

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

## EXECUTIVE BOARD MEETING

December 3rd, 2015

1:00PM

United Regional, Hardeman Room



### 1. Signed In

Kim Stringfellow, United Regional  
Melissa Whitelaw, NTRAC  
Roger Ritchie, Air Medical  
Kenny Hoffman, AMR  
Laura Pressler, United Regional  
Foster Simmons, PK West  
Jacky Betts, United Regional  
Todd Mudd, Wichita Falls FD  
Lou Schafer, United Regional

Jerry Bradshaw, DSHS  
Cindy Hoff, United Regional  
Elizabeth Johnson, United Reg  
Eric Pankonien

### 2. Review of October Minutes

Foster Simmons made a motion to accept the minutes with a second from Kenny Hoffman. Motion approved without opposition.

### 3. Financial Report

Jacky Betts presented the financial report. The money market account had a balance of \$180,222.00 and the checking account had \$4,366.69.

Expenses approved include the following:

AMR	EKG Simulator	\$685.05
Jolly VFD	2 Hand held radios	\$750.00
United Regional	Training Manikins	\$3,879.70
Nocona General	Education	\$775.00
WFFD	Hemorrhagic Kits	\$750.00
Arrow International	EZ IO needles	\$3,859.75

Office supplies and Executive Director's salary approved at committee level.

Kenny Hoffman made a motion to accept financial report with a second from Lou Schafer. Motion approved without opposition.

### 4. Executive Reports

a. MEO: Not present.

- b. **Chair:** Kim Stringfellow informed board that the new neonatal designation will follow the RAC trauma designation process. Seymour, Faith Community, Hamilton and United Regional are the only hospitals containing OB departments within RAC C.
- c. **DSHS:** Jerry Bradshaw reported that as of Jan 1<sup>st</sup>, 2016 education will no longer be approved at a local level. Any approvals and/or claims for education will be processed by DSHS in Austin, TX.
- d. **Executive Director:** Melissa Whitelaw is cancelling the storage shed. NORTEX has already distributed stored equipment out to NTRAC members. Laura Pressler has found a new location for car seat storage. Bowie Memorial has closed as of November 16<sup>th</sup>. Melissa is responsible for retrieving the pediatric broselow cart, blanket warmer, swab dryer, king vision and EZ IO drill.

## 5. Committee Reports:

- a. **Trauma Coordinators:** Jacky Betts will be proposing new rule changes at the afternoon meeting.
- b. **PHEMS:** Nothing to report.
- c. **PIE:** Laura Pressler gave results of recent car fit event. 19 technicians were certified. Kenny mentioned code green program. **Code Green** is a non-profit dedicated to raising awareness about mental health in first responders. NTRAC conference will have a speaker from OKC to speak on the OSU mass casualty incident. There will also be an active shooter presentation.
- d. **CQI:** Kim Stringfellow reported that the SNAP surveys have been completed and will be uploaded to the NTRAC homepage by the February meeting. The RAC will be audited by the state in June of 2017.
- e. **Pediatrics:** Lou Schafer had nothing to report.
- f. **Air Medical:** Roger Ritchie reported that Air Evac will teach a PHTLS class in Electra.
- g. **Acute Care:** Cindy Hoff is working on changing stroke protocols.
- h. **EMTF:** Ryan Matthews spoke with other EMS participants of the HHH which had a favorable outcome. This allowed our region to see any holes in our system. Ryan suggested that we develop a local nurse strike team

before the next HHH. We will need to have strike team leaders, strike EMS team and a team to handle equipment and responsibility of deployment. We will also need a medical physician leader for deployment.

- i. **HPP:** Terry Stagg reported that the state guard is helping to go through the county's MMU trailer.

## 6. Old Business

- a. **SNAP Software Update:** See CQI
- b. **Trauma Plan Review:** See action items
- c. **Signature Card at First National Bank:** Board approves adding current executive board officers, Roger Ritchie and Jacky Betts, to the signature card. Board also approved removing Kenny Hoffman and Roy Koetter from the signature card. Kim Stringfellow and Melissa Whitelaw will remain unchanged.

## 7. New Business

- a. **Neonatal subcommittee:** Kim Stringfellow will work on this for February meeting.
- b. **CVD:** Melissa reported on new 2 year CVD contract. The RAC will receive \$34,326.00 to help with stroke and cardiac initiatives.
- c. **Stop the Bleed Campaign:** This program is used to train lay people in the community to apply a tourniquet. The intended audience for this is malls, churches, police departments, fire departments, schools, movie theaters, etc. Wherever there is an AED there should be a tourniquet.

## 8. Action items

- a. **Vote on EMS/ED Intergration:** Foster Simmons made a motion to accept with a second from Lou Schafer. Motion approved with no opposition.
- b. **EZ IO Drills:** A motion was brought before the board to give used EZ IO drills that have been exchanged for new ones to the WFFD. Foster made a motion to accept with a second from Laura Pressler. Motion approved with no opposition.

**9. Announcements:**

Next Executive Board

February 4th, 2016 at 1:00 PM

Next General Membership

February 4th, 2016 at 5:45 PM

10. **Adjourn @ 2:45 PM.** Foster Simmons made a motion to adjourn with a second from Jacky Betts. Motion approved without opposition.