

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING

February 5th, 2015

1:00PM

United Regional, Hardeman Room

1. Signed In

Kim Stringfellow, United Regional
Melissa Whitelaw, NTRAC
Roger Ritchie, Air Medical
Lou Schaffer, United Regional
Laura Pressler, United Regional
Foster Simmons, PK West Lake VEMS
Kenny Hoffman, AMR
Roy Koetter, Windthorst VFD
Jacky Betts, United Regional
Kade Long, Vernon Fire/EMS
Josh Miller, Seymour Hospital
Chris Duncan, WFFD
Jerry Bradshaw, DSHS

2. Review of December Minutes

Foster Simmons made a motion to accept the minutes with a second from Jacky Betts. Motion approved without opposition.

3. Financial Report

Roy Koetter presented the financial report. The money market account had a balance of \$161,331.63 and the checking account had \$17,110.26. Expenses approved include the following:

Petrolia VFD	Training TV, glove box, etc.	\$750.00
Dean Dale	AED	\$750.00

Office supplies and Executive Director's salary approved at committee level.

Laura Pressler made a motion to accept financial report with a second from Foster Simmons. Motion approved without opposition.

4. Executive Reports

a. **MEO:** Not present. Current MEO will be leaving Wichita Falls in June. Need suggestions for new MEO.

b. **Chair:** Kenny Hoffman had nothing to report.

- c. **DSHS:** Jerry Bradshaw shared that Dr. Lakey has resigned from the health department. He also mentioned that approximately half of our EMS providers are not reporting to the trauma registry.
- d. **Executive Director:** Melissa Whitelaw had nothing to report. Still no word on the LPG from the state.

5. Committee Reports:

- a. **Trauma Coordinators:** Jacky Betts gave a seminar on trauma designation.
- b. **PHEMS:** Present. Nothing to report.
- c. **PIE:** The NTRAC Trauma Conference will be held on March 7th, 2015 at MSU. Need nominations and raffle items. Air Evac will donate drinks and snacks. Need pictures of RAC members in their professional duties. There will be a tribute to the Air Evac team.
- d. **CQI:** Kenny Hoffman scheduled SNAP training for February 20th at 11am-1pm. There will be 20 open invites to the membership.
- e. **Pediatrics:** Lou Schaffer spoke about guidelines for pediatric equipment needed in the ER. There are also guidelines on level III and level IV pediatric transfers. See the NTRAC website for complete guidelines.
- f. **Air Medical:** Roger Ritchie reported upcoming classes. See NTRAC website calendar for more details.
- g. **Acute Care:** Not present.
- h. **EMTF:** Not present.

6. Old Business

7. New Business:

- a. **Josh Miller:** Gave presentation on Shattered Dreams program for Seymour High School. They are still waiting on grant funding decisions. The board has asked that he return to the April board meeting if there are any shortfalls. At that time, the board will decide if we can help monetarily.

8. Action items: None

9. Announcements:

February 17th the state is having a push to come to the capital.

Next PIE/Finance	April 2nd, 2015 at noon
Next Executive Board	April 2nd, 2015 at 1:00 PM
Next General Membership	April 2nd, 2015 at 5:30 PM

10. Adjourn @ 2:06 PM. Foster Simmons made a motion to adjourn with a second from Kim Stringfellow. Motion approved without opposition.