

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

GENERAL MEMBERSHIP MINUTES

June 5th, 2014

Start of meeting: 5:45pm



Presentation: Early activation

1. Call to order:

Kim Stringfellow called meeting to order at 5:45 pm and reminded all attendees to sign the NTRAC sign in sheet at the close of the meeting.

2. Review of April minutes

April minutes were reviewed. Foster Simmons made a motion to accept the minutes with a second from Roger Ritchie. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report: Money market account has a balance of \$100,456.61 and the checking account a balance of \$7,708.62. Expenses approved included:

Bound Tree	Blade replacements	\$6372.80
Vidacare	EZIO	\$3308.14
Dean-Dale VFD	Mini light bar	\$750.00
Lee Williamson	IS	\$750.00
Bill Sokora	TETAF travel	\$364.78
Krysla Darden	Car seat certification	\$50.00
State Farm	Office Insurance	\$118.26
Crane West	Web hosting	\$285.00
Cryovac	First responder kits	\$750.00
Chillicothe	PALS & ACLS classes	\$615.00
SNAP Survey	CQI software	\$4867.00

Executive Director's salary and office supplies approved at the committee level.

Foster Simmons made a motion to accept the financial report with a second from Len Nauman. Motion approved without opposition.

4. Executive Reports

- a. **MEO:** Not present. Kim Stringfellow reported that Dr. Rizzo is doing research on NEXUS, resuscitation on scene and out of hospital DNR.
- b. **Chair:** Kenny Hoffman not present. Kim Stringfellow spoke about the possible shortage of Tobacco funds. It is possible that tobacco funds could decrease by as much as 50%.
- c. **DSHS:** Jerry Bradshaw was not present. Kim Stringfellow relayed Jerry's report from the executive meeting. DSHS has moved licensing to a different department so there will be delay notices going out to EMS providers. Certification was also moved to a different office and has been brought current. Due to the shortfall of state money the RAC audits have been cancelled.
- d. **Executive Director:** Melissa Whitelaw spoke about the need to update the contact lists. See old and new business for the rest of her report.

5. Committee Reports

- a. **Trauma Coordinators:** Meeting was cancelled. Nothing to report.
- b. **PHEMS:** Foster Simmons reported on the possible merger of NTRAC and PHEMS. A vote was unable to be called at the PHEMS meeting due to low attendance.
- c. **PIE:** Laura Pressler reported 1 child drowning so far this summer. She presented two new pamphlets, one for drowning and one for stress management. Bowie had a CISM incident. Melissa and Laura will work on putting a call procedure on the NTRAC website. The car seat program will need to find other funding than Kohls. Please let Laura know if you have any suggestions or possible contacts.
- d. **CQI:** Kim Stringfellow spoke about SNAP software for CQI reporting. It is HIPPA compliant and will allow for blinded data to be collected. Estimated cost is \$145/month to link to the cloud. Software training will be tentatively scheduled for the 3rd week of June.
- e. **Pediatrics:** Lou Schaffer said Cooke's will be at United Regional on June 12th to present information on endocrinology ports in pediatrics. There will be a 1 hour lecture and 1 hour of hands on training.

- f. **Air Medical:** Roger Ritchie reported that Air Evac's new pad is under construction. There are 4 individuals going through instructor class. Please let Roger know if you need any CE. He would prefer email request at ritchieroger@air-evac.com .
- g. **Acute Care:** Cindy Hoff stated that EKG transmissions are looking good. United Regional will be involved in a pilot program with UT Southwestern implementing tele-medicine for stroke patients.
- h. **EMTF/HPP:** Not present.

6. Old Business

- a. **LPG:** There will be no LPG program this year due to budget cuts.
- b. **DSHS Stroke Program:** Joy Henry, through Terri Fenter, is still collecting surveys from EMS agencies and hospitals.

7. New Business:

- a. **DSHS Funding Update:** See chair report.
- b. **Proposed Budget:** Please see NTRAC website to view the proposed budgets for fiscal year 2015. One budget is based on funding remaining the same. The second is at the possible 50% reduction in funding.

8. Action items:

9. Announcements:

Next PIE/Finance	August 7th, 2014 at noon
Next Executive Board	August 7th, 2014 at 1:00 PM
Next General Membership	August 7th, 2014 at 5:45 PM

10. Adjourn @ 6:26PM.

Foster Simmons made a motion to adjourn with a second from Lou Schaffer. Motion approved without opposition.