

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING AGENDA

December 1, 2011

Start of meeting: 1:06pm

1. Signed in

Kim Stringfellow, United Regional
Ryan Matthews, Trans-Star
Donna Ross, United Regional
Laura Pressler, United Regional.
Roy Koetter, Windthorst Vol. Fire Rescue
Foster Simmons, P. K. West Lake Volunteer EMS
Cindy Hoff, United Regional
Cindi Ratliff, Bowie Memorial Hospital
Al Garcia, Executive Director

2. Review of April minutes

Foster Simmons made a motion to accept the minutes with a second from Roy Koetter. Motion approved without opposition.

3. Financial report

Donna Ross presented the financial report: Money market account has a balance of \$188,478.34 and the checking account a balance of \$3937.11.

Expenses approved included:

\$250 Kevin Hoff EMT Certification Windthorst
\$97 Laura Pressler Injury Prevention storage supplies
\$285 Krane West-Website
\$71.86 Al Garcia- Postage expenses
\$750 Welsh Sanders-Taxes
\$124.20 Roger Ritchie- Hotel 1 night TETAF
\$718.45 Al Garcia TETAF/RAC travel expenses
\$1486.30 Al Garcia Salary November and December
\$1300 Electra Memorial – Two TNCC, ACLS, and ENPC courses
\$250 Stephen Schelter EMT Certification
6 Empty 1st responder bags to Sealed Air, Cryovac(We had these bags on hand)
\$1000 40 ECC books. Donna Ross will hand out at general membership.
\$160 for a set of 8 PALS cards. Also approved was buying another 13 sets to supply all Emergency rooms in area. Also approved were to order 20 Broselow tapes for trucks.

Finance Report closure:

Foster Simmons made a motion to accept the financial report with a second from Roy Koetter. Motion approved without opposition.

4. OLD BUSINESS

- a. Bi-laws have been posted on web site for review. Roy Koetter made the motion for by laws to stay as is and will take to general membership meeting tonight for review and final approval with a second from Cindy Hoff. Approved without opposition. Special thanks to Foster Simmons for his hard work.

5. NEW BUSINESS

- a. Windthorst VFD first responders want to thank NTRAC for their nomination at the State EMS conference. They won the First Responder of the Year Award for the state of Texas. Pete Wolf won the Journey of Excellence Award for the state of Texas as well. We are extremely proud to have these outstanding EMS representatives in our region.

6. ACTION ITEMS

Trauma plan needs to be reviewed on website. Send recommendations for changes to Al Garcia and we will vote on changes at February meeting.

7. REPORTS

- a. **Chair: Roger not present**
- b. **DSHS: Not present**
- c. **Executive Director:** Al Garcia states first quarter report is done with special thanks to Donna Ross. Tobacco contract is also completed. The local project grant that will supply us with 50 refrigerators for ambulances in our area is also complete. Al also discussed the move of the NTRAC office from the 8th St. Campus to his home. Special thanks for the laptop to make this move easier and more efficient. The new contact numbers are listed on the website. Al also presented a list of his monthly tasked to the board.

8. COMMITTEE REPORTS

- a. **Education:** Laura Pressler announced the 2012 Trauma Conference will be held April 28 at the Vernon College Campus. There will be no fee for the facility so this will allow us to ask a smaller vender fee. Hopefully this will enable us to bring in more vendors. The Critical Incident Stress Management Course will be

held February 16, 2012 at United Regional. United Regional will also host a child passenger safety training course in the spring of 2012. A sign-up sheet for those interested in either course will be passed around at the General Membership meeting.

- b. **Pediatrics:** PALS and Broselow cards will be passed out in general membership.
- c. **Air Medical:** None
- d. **Trauma Coordinators:** None
- e. **Pre-Hospital:** Priority Code Cards discussed and cards will be laminated and ready for distribution and education by the February meeting.
- f. **Acute Care:** None

9. ANNOUNCEMENTS

Next PIE/Finance	February 2, 2012 noon
Next Executive Board,	February 2, 2012, 1:00 P.M.
Next General Membership,	February 2, 2012, 6:00 P.M.

10. ADJOURN @ 2pm.

Foster Simmons made a motion to adjourn with a second from Roy Koetter. Motion approved without opposition.
