

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

GENERAL MEMBERSHIP MINUTES

April 4th, 2013

Start of meeting: 5:45pm



Presentation by Laura Pressler: Initial Management of Traumatic Shock

1. Signed in

Kim Stringfellow called meeting to order at 5:45 pm and reminded all attendees to sign the NTRAC sign in sheet.

2. Review of February minutes

February minutes were reviewed. Foster Simmons made a motion to accept the minutes with a second from Gail Martin. Motion approved without opposition.

3. Financial Report

Donna Ross presented the financial report: Money market account has a balance of \$146,740.33 and the checking account a balance of \$25,728.66. Expenses approved included:

NTS Communications	\$127.57
Whatley-Fleming	\$725.00
TETAF	\$1,800.00
Melissa Whitelaw	\$472.02
Kim Stringfellow	\$50.00
Foster Simmons	\$20.00
Faith Community Hospital	\$929.00
Faith Community EMS	\$555.00
AMR	\$711.00
Graham Young EMS	\$724.99
Faith Community Hospital	\$550.00
Nocona Hospital	\$449.94
Graham Regional	\$550.00

Executive Director's salary and office supplies approved at the committee level.

Foster Simmons made a motion to accept the financial report with a second from Laura Pressler. Motion approved without opposition.

4. Executive Reports

- a. **MEO:** Not present
- b. **Chair:** Kim Stringfellow deferred her comments to the old and new business portion of the meeting.
- c. **DSHS:** Not present
- d. **Executive Director:** Melissa Whitelaw discussed changing the office hours from four days a week to two day a week and making the hours later in the evening. New hours will be emailed to the general membership.

5. Committee Reports

a. Trauma Coordinators

The trauma coordinators spoke about electronic medical record issues, educational opportunities and the trauma registry during the trauma coordinator meeting.

b. PHEMS

Kenny Hoffman talked about GETAC issues and bills being presented in Austin.

c. PIE

Laura Pressler gave results of the NTRAC conference. We had 52 attendees. NTRAC spent \$1,044.63 and made \$1,190.00. We are still waiting on \$300.00 from vendor fees for a new total of \$1,490.00. Laura also discussed the upcoming Child Trafficking luncheon on April 5th. There will also be a conference at the country club in Wichita Falls that will provide CME. More information will follow by email. Laura also wanted to bring to the membership's attention that while we may not be able to make it to every event in our region we would definitely like to show our support by offering supplies or other services. Please share your event information with us and we will help where we can.

d. CQI

No information available.

e. Pediatrics

No new information.

f. Air Medical

Roger Ritchie reported on upcoming classes. Clay County FRO will have a diabetic class on April 18th and Windthorst will have a CPAP class on April 24th. Call Roger for more information.

g. Acute Care

Kim Stringfellow discussed the need to get medically trained dispatchers involved in CE. She also discussed the need for thrombolytics to have 2 IV access points.

6. Old Business

a. Vernon College Endowment

Michelle Alexander from the Vernon College Foundation sent an email stating that the Al Garcia Memorial Endowment has reached the \$10,000 goal and will be able to award the first scholarship for the 2013-2014 academic year. The total amount in the endowment is \$12,055.00. We will meet in the near future to discuss the award criteria.

b. NTRAC Conference 2013

See PIE report

c. Local Project Grant proposed items

Kim Stringfellow reported that the LPG items will be the King Vision video intubation scope and a new outdoor backboard washer.

d. HCC (formerly HPP)

HCC has just purchased a rehab bus. Terry Stagg reported at the executive board meeting that there will be a WebEOC at Vernon College April 9th and 10th from 1-4.

7. New Business

Don Groves has resigned his position as vice chair of the RAC due to scheduling conflicts with his job. Kenny Hoffman has accepted the position and will be the RAC's new vice chair.

8. Action items: None

9. Announcements

Jeff Miller from PHEMS announced that Adam Scott will be stepping down as chairperson for PHEMS because he is moving to the metro area. Jeff Miller will move from vice chair to chairperson of PHEMS. They will be nominating a new vice chair during their June meeting.

Next PIE/Finance	June 6th, 2013 at noon
Next Executive Board	June 6th, 2013 at 1:00 PM
Next General Membership	June 6th, 2013 at 5:45 PM

10. Adjourn @ 6:40PM.

Kenny Hoffman made a motion to adjourn with a second from Foster Simmons. Motion approved without opposition.