

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

EXECUTIVE BOARD MEETING

June 5th, 2014

1:00PM

United Regional, Hardeman Room



1. Signed In

Kim Stringfellow, United Regional
Melissa Whitelaw, NTRAC
Roger Ritchie, Air Medical
Kade Long, Vernon Fire Dept
Foster Simmons, PK West Lake VEMS
Jerry Bradshaw, DSHS
Lou Schaffer, United Regional
Elizabeth Johnson, United Regional
Laura Pressler, United Regional

2. Review of April Minutes

Foster Simmons made a motion to accept the minutes with a second from Laura Pressler. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. The money market account had a balance of \$100,457.61 and the checking account had \$7,708.62. Expenses approved include the following:

Bound Tree	Blade replacements	\$6372.80
Vidacare	EZIO	\$3308.14
Dean-Dale VFD	Mini light bar	\$750.00
Lee Williamson	IS	\$750.00
Bill Sokora	TETAF travel	\$364.78
Krysla Darden	Car seat certification	\$50.00
State Farm	Office Insurance	\$118.26
Crane West	Web hosting	\$285.00
Cryovac	First responder kits	\$750.00
Chillicothe	PALS & ACLS classes	\$615.00
SNAP Survey	CQI software	\$4867.00

Office supplies and Executive Director's salary approved at committee level.

Foster Simmons made a motion to accept financial report with a second from Laura Pressler. Motion approved without opposition.

4. Executive Reports

- a. **MEO:** Not present.
- b. **Chair:** Not present.
- c. **DSHS:** Jerry Bradshaw stated that DSHS has moved licensing to a different department so there will be delay notices going out to EMS providers. Certification was also moved to a different office and has been brought current. Due to the shortfall of state money the RAC audits have been cancelled.
- d. **Executive Director:** Melissa Whitelaw reserved comments for the new and old business portion of the agenda.

5. Committee Reports:

- a. **Trauma Coordinators:** cancelled.
- b. **PHEMS:** Foster Simmons has nothing to report until after the PHEMS meeting is held. He will give a report at the general membership meeting.
- c. **PIE:** Laura Pressler reported 1 child drowning so far this summer. She presented two new pamphlets, one for drowning and one for stress management. Bowie had a CISM incident. Melissa and Laura will work on putting a call procedure on the NTRAC website. The car seat program will need to find other funding than Kohls. Please let Laura know if you have any suggestions or possible contacts.
- d. **CQI:** Kim Stringfellow spoke about SNAP software for CQI reporting. It is HIPPA compliant and will allow for blinded data to be collected. Estimated cost is \$145/month to link to the cloud. Software training will be tentatively scheduled for the 3rd week of June. Motion for approval. Laura Pressler made a motion to approve with a second from Roger Ritchie. Motion passed.
- e. **Pediatrics:** Lou Schaffer shared that Cooke's will be coming to United Regional on June 12th to teach a class on endocrinology ports in pediatrics. It will be a 1hour lecture with an additional 1 hour of hands on training.
- f. **Air Medical:** Roger Ritchie reported that Air-Evac has a new pad under construction.
- g. **Acute Care:** Cindy Hoff reported that EKGs are looking good prior to round one STEMI. United Regional is partnering with UT Southwestern

on a tele-medicine pilot program for stroke patients that aren't TPA eligible. The hope is that this will lead to a strong stroke network.

h. EMTF: Not present.

6. Old Business

a. LPG Ideas: There will not be a LPG this year due to DSHS budget issues.

b. DSHS Stroke Program: Joy Henry is still collecting data from EMS and hospitals.

7. New Business:

a. 2014-2015 Budget Review: Melissa Whitelaw went over budget changes for the upcoming year. Please see NTRAC website for both budget proposals. One budget is with full tobacco funding while the second is at the possible 50% reduced funding.

b. Trauma System Plan Review: Kim Stringfellow will review the trauma plan for the August meeting.

c. DSHS Funding Issues: Funding for this year is intact. DSHS is still working to secure the budget for FY2015. If they are unable to find any more money the tobacco budget will be cut by as much as 50%.

8. Action items: None

9. Announcements:

Trauma Critical care Conference	June 12 th at the country club.
Next PIE/Finance	August 7th, 2014 at noon
Next Executive Board	August 7th, 2014 at 1:00 PM
Next General Membership	August 7th, 2014 at 5:45 PM

10. Adjourn @ 1:54 PM. Lou Schaffer made a motion to adjourn with a second from Elizabeth Johnson. Motion approved without opposition.