

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

GENERAL MEMBERSHIP MINUTES

October 3rd, 2013

Start of meeting: 5:45pm



Presentation by Theresa Comstock: Newborn assessment and transfer case review

1. Call to order:

Kim Stringfellow called meeting to order at 5:45 pm and reminded all attendees to sign the NTRAC sign in sheet at the close of the meeting. She filled in for our current chair, Kenny Hoffman.

2. Review of August minutes

August minutes were reviewed. Foster Simmons made a motion to accept the minutes with a second from Jacky Betts. Motion approved without opposition.

3. Financial Report

Donna Ross presented the financial report: Money market account has a balance of \$197,282.11 and the checking account a balance of \$6,442.14. Expenses approved included:

Petrolia VFD	\$735.00
Vernon Fire and EMS	\$1,130.00
Lisa Brown (car seat technician)	\$50.00
Laura Pressler	\$32.48
Vidacare Corp (EZ IO)	\$18.48
Melissa Whitelaw (office supply reimb)	\$46.09
Stacia Berend (education reimb)	\$750.00
Nocona General Hospital (education)	\$1,500.00
State Farm (office insurance for year)	\$882.00

Executive Director's salary and office supplies approved at the committee level.

Bill Sokora made a motion to accept the financial report with a second from Kelly Hudson. Motion approved without opposition.

4. Executive Reports

- a. **MEO:** Not present. Dr. Rizzo from United Regional will be NTRAC's new MEO.
- b. **Chair:** Kenny was unable to be present. Kim Stringfellow has nothing to report.
- c. **DSHS:** Not present.
- d. **Executive Director:** Melissa Whitelaw reported that she mailed out receipts for membership dues. She also read a thank you letter from the first recipient of the Al Garcia Memorial Scholarship. Gave brief update on LPG. Still waiting for the contract to be emailed from the state.

5. Committee Reports

- a. **Trauma Coordinators:** Joy Henry spoke about SANE program changes that will affect member hospitals. NTRAC has agreed to purchase swab dryers for each hospital and provide them with 3 SANE kits.
- b. **PHEMS:** Foster Simmons reported on the success of PHEMS skills conference. 50 paramedics attended. Dr. Rizzo was a guest speaker. King Vision video scopes were available for training purposes. It was also brought up that there are going to be new HIPPA policies for EMS and first responders.
- c. **PIE:** Laura Pressler shared information about upcoming NTRAC conference. It will be held March 8th, 2014 at MSU. This new location should provide the group with more comfortable seating. This will address feedback from last year's conference. Please remember that we need nominations for group and individual awards. Laura also updated the membership on upcoming distracted driving campaign.
- d. **CQI:** Kim Stringfellow gave updates on STEMI readings from the field and success rates of intubation from the field. New protocols and recommendations for video intubation scope use will be developed.
- e. **Pediatrics:** Sam Vance from Baylor College of Medicine gave a report on National Pediatric Readiness Response.

- f. **Air Medical:** Roger Ritchie reported that Air-Evac is hosting several classes in October. Please see NTRAC website calendar for more information.
- g. **Acute Care:** N/A
- h. **EMTF/HPP:** Terry Stagg has requested that NTRAC members try to come up with ideas for a HPP grant partnership. It was suggested that a grant could be used to allow all AEDs to transmit.

6. Old Business

- a. **CISM:** Laura Pressler reported that we currently have 30 people registered for the CISM course. We are still looking for people to participate from the outlying areas. Registration ends October 18th, 2013. More information is posted on the NTRAC website.

7. Action items: None

8. Announcements:

United Regional has purchased and installed the new backboard washer. Air-Evac has volunteered to run the washer for our region.

Next PIE/Finance	December 5th, 2013 at noon
Next Executive Board	December 5th, 2013 at 1:00 PM
Next General Membership	December 5th, 2013 at 5:45 PM

9. Adjourn @ 6:44 PM.

Foster Simmons made a motion to adjourn with a second from Bill Sokora. Motion approved without opposition.