

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



GENERAL MEMBERSHIP MINUTES

April 4th, 2019

Start of meeting: 5:15pm

1. Call to order:

Kim Stringfellow called meeting to order at 5:15 pm and reminded all attendees to sign the NTRAC sign in sheet.

2. Review of February minutes

Foster Simmons made a motion to accept the minutes with a second from Kelley Hudson. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$239,181.06 and the checking account has a balance of \$10,714.07. Len Nauman made a motion to approve the financial report with a second from Kelley Hudson. Motion approved without opposition.

Expenses for consideration include:

Burkburnett VFD	2 EMS bags, 1 med module	\$703.97
Three Rivers Amb.	1 CPR manikin w/AED trainer	\$371.80
Faith Comm. EMS	2 Stryker cot batteries/charger	\$750.00
Electra Mem. Hosp.	2 TNCC classes	\$550.00
Laura Pressler	3 CISM travel, TC food reimb.	\$255.15
SNAP Surveys	CQI HIPPA survey tool	\$1,750.00
TETAF	Yearly subscription fee	\$900.00
Redneck CA	Conference food	\$400.00
Welch & Sanders	Payroll processing fee	\$50.00

Office supplies and Executive Director's salary approved at committee level.

Pete Wolf made a motion to approve expenses with a second from Len Nauman. Motion approved without opposition.

4. Executive Reports

a. **Chair:** Present. Nothing to report.

b. Executive Director: Melissa Whitelaw gave report on GETAC meetings. 2019 initiative is self-care for first responders. DSHS is working on providing streaming services for GETAC meetings. DSHS has moved the RAC to a 2 year contract to better align with their funding cycles. Melissa has information regarding this year's legislative session. Please contact her with any questions on specific bills or general questions. Melissa imparted specific amounts left to spend on current contracts. Not including monies approved today, the money left on the RAC systems development is \$43,077.43 and the monies left to spend on the EMS/RAC is \$8,938.19. If you have any questions or concerns with either of these figures please contact Melissa Whitelaw.

5. Committee Reports

- a. Trauma Coordinators:** Meeting cancelled.
- b. PHEMS:** NORTEX approved a plan for LPG monies. NTRAC will exhaust all money on temporal thermometers for ambulances. We should be able to order 38 thermometers to be distributed at the June and/or August meeting.
- c. PIE:** Laura Pressler stated that she will be working on a drowning awareness program for the summer.
- d. CQI:** EZIO data shows we have gone backwards on humerus insertion. Out of 12 new surveys, 11 were tibia insertions. The RAC is out of 25mm needles but we still have 39 45mm needles. At this time the RAC will not be replenishing the 25mm needles.
- e. Pediatrics:** Meeting cancelled.
- f. Perinatal:** Meeting cancelled.
- g. Air Medical:** Pete Wolf spoke about the education classes that Air Evac offers. He also spoke about the success of the recent EMS refresher course. They are planning for another course in 2020.
- h. Acute Care:** Meeting cancelled.
- i. EMTF:** Nothing to report.
- j. HCC:** See minutes on the ntrac.org website.
- k. Maternal:** Meeting cancelled.

6. Meeting Announcements:

CQI/PIE	June 6 th , 2019 at 12:30PM
Executive Board	June 6 th , 2019 at 1:00PM
HCC	June 6 th , 2019 at 2:30PM
NORTEX	June 6 th , 2019 at 4:00PM
Trauma Co/Acute/Neonatal/Maternal	June 6 th , 2019 at 4:30PM
General Membership	June 6 th , 2019 at 5:30PM

All meetings are located at United Regional in the Hardeman Room (basement) except the Trauma Coordinators in the Wilbarger Room (2nd floor).

7. Adjourn @ 5:32.

Josh Miller made a motion to adjourn with a second from Rusty Shepard. Motion approved without opposition.