

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING

October 5th, 2017

1:00PM

United Regional, Hardeman Room

1. Signed In

Melissa Whitelaw, NTRAC
Roger Ritchie, Air Medical
Lauren O'Neal, Hardeman County Memorial Hospital
Foster Simmons, PK West
Mark Hale, Windthorst VFD
Quentin Reeves, Faith Community EMS
Kenny Hoffman, AMR
Rusty Sheppard, WFFD
Lou Schafer, United Regional
Jacky Betts, United Regional
Kim Stringfellow, United Regional

2. Review of August Minutes

Foster Simmons made a motion to accept the minutes with a second from Jacky Betts. Motion approved without opposition.

3. Financial Report

Jacky Betts presented the financial report. Money market account has a balance of \$255,684 and the checking account has a balance of \$10,102.63. Foster Simmons made a motion to approve the financial report with a second from Kenny Hoffman. Motion approved without opposition.

Expenses for consideration include:

Nocona General Hospital	TNCC Course	\$550.00
Electra Tri-Med EMS	2 EMS bags	\$500.00

Office supplies and Executive Director's salary approved at committee level.

Foster Simmons made a motion to approve expenses with a second from Lou Schafer. Motion approved without opposition.

4. Executive Reports

a. **MEO:** Not present.

- b. **Chair:** Roger Ritchie reported that the EMS conference will be in Ft Worth the weekend before thanksgiving. Sunday at 7 am is the TETAF meeting and the RAC Chairs will be Monday at 1 pm..
- c. **DSHS:** Jerry Bradshaw retired from DSHS on August 31st. Sharon King from Littlefield will be our temporary rep.
- d. **Executive Director:** Melissa Whitelaw went over new contracts. The tobacco will be lowered to \$54,000. She also went over the compliance spreadsheet for dues, needs assessments and application forms.

5. Subcommittee Discussion: See General Membership Minutes for Details.

6. New Business

7. Announcements:

CQI	December 7 th , 2017 at 12:00 PM
PIE	December 7 th , 2017 at 12:30 PM
Executive Board	December 7 th , 2017 at 1:00 PM
NORTEX	December 7 th , 2017 at 4:00 PM
Trauma Co/Acute Care/Neonatal	December 7 th , 2017 at 4:30 PM
General Membership	December 7 th , 2017 at 5:30 PM

All meetings are located in the Hardeman Room except Trauma Coordinators in the Wilbarger Room.

- 8. **Adjourn @ 1:27PM.** Foster Simmons made a motion to adjourn with a second from Kim Stringfellow. Motion approved without opposition.