

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

## EXECUTIVE BOARD MEETING

June 7th, 2018

1:00PM

United Regional, Wichita Rooms 2-4



### 1. Signed In

Melissa Whitelaw, NTRAC  
Jacky Betts, United Regional  
Foster Simmons, PK West  
Mark Hale, Windthorst VFD  
Kim Stringfellow, United Regional  
Kenny Hoffman, AMR  
Laura Pressler, United Regional  
Rusty Sheppard, WFFD  
Enoc Espinoza, Graham RMC  
Tish Beaver, TXDOT

### 2. Review of April Minutes

Kenny Hoffman made a motion to accept the minutes with a second from Foster Simmons. Motion approved without opposition.

### 3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$382,150.52 and the checking account has a balance of \$14,869.09. Kenny Hoffman made a motion to approve the financial report with a second from Rusty Sheppard. Motion approved without opposition.

Expenses for consideration include:

Arrowhead International	EZ IO Needles	\$1,680.21
Roper Gunter (AMR)	EMT reimbursement	\$750.00
Graham RMC	4 TNCC classes	\$1,100.00
Wilbarger General	4 TNCC classes	\$1,100.00
Graham Young Co. EMS	Stryker SMART battery	\$750.00
Possum Kingdom VEMS	Binder Lift	\$549.00

Office supplies and Executive Director's salary approved at committee level.

Foster Simmons made a motion to approve expenses with a second from Rusty Sheppard. Motion approved without opposition.

### 4. Executive Reports

a. MEO: Not present.

- b. **Chair:** Nothing to report.
- c. **DSHS:** New representative out of Abilene is Andrew Cargyle.
- d. **Executive Director:** Melissa Whitelaw spoke about the proposed budget for FY18/19. She also stated that dues invoices would be sent out in June and will need to be returned by Sept 1<sup>st</sup>, 2018.

**5. Subcommittee Discussion: See General Membership Minutes for Details.**

**6. Announcements:**

CQI	August 2 <sup>nd</sup> , 2018 at 12:30 PM
PIE	August 2 <sup>nd</sup> , 2018 at 12:30 PM
Executive Board	August 2 <sup>nd</sup> , 2018 at 1:00 PM
HCC	August 2 <sup>nd</sup> , 2018 at 2:30 PM
NORTEX	August 2 <sup>nd</sup> , 2018 at 4:00 PM
Trauma Co/Acute Care/Neonatal	August 2 <sup>nd</sup> , 2018 at 4:30 PM
General Membership	August 2 <sup>nd</sup> . 2018 at 5:30 PM

All meetings are located in Hardeman Room (basement) except Trauma Coordinators in the Wilbarger Room (2<sup>nd</sup> floor).

- 7. **Adjourn @ 1:43 PM.** Kenny Hoffman made a motion to adjourn with a second from Rusty Shepard. Motion approved without opposition.