

NORTH TEXAS REGIONAL ADVISORY COUNCIL (TSA-C)



Executive Board Minutes
June 4th, 2020
Start of meeting: 1:00 PM

1. Call to order:

Kim Stringfellow called the meeting to order. Attendance will be taken using the teleconference login sheet. Minutes will be posted by June 11th, 2020.

2. Review of April minutes

Rusty Downs made a motion to accept the minutes with a second from Nick Long. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$290,935.85 and the checking account has a balance of \$9,251.78. EMS RAC funds began with \$26,472. \$21,769.88 has been expended on payroll and taxes leaving a balance of \$4,702.12. EMS County began with \$96,119 and all funds are remaining. RAC Systems Development began with \$75,208 and has a remaining balance of \$52,550.00. \$16,179.48 was spent on program costs and \$6,478.52 was spent on administration. Laura Pressler made a motion to approve the financial report with a second from Rusty Downs. Motion approved without opposition.

Expenses for consideration include:

Steven Norman	Paramedic reimb. AMR	\$750.00
David Garcia	EMT reimb. AMR	\$500.00
Michael Ruth	EMT reimb. AMR	\$500.00
Hardeman Co. Hosp	Education and equip.	\$10,015.15
Graham RMC	Education and equip.	\$4,347.00
Three Rivers Amb.	Equipment	\$1,023.80
Wilbarger GH	Education	\$2,475.00
Faith Comm EMS	Equipment	\$546.00
URHCS (RAC wide)	Equipment	\$1,161.54
Graham/Young EMS	Equipment	\$4,773.60
Faith Comm Hosp	Education and equip.	\$11,753.00
Hardeman Co EMS	Equipment	\$1,704.00
Electra Mem. Hosp.	Education and equip.	\$4,383.63
WFFD	Equipment	\$1,898.72

Crowell VFD	Equipment	\$559.00
Angel Portillo	EMT reimb. Burk VFD (GF)	\$500.00

Office supplies and Executive Director's salary approved at committee level.

Roger Ritchie made a motion to approve expenses with a second from Laura Pressler. Motion approved without opposition.

4. Executive Reports

- a. **Chair:** Kim Stringfellow and Melissa Whitelaw proposed a temporary change to the NTRAC attendance requirements for compliance. Compliance will be achieved if 3 of 5 meetings attended versus the original 4 of 6. This change is due to NTRAC cancelling the February meeting due to bad weather.

Jacky Betts made a motion to approve expenses with a second from Roger Ritchie. Motion approved without opposition.

Kim also relayed that the August GETAC meetings will be held by conference call. The November meetings and EMS conference are still on track to be in person.

- b. **Executive Director:** Melissa is still available to help with any RAC questions or concerns. If a question is COVID-19 related it is best to contact Shane Comer at scomer@nctrac.org. If an email is sent to Melissa she will forward it on to Shane.

5. Committee Reports

- a. **Trauma Coordinators:** Seymour Hospital received a level 4 trauma designation.
- b. **PHEMS:** Melissa Whitelaw still needs the majority of pass through receipts. A proposal was made for an LPG project: 2 TruMan Trauma X for \$7,000 each and training packs for regional training. Melissa Whitelaw will send an email to the prehospital group for approval.
- c. **PIE:** Laura Pressler informed board that the September ALS class is almost full. She also spoke about Texas being #1 in pediatric hot vehicle deaths. She will be purchasing 2 decal posters that show the temperature inside versus outside a car.

- d. **CQI:** Melissa Whitelaw gave an overview of CQI data. Nothing new to report on tourniquets or King Vision. EZ IO had 11 new submissions. 9 were medical and 2 were trauma related. All 11 were administered by paramedics. 6 attempts were in the humerus and 6 were in the tibia. 2 were used in the tibia due to patient position and 1 was used in the tibia because the humerus insertion would not aspirate or flush. TOR had 8 new submissions. All were for patients over 55. All 8 were not witnessed codes. All 8 had signs and symptoms noncompatible with life. 8 had CPR administered; 6 were initiated by laypeople. 7 were called on scene and 1 was transported due to the potential for ROSC.

- e. **Pediatrics:** Nothing to report.

- f. **Neonatal:** Nothing to report.

- g. **Maternal:** Nothing to report.

- h. **Air Medical:** Roger Ritchie reported that at this time Air-Evac was only offering education online. The week of June 8th classes may open back up. Please contact Roger with any questions.

- i. **Acute Care:** UR received a level 2 stroke facility designation.

- j. **EMTF:** Nothing to report.

- k. **HCC:** Shane Comer would like to remind HCC coalition to review emails. The core committee will have a conference call during the week of June 8th.

6. Meeting Announcements:

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX and General Membership meetings will be on August 6th, 2020. Location and time TBD.

7. Adjourn @ 1:41 PM.

Kenny Hoffman made a motion to adjourn with a second from Rusty Downs. Motion approved without opposition.