

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



## GENERAL MEMBERSHIP MINUTES

April 7th, 2016

Start of meeting: 5:45pm

**Presentation:** Medical Center of Plano Burn and Reconstructive Center: Identifying and treating burns.

### 1. Call to order:

Kim Stringfellow called meeting to order at 5:45 pm and reminded all attendees to sign the NTRAC sign in sheet at the close of the meeting.

### 2. Review of February minutes

Foster Simmons made a motion to accept the minutes with a second from Bill Sokora. Motion approved without opposition.

### 3. Financial Report

Jacky Betts presented the financial report: Money market account has a balance of \$157,367.69 and the checking account a balance of \$10,175.28. Expenses approved included:

|                     |                         |           |
|---------------------|-------------------------|-----------|
| Seymour Hospital    | 2 temporal thermometers | \$756.22  |
| Arrow International | EZIO needles            | \$4962.26 |
| Bound Tree          | URHCS Manikins          | \$1779.98 |
| Simulaid            | URHCS Manikins          | \$2318.90 |
| Petrolia VFD        | Screen Light & BP cuff  | \$754.99  |

Executive Director's salary and office supplies approved at the committee level.

Bruce Sutton made a motion to accept the financial report with a second from Mary Thompson. Motion approved without opposition.

### 4. Executive Reports

a. **MEO:** Not present.

b. **Chair:** Kim Stringfellow gave report on new perinatal committee. The RAC will need to implement a perinatal subcommittee. Dr. Johnson and Brandy Elliott will be putting together a group. Any hospitals in the RAC that offer delivery should expect to be contacted. As of now, this is a non-funded committee.

- c. **DSHS:** Jerry Bradshaw was not present for general membership. Kenny Hoffman informed membership that in Jan 2017 EMS personal recertification will have an exam. This is not a pass/fail test but more of a learning tool. This will add \$35.00 to the fee.
- d. **Executive Director:** Melissa Whitelaw spoke on attendance and compliance. Discussed whether to change bylaws concerning attendance. Possible teleconference meetings. No decision was made.

## 5. Committee Reports

- a. **Trauma Coordinators:** Joy Henry reported that on June 1<sup>st</sup> the trauma registry will have current data available versus 6-9 month old data.
- b. **PHEMS:** MW Stripling said that they will work on making changes to EZ IO program so that we can stay in budget.
- c. **PIE:** The NTRAC Trauma Conference had approximately 42 attendees. A few schools have booked dates for distracted driving. Still moving forward with drowning initiative. ATLS course on April 22<sup>nd</sup> with a cadaver lab. Dr. Rizzo will cover chest. Another doctor will do the abdominal portion.
- d. **CQI:** SNAP program is in use. Melissa Whitelaw will fix issue with date format. She will also set up an email notification on completed forms to stop u.
- e. **Pediatrics:** Kim Stringfellow reported that May 18<sup>th</sup> is EMS day for children. Also, Harriett Lanes and Broselow tapes are being updated.
- f. **Air Medical:** There will be an EMS cookout on May 18<sup>th</sup> in the AIR Evac hangar. See NTRAC calendar for more information.
- g. **Acute Care:** Not present.
- h. **EMTF/HPP:** Ryan Matthews says that EMTF will be helping with HH100. There will be a 2<sup>nd</sup> set of equipment. John Reese is working on more power and additional a/c. Still need to get a nurse strike team for our region together. Jacob Johnson with HCA coordinates information on pay for nurses and back fill nurses to

cover nurses on strike team. The airshow on September 18<sup>th</sup> will have an EMTF presence.

**6. Old Business**

**7. New Business**

**a. SNAP Analysis:** See CQI

**b. EZIO Project:** Melissa Whitelaw let membership know that we will run over budget on EZIO needles. Entities need to be able to replace needles on their own if this happens.

**c. NTRAC Website:** Melissa Whitelaw let membership know that the new website is under way. Hope to have it up and running by June meeting.

**8. Announcements:**

**April 16<sup>th</sup>:** Ground search and rescue by the TX National Guard in Olney. See NTRAC website for brochure.

**MAY 18<sup>th</sup>:** There will be a county equipment expo at the MPEC.

WFFD has extra supplies to give away at 710 Flood St Wichita Falls, TX. Contact WFFD at (940)761-7901.

|                         |                           |
|-------------------------|---------------------------|
| Next Executive Board    | June 2nd, 2016 at 1:00 PM |
| Next General Membership | June 2nd, 2016 at 5:45 PM |

**9. Adjourn @ 7:26.**

Kenny Hoffman made a motion to adjourn with a second from Len Nauman. Motion approved without opposition.