

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

GENERAL MEMBERSHIP MINUTES

August 7th, 2014

Start of meeting: 5:45pm



Presentation: None

1. Call to order:

Kenny Hoffman called meeting to order at 5:45 pm and reminded all attendees to sign the NTRAC sign in sheet at the close of the meeting.

2. Review of June minutes

June minutes were reviewed. Jacky Betts made a motion to accept the minutes with a second from Bill Sokora. Motion approved without opposition.

3. Financial Report

Roy Koetter presented the financial report: Money market account has a balance of \$82,382.44 and the checking account a balance of \$23,058.17. Expenses approved included:

Vidacare	EZIO	\$2,208.18
Crane West	Web hosting	\$285.00
Welch and Sanders	Tax preparation	\$950.00
OnLine Tech	CQI web hosting fees	\$168.00
TETAF	Annual fee (general dues)	\$1,800.00
Laura Pressler	CISM reimbursement	\$56.06

Executive Director's salary and office supplies approved at the committee level.

Jacky Betts made a motion to accept the financial report with a second from Len Nauman. Motion approved without opposition.

4. Executive Reports

a. **MEO:** Not present.

b. **Chair:** Kenny Hoffman reported on an upcoming EMT class in Windthorst.

c. **DSHS:** Jerry Bradshaw was not present. A representative from DSHS, Robert Friedrich, attended the meeting to introduce himself as the new RAC Coordinator.

- d. **Executive Director:** Melissa Whitelaw went over changes to the website. There are new tabs on the homepage for education and CISM information. She also informed membership that dues and needs assessments are due for FY2015.

5. Committee Reports

- a. **Trauma Coordinators:** Joy Henry had nothing to report.
- b. **PHEMS:** Foster Simmons reported that they are holding off on dissolving PHEMS until the taxes are taken care of. New officers were elected. Kade Long will be the new president. MW Stripling will be the new VP. Foster Simmons will continue as Treasurer and Bill Sokora will take on the Secretary role.
- c. **PIE:** Laura Pressler is asking members to please contact local schools about the distracted driving program. She has sent letters to all of the schools and has received minimal response. She also reported that KOHLs is back on board with the car seat program and has donated \$20,000. There will be a child passenger safety event on September 27th, 2014.
- d. **CQI:** Nothing new to report.
- e. **Pediatrics:** Not present
- f. **Air Medical:** Roger Ritchie reported that Air Evac's new pad open. Contact Roger for any upcoming CE classes or to request a class.
- g. **Acute Care:** Not present.
- h. **EMTF/HPP:** Not present.

6. Old Business

- a. **LPG:** DSHS opened the LPG and the board decided to apply for a new fire safety house. It will be available to any entity in the RAC that is in compliance. WFFD will store and maintain the house. Each entity will be responsible to provide a truck for hauling.
- b. **SNAP Update:** Still working on making the cloud HIPPA compliant.

7. New Business:

a. DSHS Funding Update: Melissa Whitelaw gave reports on the new contract amounts for the next fiscal year. EMS County is \$80,186.00. EMS RAC is \$22,946.00. Tobacco is still being completed by DSHS.

b. End of Year Spending: Melissa Whitelaw informed the membership that NTRAC has spent all of the tobacco funding for the current contract term.

8. Action items:

a. Entity Group Representatives, Board Members and TETAF Representatives were kept the same. Kade Long made a motion for approval with a second from Len Nauman. Vote passed.

9. Announcements:

Next PIE/Finance	October 2nd, 2014 at noon
Next Executive Board	October 2nd, 2014 at 1:00 PM
Next General Membership	October 2nd, 2014 at 5:45 PM

10. Adjourn @ 6:28PM.

David Kern made a motion to adjourn with a second from Mark Hale. Motion approved without opposition.