

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING

June 6th, 2019

1:00PM

United Regional, Hardeman Room (basement)

1. Signed In

Melissa Whitelaw, NTRAC
Kenny Hoffman, AMR
Mark Hale, Windthorst VFD
Rusty Sheppard, WFFD
Foster Simmons, PK West VEMS
Lee Williamson, Electra Memorial Hospital

2. Review of April Minutes

Foster Simmons made a motion to accept the minutes with a second from Rusty Sheppard. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$385,647.22 and the checking account has a balance of \$4,810.22. Foster Simmons made a motion to approve the financial report with a second from Lee Williamson. Motion approved without opposition.

Expenses for consideration include:

Welch and Sanders	Accounting fees	\$50.00
Crane West	Web hosting fees	\$285
Henry Schein (LPG)	Temporal Thermometers	\$13,490

Office supplies and Executive Director's salary approved at committee level.

Rusty Sheppard made a motion to approve expenses with a second from Foster Simmons. Motion approved without opposition.

4. Executive Reports

a. **Chair:** Not present.

b. **Executive Director:** Melissa Whitelaw spoke about healthcare bills working through Senate and House. Please contact Melissa for specific bill questions. She also reported on current contract budget amounts. The EMS-RAC contract has spent \$21,412.44 out of \$26,038 leaving a

balance of \$4,625.56. The RAC Systems Development contract has spent \$19,350.63 out of \$57,148 leaving a balance of \$37,797.37. Of the \$57,148 we have spent \$7,782.89 on admin and the balance on program costs.

5. Subcommittee Discussion: See General Membership Minutes for Details.

6. New Business

a. Budget Proposal: Melissa Whitelaw presented the budget for review. She will post it on ntrac.org for consideration of the August membership vote. Lee Williamson made a motion to post approved budget with a second from Mark Hale. Motion approved without opposition.

b. Groups to present executive board representation:

7. Announcements:

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX and General Membership meetings will be on August 1st, 2019 at United Regional. Trauma Coordinators/Acute Care/ Neonatal/Maternal meeting will be held at United Regional in the Wilbarger Room (second floor).

CQI	August 1st, 2019 at 12:30 PM
PIE	August 1st, 2019 at 12:30 PM
Executive Board	August 1st, 2019 at 1:00 PM
HCC	August 1st, 2019 at 2:30 PM
NORTEX	August 1st, 2019 at 4:00 PM
Trauma Co/Acute Care/Neonatal/Maternal	August 1st, 2019 at 4:30 PM
General Membership	August 1st, 2019 at 5:15 PM

8. Adjourn @ 1:48 PM. Rusty Sheppard made a motion to adjourn with a second from Mark Hale. Motion approved without opposition.