeman Co. Hosp	Education and equip.	\$10,015.15
Graham RMC	Education and equip.	\$4,347.00
Three Rivers Amb.	Equipment	\$1,023.80
Wilbarger GH	Education	\$2,475.00
Faith Comm EMS	Equipment	\$546.00
URHCS (RAC wide)	Equipment	\$1,161.54
Graham/Young EMS	Equipment	\$4,773.60
Faith Comm Hosp	Education and equip.	\$11,753.00
Hardeman Co EMS	Equipment	\$1,704.00

Electra Mem. Hosp.	Education and equip.	\$4,383.63
WFFD	Equipment	\$1,898.72
Crowell VFD	Equipment	\$559.00
Angel Portillo	EMT reimb. Burk VFD (GF)	\$500.00

Office supplies and Executive Director's salary approved at committee level.

Roger Ritchie made a motion to approve expenses with a second from Rusty Downs. Motion approved without opposition.

#### 4. Executive Reports

- a. **Chair:** Kim Stringfellow informed the membership that an attendance compliance policy change was approved by the board. Compliance will be achieved if 3 of 5 meetings attended versus the original 4 of 6. This change is due to NTRAC cancelling the February meeting due to bad weather.
- b. **Executive Director:** Melissa is still available to help with any RAC questions or concerns. If a question is COVID-19 related it is best to contact Shane Comer at [scomer@nctrac.org](mailto:scomer@nctrac.org). If an email is sent to Melissa she will forward it on to Shane.

#### 5. Committee Reports

- a. **Trauma Coordinators:** Seymour Hospital received a level 4 trauma designation.
- b. **PHEMS:** Melissa Whitelaw still needs the majority of pass through receipts. A proposal was made for an LPG project: 2 TruMan Trauma X for \$7,000 each and training packs for regional training. Melissa Whitelaw will send an email to the prehospital group for approval.
- c. **PIE:** Laura Pressler informed membership that the September ALS class is almost full. She also spoke about Texas being #1 in pediatric hot vehicle deaths. She will be purchasing 2 decal posters that show the temperature inside versus outside a car.
- d. **CQI:** Melissa Whitelaw gave an overview of CQI data. Nothing new to report on tourniquets or King Vision. EZ IO had 11 new

submissions. 9 were medical and 2 were trauma related. All 11 were administered by paramedics. 6 attempts were in the humerus and 6 were in the tibia. 2 were used in the tibia due to patient position and 1 was used in the tibia because the humerus insertion would not aspirate or flush. TOR had 8 new submissions. All were for patients over 55. All 8 were not witnessed codes. All 8 had signs and symptoms noncompatible with life. 8 had CPR administered; 6 were initiated by laypeople. 7 were called on scene and 1 was transported due to the potential for ROSC.

- e. **Pediatrics:** Nothing to report.
- f. **Neonatal:** Nothing to report.
- g. **Maternal:** Nothing to report.
- h. **Air Medical:** Roger Ritchie reported that at this time Air-Evac was only offering education online. The week of June 8<sup>th</sup> classes may open back up. Please contact Roger with any questions.
- i. **Acute Care:** UR received a level 2 stroke facility designation.
- j. **EMTF:** Nothing to report.
- k. **HCC:** Shane Comer would like to remind HCC coalition to review emails. The core committee will have a conference call during the week of June 8th.

## 6. Meeting Announcements:

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX and General Membership meetings will be on August 6th, 2020. Location and time TBD.

## 7. Adjourn @ 2:19 PM.

Josh Miller made a motion to adjourn with a second from Rusty Downs. Motion approved without opposition.