

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



GENERAL MEMBERSHIP MINUTES

December 6th, 2018

United Regional, Wichita Rooms 2-4
(second floor)

Start of meeting: 5:30pm

Presentation: Dr. Sudarshan – Caring for the cardiac patient and their family.

1. Call to order:

Roger Ritchie called meeting to order at 5:30 pm and reminded all attendees to sign the NTRAC sign in sheet.

2. Review of October minutes

Mike Hall made a motion to accept the minutes with a second from Mary Thompson. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$248,165.03 and the checking account has a balance of \$6,910.95. Bruce Sutton made a motion to approve the financial report with a second from Mike Hall. Motion approved without opposition.

Expenses for consideration include:

Melissa Whitelaw	RAC Chairs Travel	\$130.54
Petrolia VFD	Equipment	\$694.92
Alyssa Melchiori	RN reimbursement	\$750.00
Lake Arrowhead VFD	Equipment	\$625.00
Graham RMC	Education reimbursement	\$1,375.00
Possum Kingdom Westlake	Equipment	\$795.00

Office supplies and Executive Director's salary approved at committee level.

Mike Hall made a motion to approve expenses with a second from Bruce Sutton. Motion approved without opposition.

4. Executive Reports

- a. **Chair:** Roger Ritchie spoke about the GETAC meetings. The state is requesting that each entity fill out an affidavit showing correct numbers for 2017 due to a glitch in the reporting system. This is to ensure that funding for each entity is based on accurate readings.
- b. **Executive Director:** Melissa Whitelaw handed out the practice drivers and needles for the humerus training manikins.

5. Committee Reports

- a. **Trauma Coordinators:** Lee Williamson reported that they discussed about the proposed trauma rules at the Oct Arlington meeting with DSHS. There has been a decrease in the use of backboards for patients received via EMS. This is based on the current national standards Get your humeral trainer, driver and needle from Melissa - train staff on the ideal location for IO – the humerus.
- b. **PHEMS:** MW Stripling reminded group of upcoming ETLs class. If attending please provide your information to Shane Comer ASAP. Jacksboro has a new EMS Director as of 12-10-2018, Kelly Hudson.
- c. **PIE:** Laura Pressler spoke about upcoming April trauma conference. A nomination for will be put on the website. More details at the February meeting.
- d. **CQI:** Laura Pressler reported that 56 TOR have been caught since September of 2017.
- e. **Pediatrics:** Mary Thompson reported on the success of using infant car beds for transport.
- f. **Neonatal:** Jessica/Brandi – provided information on Texas AIM – possible guest speaker in the future about this neonatal/maternal initiative – Laura Pressler will coordinate.
- g. **Air Medical:** Roger Ritchie let membership know that Air Evac can transport babies. He also reminded the membership that Air Evac offers many different classes. See NTRAC website under quick docs for a complete list.
- h. **Acute Care:** URHCS – CHF/CP certification survey on Dec 7. Thrombectomies to come after the first of the year.

- i. **EMTF:** Ryan Matthews spoke about launching Motorola wave servers for a push to talk radio system. Also, let Ryan know if you are interested in being part of the regional strike team.
- j. **HCC:** See HCC minutes on NTRAC website.

6. Other Announcements

- a. **NAEMSE course** - Vernon College will host this course March 8-10. See the NTRAC calendar for flyer.
- b. **Active shooter drill** – The WFFD will be hosting a train the trainer. Contact Rusty Downs at WFFD for more information.
- c. **Skills Test** – Ryan Matthews stated that there will be a skills test held on February 9th. See Ryan Matthews for more details.

7. Meeting Announcements:

CQI	February 7 th , 2019 at 12:30 PM
PIE	February 7 th , 2019 at 12:30 PM
Executive Board	February 7 th , 2019 at 1:00 PM
HCC	February 7 th , 2019 at 2:30 PM
NORTEX	February 7 th , 2019 at 4:00 PM
Trauma Co/Acute Care/Neonatal	February 7 th , 2019 at 4:30 PM
General Membership	February 7 th , 2019 at 5:30 PM

All meetings are located in Wichita Rooms 2-4 (2nd floor) except Trauma Coordinators in the Wilbarger Room (2nd floor).

8. Adjourn @ 6:19.

Mike Hall made a motion to adjourn with a second from Mary Thompson. Motion approved without opposition.