

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

## GENERAL MEMBERSHIP MINUTES

June 7, 2012

Presentation by Liz Roberts Physio-Control



### 1. Signed in

Kim Stringfellow called the meeting to order at 6:00 p.m. and reminded all members to sign the NTRAC sign-in sheet

### 2. Review of August minutes

The April minutes were reviewed and Foster Simmons made the motion to approve the minutes. Gail Martin seconded the motion. Motion approved

### 3. Financial report

Donna Ross presented the financial report: Money market account has a balance of \$4902.56 and the checking account a balance of \$132,046.87.

Finance Report closure:

|                                  |            |
|----------------------------------|------------|
| Kevin McClellan                  | \$19.96    |
| Seymour Hospital                 | \$299.00   |
| AI for Rac                       | \$489.72   |
| Roger for Rac                    | \$538.59   |
| AI for Postage                   | \$21.90    |
| Bill for TETAF                   | \$355.90   |
| Three Rivers                     | \$6,310.00 |
| AMR Archer County                | \$3,948.67 |
| AMR Wichita County               | \$3,069.00 |
| Laura Pressler for trailer hitch | \$21.64    |
| Conference refreshments / Laura  | \$19.41    |
| conference food / Laura          | \$55.23    |
| Crane West                       | \$285.00   |

Bill Sokora made a motion to accept the financial report with a second from Gail Martin. Approved without opposition.

### 4. Executive Report

#### a. MEO- None

b. **Chair-** Kim Stringfellow filled in for Roger Ritchie who was out of town. Kim reports that TETAF is reevaluating due structure. She also notified us that NTRAC is in an audit with the state and Donna Ross and Al Garcia have provided the information they requested. Kim also stressed the concern over participation at the general membership meetings and that several organizations do not meet

the requirements set in the bylaws. Will discuss in the provider's meeting.

**c. DSHS – None**

**d. Executive Director**

Al Garcia reports the RAC EMS contract has been mailed to the state and the third quarter report is being done. Al also discussed the RAC audit and the information that has been sent in. He informed that he will request contact information at the general membership meeting to update the website. There was also discussion regarding the reasons there was not a local project grant done and the ways to better utilize this in future years.

**e. COMMITTEE REPORTS**

**a. Education:**

Laura Pressler the 2012 Trauma Conference was a success with 72 in attendance. The planning process for next year's conference has already started. Laura also announced there will be a child passenger safety course here in Wichita Falls in October. The flyer will be put on the website. Contact Laura if you are interested in the course. It was decided that NTRAC would pay the \$75 for members of the RAC who are current with the understanding they will host at least to activities in their communities each year. Laura also discussed the new Trauma Activation Criteria beginning July 1 here at United Regional. Training will be taking place prior to the start date.

**b. Pediatrics:**

Donna Ross reports that there continues to be an outbreak of shigella in our community. She also announced there would be new immunization guidelines for medical staff. One example is the TDAP adult booster.

**c. Air Medical:**

No report

**d. Trauma Coordinators:**

Joy Henry announced Jacksboro has just completed their Level IV survey process and that it was a learning experience. Heather Greenwood would look for physician participation.

**e. Pre-Hospital:**

Bill Sokora and Foster Simmons reports work continues on the pre-hospital protocols and should have some out for review by the end of next week. Pat Bryan Benefit at Outskirts June 10.

**f. Acute Care:**

Cindy Hoff reports she has had contact with United Regional's Foundation in an effort to get grant funding for software to be able to send EKG transmissions to hospital from the field. She will keep us informed of this project.

**5. OLD BUSINESS**

**6 NEW BUSINESS**

**7. ACTION ITEMS**

**8. ANNOUNCEMENTS**

Jacky Betts talked to Terry Stagg and he will attend the Executive Board meetings. Kim Stated that Trauma Conference report would be at next meeting. She also stated that we needed representatives for the executive board from all committees.

**Next PIE/Finance August 2, 2012, noon**  
**Next Executive Board, August 2, 2012, 1:00 pm.**  
**Next General Membership, August 2, 2012, 6:00 pm.**

**9. ADJOURN @ 7:30pm.**

Foster Simmons made a motion to adjourn with a second from Kelly Hudson Motion approved without opposition.