

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING AGENDA

August 2, 2012

Start of meeting: 1:05pm

1. Signed in

Jacky Betts, United Regional
Ryan Matthews, Trans-Star
Roger Ritchie, Air Medical
Donna Ross, United Regional
Kim Stringfellow, United Regional
Al Garcia, Executive Director
Laura Pressler, United Regional
Bill Sokora, Archer City Amb.
Don Groves, WF Fire Depart
Roy Koetter, Windthorst Vol. Fire Rescue
Foster Simmons, P. K. West Lake Volunteer EMS
Cindy Hoff, United Regional
Larry Borden, Vernon College
Heather Greenwood, Seymour Hospital
Dr. Alberto Banez, Seymour Hospital
Adam Scott, Vernon Fire Department
April Coxan, United Regional

2. Review of April minutes

Kim Stringfellow made a motion to accept the minutes with a second from Jacky Betts. Approved without opposition.

3. Financial report

Donna Ross presented the financial report: Money market account has a balance of \$131,082.70 and the checking account a balance of \$5176.36. Expenses approved included: See attached sheet and office supplies approved at the committee level including the executive director's salary.

Finance Report closure:

Kevin McClellan	equipment	19.96
Seymour Hospital	ACLS x 2 reimbursement	299.00
Al Garcia	RAC chairs meeting	489.72
Roger Ritchie	RAC Chairs meeting	538.59
Laura Pressler	hitch for carseat trailer	21.64
Crane West	website hosting	285.00
Best Buy	scanner for treasurer	398.64
Best Buy	Ipad for exec. director	1,107.94
World Point	PALS emergency cards	406.95
Nicholas Long	EMT paramedic certification	250.00

Crane West	website hosting	570.00
W. F. Fire Department	vac equipment	203.10
Lakeside City VFD	lifepack aed	1,454.00
Olney EMS	equipment	499.99
Archer City Amb Ser	equipment reimbursement	560.80
Archer City Amb Ser	equipment reimbursement	1,580.00
Windthorst VFD	paggers	1,580.00
Windthorst VFD	medical kit bags	399.98
Electra Mem Hosp	ACLS, ENPC & TNCC courses	700.00
Nocona EMS	backboards reimbursement	499.95
Wilbarger Gen Hos	pulse oximeters	559.00
PK Westlake EMS	stryker battery and charger	807.96
WF Fire Department	AED quicklook	1,190.00
Sunset VFD	suction, glucometer.	536.38
United Regional	TNCC & ENPC course reimburse	3,750.00
AMR	radios	5,066.10
AMR	pedi mate straps & boards	2,656.57
Al Garcia	office supplies	32.99
Al Garcia	postage	7.20
World Point	intub equip United Regional PALS	3,052.57
Bound Tree Medical	backboards	2,720.00
Channing Bete Company, INC	PALS pocket cards and ECC books	1,275.30
Wilbarger General Hos	ACLS course reimbursement	175.00
Wilbarger General Hos	topic course for Mary Thompson	560.00
Trans Star Ambulance	equipment	795.64
Trans Star Ambulance	zoll cable	844.35
Seymour Hospital	tncc course completion	1,750.00
Robyn Wike	EMT-P	250.00
Brian Chancellor	EMT P	250.00
Vidacare Corporation	EZ io needles	3,967.21
Armstrong Medical Industries, Inc.	ED Cart	1,477.60
American Medical Response	transport vents x 2	5,256.72
Vernon Collage	transport vent	2,845.20
Walmart	car seat project items	241.25
Roger Ritchie	RAC chairs meeting	541.82
Al Garcia	RAC chairs meeting	509.88
Donna Ross	computer repair	409.19
Donna Ross	data backup equipment	162.36
		Total 53,555.55

Kim Stringfellow made a motion to accept the financial report with a second from Jacky Betts. Approved without opposition.

4. OLD BUSINESS

- a. GETAC meeting in two weeks. TETAF will be celebrating the 20th anniversary of the Texas trauma system.

5. NEW BUSINESS

- a. Kim Stringellow discussed the need for revision of the bylaws regarding the nominations to the executive board. These nominations should be done at the June meeting in the future. Bylaws committee will follow up.
- b. Ryan Matthews discussed the need for NTRAC to be better represented at EMTF for better integration of bioterrorism preparedness with EMS providers. Jacky Betts mad a motion for Ryan Matthews and Kenny Hoffman to represent NTRAC with a second from Foster Simmons. Approved without opposition.

6. ACTION ITEMS

Election of executive board officers. Kim Stringellow moves from Vice Chair to Chair. Jacky Betts nominated Don Groves as Vice Chair with a second by Roger Ritchie. Roger Ritchie nominated Laura Pressler to continue as secretary with a second by Foster Simmons. Foster Simmons nominated Donna Ross to continue as Treasurer with a second by Jacky Betts. All approved without opposition.

TETAF Representative nominations-

Trauma-Kim Stringellow

Preparedness/RAC Chairs-Al Garcia

EMS-Bill Sokora

Pediatrics-Donna Ross

Education/Injury Prevention-Laura Pressler

Acute Care-Cindy Hoff/April Coxan

Jacky Betts motions to vote on individuals listed. Approved without opposition.

Will take all nominations to general membership tonight.

7. REPORTS

- a. **Chair:** Roger Ritchie introduces and welcomes Dr. Alberto Banez to the Executive Board.
- b. **DSHS: Not present**
- c. **Executive Director:** Al Garcia reports he will travel to Austin to attend state meetings. Discussed the budget for new backboards and spider straps. Stock down to 12. He states he still has 10

refrigerators that need to be picked up. Also has 8 air splints left in stock. After lengthy discussion regarding backboards decision was made to order new boards when stock reached less than 10.

8. COMMITTEE REPORTS

- a. **Education:** Laura Pressler reports the NTRAC trauma conference to be March 2, 2013 at Vernon College on Maplewood here in Wichita Falls. Also there will be a child passenger safety course here in Wichita Falls on October 22-25, 2012. NTRAC will pay the \$75 course fee for individuals representing an organization in good standing. Also, each organization that sends a representative that successfully completes the course will receive a CPS start-up kit.

- b. **Pediatrics:** Donna Ross reports she has purchased new Broslow tapes and Algorhythm cards to be distributed. She also the importance of immunizations due to a local case of pertussis last week.

- c. **Air Medical:** Roger states AirEvac has several classes that will be posted on NTRAC website.

- d. **Trauma Coordinators: No report**

- e. **Pre-Hospital:** Bill Sokora discussed the problem with backorder on many drugs. Also stated that the protocol committee met today to complete the process of updating all EMS protocols. Will present today in provider's meeting.

- f. **Acute Care:** Introduced April Coxan to the executive board. April is a new member of United Regional's quality department and is interested in working in the RAC initiatives.

9. ANNOUNCEMENTS

Next PIE/Finance	October 4, 2012 noon
Next Executive Board	October 4, 2012, 1:00 P.M.
Next General Membership	October 4, 2012, 6:00 P.M.

10. ADJOURN @ 3:05pm.

Jacky Betts made a motion to adjourn with a second from Foster Simmons. Approved without opposition.
