

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)

GENERAL MEMBERSHIP MINUTES  
October 6, 2011



## 1. Signed in

Roger Ritchie called the meeting to order at 6:00 p.m. and reminded all members to sign the NTRAC sign-in sheet

## 2. Review of August minutes

The June minutes were reviewed and Michael Hall made the motion to approve the minutes. Gail Martin seconded the motion. Motion approved

## 3. Financial report

Donna Ross presented the financial report: Money market account has a balance of \$168,087.40 and the checking account a balance of \$8,119.45.

Expenses approved included:

Safety house repair- Wichita Falls Fire Dept- \$480.75

Child passenger safety technician renewal- Lisa Brown- \$50.00

Flowers to Gail Martin RE: death of her son- Kim Stringfellow- \$54.13

TNCC reimbursement x2- Faith Community Hosp- \$500.00

Bair Hugger warmer- Seymour Hosp- \$500.00 (tabled \$250.00 of request) and office supplies approved at the committee level including the executive director's salary.

### Finance Report closure:

Foster Simmons made a motion to accept the financial report with a second from Michael Hall. Approved without opposition.

## 4. Executive Report

### a. MEO

Dr. Schacter, United Regional orthopedic surgeon has agreed to assume the MEO position. Motion made by Foster Simmons with a second from Gail Martin to forward this recommendation to the executive board for approval. No opposition voiced. Dr. Schacter is very involved in trauma care and has a history of EMS Involvement

### b. Chair

Roger stated that EMS awards nominations are due 5pm tomorrow. He also advised that the By-laws committee will be

meeting to review the by-laws. Contact Foster Simmons if you want to help.

**c. DSHS – None**

**d. Executive Director**

AI stated that the Tobacco contract was sent to us with the wrong RAC name on it. The contract is being corrected and resent to us for signature.

Local project grant related to the hypothermia protocol was approved in part. Refrigerators will be ordered soon for the EMS trucks. The full grant amount was not awarded so a distribution plan will need to be discussed regarding who will receive the refrigerators.

Rooms for all 2012 NTRAC meetings are set.

Hardeman Room (formerly cafeteria A&B in the basement of Bethania)

a. Executive Board

b. PHEMS

c. General Membership

Wilbarger Room (formerly Skybridge-3rd floor)

a. Stroke Committee

b. Trauma Coordinators

AI is in the process of granting member access. An email was distributed to all members with a reply request so email addresses could be confirmed.

AI changed his email address to [agarcia@ntrac.org](mailto:agarcia@ntrac.org). All correspondence regarding NTRAC business should go to this address. Please disregard all of AI's previous email addresses.

**e. COMMITTEE REPORTS**

**a. Education:**

Kohl's safety event went well on Sept 24th in Wichita Falls. Several safety booths sponsored by United Regional were at the event. Additionally, Air Evac helicopter, WF fire truck, roll over simulator, and the smoke house were on site. More than 100 children participated in the event. A car seat checkpoint was held with 50 seats checked. 14 convertibles and 18 boosters were replaced/provided to participants.

**b. Pediatrics:**

Harriet Lane books and ACC update books are available upon request.

2010 PALS update is now published with new guidelines for instructors and students.

Pediatric Algorithm cards will soon be in print with updated standards. NTRAC will be purchasing cards for each hospital to be placed on their Broselow carts.

**c. Air Medical:**

Early activation is requested. They would rather be dispatched early and cancelled than called late.

ACLS, PALS, and PHTLS courses are in progress with a cost to participants of only \$20-\$30.00. AI will post all course dates on the NTRAC calendar. The course dates are also listed on the Life Team website.

**d. Trauma Coordinators:**

No report

**e. Pre-Hospital:**

Equipment distribution is taking place today at Trans Star. National Registry testing dates for 2012 are being scheduled. Volunteerism and Community involvement will be focused on during the coming year.

NR skills testing set up for after graduating classes at VC.

4 wheeler made providers \$4260.15

Archer City and Clay county to get new ambulances.

**f. Acute Care:**

GETAC is in the process of rewriting Stroke Center rules.

**5. OLD BUSINESS**

None

**6 NEW BUSINESS**

**a. Trauma Conference**

Location is still being evaluated. Site recommendations included Vernon College, MSU, and United Regional. AI will request Vernon College host the event. If Vernon College is unable to host on April 28, we will pursue the other two locations.

Fliers are being printed for distribution at the November EMS conference in Austin.

Conference information will be listed in Texas EMS magazine.

**b. Bylaws**

- i. It is time for the annual bylaws review. The bylaws committee comprised of Foster Simmons, Kim Stringfellow,

and Jacky Betts will provide the Executive Board and General Membership with recommendations in December.

## **7. ACTION ITEMS**

### **a. FY 2011-2012 Budget**

Al Garcia stated that because of state budget cuts the only areas that were affected in the budget were cuts in Education and equipment. This decision was made after talking to Roger Ritchie. These were the areas where extra funds were added when we received extra from the state funds. Motion was made by Gail Martin to accept the 2011-2012 budget as amended and Heather Greenwood seconded.

## **8. ANNOUNCEMENTS**

<b>Next PIE/Finance</b>	<b>December 1, noon Wichita Rooms</b>
<b>Next Executive Board,</b>	<b>December 1, 1:00 pm. Wichita Rooms</b>
<b>Next General Membership,</b>	<b>December 1, 6:00 pm. Wichita Rooms</b>

## **9. ADJOURN @ 7:30pm.**

Foster Simmons made a motion to adjourn with a second from Michael Hall. Approved without opposition.

### **Attendance:**

Bill Sokora –Archer City Ambulance  
Roger Ritchie-Air-Evac  
Kenny Hoffman-AMR  
Sherri Fox-Blue Grove  
Rayse Richardson –Bowie Fire  
Candi Ratliff –Bowie Memorial Hospital  
Pamela Clark –Bowie Memorial Hospital  
Charles Peters –Byers VFD  
Linda Hall-Chillicothe Hospital  
Sonja Richardson-Chillicothe Hospital  
Mike Hall – Clay Co. FRO/Lake Arrowhead VFD  
David Kollman-Clay County EMS  
Mike McCarty – Cryovac Div Of Sealed Air  
Bobby Lama-Dean Dale VFD  
Gail Martin –Electra Memorial Hospital  
Jeff Miller-Faith Community Hospital  
Jadine Buckley-Graham Medical Center

Kelley Hudson-Graham/Young Co. EMS  
Bruce Sutton –Hamilton Hospital  
Mike Beimer-Hardeman County Mem. Hospital/Ambulance  
Mike McCarty – Kamay VFD  
Mike Hall –Lake Arrowhead VFD  
Bruce Sutton –Loving VFD  
Lowan Clement – Olney/Young County EMS  
Foster Simmons-PK West Vol. EMS  
M.W. Stripling – Seymour Hospital/EMS  
Heather Greenwood – Seymour Hospital/EMS  
Mike Furrow – Sunset VFD  
Donna Ross –URHCS  
Krysla Darden-URHCS  
Don Groves – Wichita Falls Fire Department  
Roy Koetter - Windthorst VFD