

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING

April 7th, 2016

1:00PM

United Regional, Hardeman Room

1. Signed In

Kim Stringfellow, United Regional
Melissa Whitelaw, NTRAC
Foster Simmons, PK West Lake VEMS
Kenny Hoffman, AMR
Jacky Betts, United Regional
Chris Duncan, WFFD
Jerry Bradshaw, DSHS
Laura Pressler, United Regional
Bill Sokora, Archer City Ambulance
Joy Henry, Faith Community
Craig Berend, WFFD

2. Review of February Minutes

Jacky Betts made a motion to accept the minutes with a second from Foster Simmons. Motion approved without opposition.

3. Financial Report

Jacky Betts presented the financial report. The money market account had a balance of \$157,367.69 and the checking account had \$10,175.28.

Expenses approved include the following:

Seymour Hospital	2 temporal thermometers	\$756.22
Arrow International	EZIO needles	\$4962.26
Bound Tree	URHCS Manikins	\$1779.98
Simulaids	URHCS Manikins	\$2318.90
Petrolia VFD	Screen Light & BP cuff	\$754.99

Office supplies and Executive Director's salary approved at committee level.

Kenny Hoffman made a motion to accept financial report with a second from Laura Pressler. Motion approved without opposition.

4. Executive Reports

a. **MEO:** Not present. Nothing to report.

- b. Chair:** Kim Stringfellow gave report on new perinatal committee. The RAC will need to implement a perinatal subcommittee. Dr. Johnson and Brandy Elliott will be putting together a group. Any hospitals in the RAC that offer delivery should expect to be contacted. As of now, this is a non-funded committee.
- c. DSHS:** Jerry Bradshaw reported that an exam will need to be taken for personal recertification starting January 2017. This is not a pass/fail exam but more of an education tool. This will add \$35.00 to the recertification fee. Vernon College has an interim EMT director.
- d. Executive Director:** Melissa Whitelaw spoke on attendance and compliance. Discussed whether to change bylaws concerning attendance. Possible teleconference meetings. No decision was made.

5. Committee Reports:

- a. Trauma Coordinators:** See general membership. Meeting has not yet occurred.
- b. PHEMS:** See general membership. Meeting has not yet occurred.
- c. PIE:** The NTRAC Trauma Conference had approximately 42 attendees. A few schools have booked dates for distracted driving. Still moving forward with drowning initiative.
- d. CQI:** Gave EZIO and King Vision forms to Kim Stringfellow to look over.
- e. Pediatrics:** Kim Stringfellow reported that May 18th is EMS day for children. Also, Harriett Lanes and Broselow tapes are being updated.
- f. Air Medical:** Not present.
- g. Acute Care:** Not present.
- h. EMTF:** Ryan Matthews says that EMTF will be helping with HH100. There will be a 2nd set of equipment. John Reese is working on more power and additional a/c. Still need to get a nurse strike team for our region together. Jacob Johnson with HCA coordinates information on pay for nurses and back fill nurses to cover nurses on strike team. The airshow on September 18th will have an EMTF presence.

6. Old Business

7. New Business:

- a. **SNAP Analysis:** Melissa Whitelaw reported that she is in the process of getting an email notification working to cut double paperwork on EZIO forms.
- b. **EZ IO program:** EZIO will have a shortfall on needles. PHEMS will discuss possible changes to EZ IO program to stay within target budget.
- c. **NTRAC Website:** Crane-West will be starting work on the new website. Hope to have it completed by June 2016 NTRAC meeting.
- d. **ESO program:** Kim Stringfellow stated that 4 entities are on line with the ESO program: Hardeman, Electra, AMR and Trans Star. ESO is a data sharing program on transferred patients. Scanners are possibly cost prohibitive. Considering RAC involvement to ease costs. Ryan Matthews spoke on purchase of scanning software versus buying scanners. This software can turn tough books into scanners.

8. Action items: None

9. Announcements:

Next Executive Board	June 2nd, 2016 at 1:00 PM
Next General Membership	June 2nd, 2016 at 5:45 PM

10. **Adjourn @ 3:01 PM.** Laura Pressler made a motion to adjourn with a second from Foster Simmons. Motion approved without opposition.