

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

EXECUTIVE BOARD MEETING

June 7, 2012

Start of meeting: 1pm



1. **Signed in** Jacky Betts, United Regional
Ryan Matthews, Trans-Star
Jacky Betts, United Regional
Donna Ross, United Regional
Kim Stringfellow, United Regional
Al Garcia, Executive Director
Laura Pressler, United Regional
Bill Sokora, Archer City Amb.
Don Groves, WF Fire Depart
Roy Koetter, Windthorst Vol. Fire Rescue
Foster Simmons, P. K. West Lake Volunteer EMS
Joy Henry, Jacksboro
Cindy Hoff, United Regional

2. Review of April minutes

Foster Simmons made a motion to accept the minutes with a second from Don Groves. Approved without opposition.

3. Financial report

Donna Ross presented the financial report: Money market account has a balance of \$4902.56 and the checking account a balance of \$132,046.87.

Expenses approved included:

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|----------------------------------|------------|
| Kevin McClellan | \$19.96 |
| Seymour Hospital | \$299.00 |
| Al for Rac | \$489.72 |
| Roger for Rac | \$538.59 |
| Al for Postage | \$21.90 |
| Bill for TETAF | \$355.90 |
| Three Rivers | \$6,310.00 |
| AMR Archer County | \$3,948.67 |
| AMR Wichita County | \$3,069.00 |
| Laura Pressler for trailer hitch | \$21.64 |
| Conference refreshments / Laura | \$19.41 |
| conference food / Laura | \$55.23 |
| Crane West | \$285.00 |

Jacky Betts made a motion to accept the financial report with a second from Foster Simmons. Approved without opposition.

4. OLD BUSINESS

- a. **Ryan Matthews** discussed the importance of getting Emergency Medical Dispatch software and how this software would improve the quality of care for patients in our region.

5. NEW BUSINESS

- a. **Ryan Matthews** stressed the need for Terry Staggs from the Hospital Planning Group to attend the NTRAC executive Board meetings to keep us updated regarding hospital preparedness and the use of bioterrorism funds.

6. ACTION ITEMS

Nominations for NTRAC Board Discussed the need for each NTRAC group to nominate and elect a representative to the NTRAC Executive Board. Will have a list of positions and will take nominations at the general membership meeting tonight.

7. REPORTS

- a. **Chair:** Kim Stringfellow filled in for Roger Ritchie who was out of town. Kim reports that TETAF is reevaluating due structure. She also notified us that NTRAC is in an audit with the state and Donna Ross and Al Garcia have provided the information they requested. Kim also stressed the concern over participation at the general membership meetings and that several organizations do not meet the requirements set in the bylaws. Will discuss in the provider's meeting.

There was also discussion of the need of a new computer for Al Garcia after his sustained damage. The repair costs would be an

estimated \$400. They also discussed the need for portability and that an IPAD would be a better purchase. Jacky Betts motioned to purchase the IPAD and corresponding software. Second by Don Groves. Approved without opposition.

**b. DSHS:
Not Present**

- c. Executive Director:** Al Garcia reports the RAC EMS contract has been mailed to the state and the third quarter report is being done. Al also discussed the RAC audit and the information that has been sent in. He informed that he will request contact information at the general membership meeting to update the website. There was also discussion regarding the reasons there was not a local project grant done and the ways to better utilize this in future years.

8. COMMITTEE REPORTS

- a. Education:** Laura Pressler the 2012 Trauma Conference was a success with 72 in attendance. The planning process for next year's conference has already started. Laura also announced there will be a child passenger safety course here in Wichita Falls in October. The flyer will be put on the website. Contact Laura if you are interested in the course. It was decided that NTRAC would pay the \$75 for members of the RAC who are current with the understanding they will host at least to activities in their communities each year. Laura also discussed the new Trauma Activation Criteria beginning July 1 here at United Regional. Training will be taking place prior to the start date.
- b. Pediatrics:** Donna Ross reports that there continues to be an outbreak of shigella in our community. She also announced there would be new immunization guidelines for medical staff. One example is the TDAP adult booster.
- c. Air Medical:** Not Present

- d. **Trauma Coordinators:** Joy Henry announced Jacksboro has just completed their Level IV survey process and that it was a learning experience.

- e. **Pre-Hospital:** Bill Sokora and Foster Simmons reports work continues on the pre-hospital protocols and should have some out for review by the end of next week.

- f. **Acute Care:** Cindy Hoff reports she has had contact with United Regional's Foundation in an effort to get grant funding for software to be able to send EKG transmissions to hospital from the field. She will keep us informed of this project.

9. ANNOUNCEMENTS

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|--------------------------|----------------------------|
| Next PIE/Finance | August 2, 2012 , noon |
| Next Executive Board, | August 2, 2012 , 1:00 P.M. |
| Next General Membership, | August 2, 2012 , 6:00 P.M. |

10. ADJOURN @ 2:37pm.

Donna Ross made a motion to adjourn with a second from Jacky Betts.
Approved without opposition.
