

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (TSA-C)



## GENERAL MEMBERSHIP MINUTES

December 5<sup>th</sup>, 2019

Start of meeting: 5:30pm

- 1. Inservice:** Dr. Schultz – Continuity of care for transfer of patients with s/p t-PA.
- 2. Call to order:**  
Kim Stringfellow called meeting to order at 5:30 pm and reminded all attendees to sign the NTRAC sign in sheet.
- 3. Review of October minutes**  
Mike Hall made a motion to accept the minutes with a second from Nick Long. Motion approved without opposition.
- 4. Financial Report**  
Melissa Whitelaw presented the financial report. Money market account has a balance of \$254,812.61 and the checking account has a balance of \$12,619.37. EMS RAC funds began with \$26,472. \$9,215.87 has been expended on payroll and taxes leaving a balance of \$17,256.13. EMS County began with \$96,119 and all funds are remaining. RAC Systems Development began with \$75,208 and has a remaining balance of \$72,931.80. \$750.00 was spent on education reimbursement and \$1,526.20 was spent on administration. Brian Deason made a motion to approve the financial report with a second from Nick Long. Motion approved without opposition.

Expenses for consideration include:

Graham RMC	Education reimb	\$825.00
Three Rivers Amb.	Equipment	\$808.87
Crowell VFD	Equipment	\$750.00 of \$1,309
Teleflex (EZ IO)	2bx/45mm, 4bx/25mm	\$3,300.00
Melissa Whitelaw	Travel & QB fee reimb	\$949.53

Office supplies and Executive Director's salary approved at committee level.

Mike Hall made a motion to approve expenses with a second from Kelley Hudson. Motion approved without opposition.

## 5. Executive Reports

- a. **Chair:** Kim Stringfellow gave report on the RAC wide SB500 project. The 22 RAC's have agreed on a wrist band patient tracking project. More details to come at February meeting. She also spoke about the November RAC chairs meeting in Ft. Worth, TX. Main topic at the meeting was appropriate projects for the SB500 monies. The RACs also helped provide language for the SB500 contracts to best allow each RAC to accomplish specific projects unique to each region.
- b. **Executive Director:** Melissa Whitelaw gave compliance report. She also spoke about the November RAC chairs meeting. NTRAC will be receiving \$32,532 of the 2 million earmarked for SB500 projects. She will know by the December meeting how much will be allocated to the wrist band project.

## 6. Committee Reports

- a. **Trauma Coordinators:** Please see minutes posted on the ntrac.org calendar or under quick docs.
- b. **PHEMS:** See NORTEX minutes at ntrac.org.
- c. **PIE:** Laura Pressler reminded membership that the 2<sup>nd</sup> annual EMS conference will be happening the 2<sup>nd</sup> and 3<sup>rd</sup> week of February. The executive board discussed combining the RAC trauma conference with the EMS education conference. Both entities agreed that it would be beneficial to combine events. A motion was made by Nick Long and seconded by Rusty Downs. Motion approved without opposition. Melissa Whitelaw will post the conference flyer to the website and email to the membership when available. Wichita Falls did not qualify for a free car seat class from TXdot due to low mortality rates. Laura Pressler suggested the RAC consider paying for a car seat class due to the need for certified trainers in our region. On April 14<sup>th</sup> there will be a leadership conference focusing on EMS/STB from 5:30-9:30. Location TBD.
- d. **CQI:** Please see CQI minutes.
- e. **Pediatrics:** Nothing to report.
- f. **Neonatal:** Please see minutes posted on the ntrac.org calendar or under quick docs.

- g. **Maternal:** See minutes posted on the ntrac.org calendar or under quick docs
- h. **Air Medical:** Roger Ritchie had nothing new to report.
- i. **Acute Care:** Please see minutes posted on the ntrac.org calendar or under quick docs.
- j. **EMTF:** Ryan Matthews reported that the December meetings have been cancelled.
- k. **HCC:** The group went over 2020 plans, approved SOPs and are in the process of putting together a preparedness committee.

**7. Old Business:**

- a. **STB Kits:** Melissa Whitelaw was unable to complete the 100 STB kits approved at the October RAC meeting. Quick clot products remained sold out for most of the 2 month period and were brought back to market with an inflated price. AMR has offered to help bring the cost down using their bulk purchasing discount. Rusty Downs made a motion to allow for the purchase of 100 quick clot using \$1,000.00 or less with a second from Nick Long. Motion approved without opposition.

**8. New Business:**

- a. **November RAC Chairs Meeting:** See executive reports above.
- b. **SB500:** See executive reports above.

**9. Meeting Announcements:**

Next NTRAC CQI, PIE, Finance, Executive Board, HCC, NORTEX and General Membership meetings will be on February 6<sup>th</sup>, 2020 at United Regional in the Wichita Rooms 2&4 (second floor). Trauma Coordinators/Acute Care/ Neonatal/Maternal meeting will be held at United Regional in the Wilbarger Room (second floor).

CQI	February 6 <sup>th</sup> , 2020 at 12:30 PM
PIE	February 6 <sup>th</sup> , 2020 at 12:30 PM
Executive Board	February 6 <sup>th</sup> , 2020 at 1:00 PM
HCC	February 6 <sup>th</sup> , 2020 at 2:00 PM
NORTEX	February 6 <sup>th</sup> , 2020 at 4:00 PM
TC/Acute Care/Neonatal/Maternal	February 6 <sup>th</sup> , 2020 at 4:30 PM
General Membership	February 6 <sup>th</sup> , 2020 at 5:30 PM

**10. Adjourn @ 6:00.**

Roger Ritchie made a motion to adjourn with a second from Len Nauman. Motion approved without opposition.