

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING

December 6th, 2018

1:00PM

United Regional, Wichita Rooms 2-4
(second floor)

1. Signed In

Kenny Hoffman, AMR
Foster Simmons, PK West
Laura Pressler, United Regional
Rusty Downs, WFFD
Melissa Whitelaw, NTRAC
Kim Stringfellow, United Regional
Roger Ritchie, Air Evac
Lee Williamson, Electra Memorial
Ryan Matthews, Trans Star
Jeff Miller, Faith Community EMS
Tish Beaver, TxDOT
Mark Hale, Windthorst VFD
Cory Nava, Vernon College

2. Review of October Minutes

Foster Simmons made a motion to accept the minutes with a second from Kim Stringfellow. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$248,165.03 and the checking account has a balance of \$6,910.95. Lee Williamson made a motion to approve the financial report with a second from Kim Stringfellow. Motion approved without opposition.

Expenses for consideration include:

Melissa Whitelaw	RAC Chairs Travel	\$130.54
Petrolia VFD	Equipment	\$694.92
Alyssa Melchiori	RN reimbursement	\$750.00
Lake Arrowhead VFD	Equipment	\$625.00
Graham RMC	Education reimbursement	\$1,375.00
Possum Kingdom Westlake	Equipment	\$795.00

Office supplies and Executive Director's salary approved at committee level.

Kim Stringfellow made a motion to approve expenses with a second from Cory Nava. Motion approved without opposition.

4. Executive Reports

- a. **Chair:** Nothing to report.
- b. **Executive Director:** Melissa Whitelaw went over GETAC meeting. At GETAC DSHS spoke about the need for completing EMS affidavits and hospital affidavits. The reporting system is experiencing a glitch and the state is giving each agency an opportunity to correct reported numbers for more accurate funding. We also went over what qualifies as RAC participation for pass through /county funds. If an EMS agency is participating in at least 1 RAC this qualifies them in all RACS for pass through funds provided they made runs in that region. Each RAC is required to send a letter of participation to any EMS agency that requests it so it can be provided to another RAC.

5. Subcommittee Discussion: See General Membership Minutes for Details.

6. New Business

- a. **Board Training:** Watched video on being an effective board.
- b. **NTRAC website:** Colt West contacted Melissa Whitelaw to let her know that google maps will no longer be available on the NTRAC site for free. Foster Simmons made a motion to no longer use google maps on the website. Kim Stringfellow seconded the motion. Motion approved without opposition.

7. Announcements:

Ryan Matthews informed group of new 12lead transmission requirements. If an ambulance is being run at the paramedic level it must be able to transmit by 2020. There is an application called ebridge that might be able to help agencies remain compliant.

CQI	February 7 th , 2019 at 12:30 PM
PIE	February 7 th , 2019 at 12:30 PM
Executive Board	February 7 th , 2019 at 1:00 PM
HCC	February 7 th , 2019 at 2:30 PM
NORTEX	February 7 th , 2019 at 4:00 PM

Trauma Co/Acute Care/Neonatal
General Membership

February 7th, 2019 at 4:30 PM
February 7th, 2019 at 5:30 PM

All meetings are located in Wichita Rooms 2-4 (2nd floor) except Trauma Coordinators in the Wilbarger Room (2nd floor).

8. **Adjourn @ 2:09 PM.** Mark Hale made a motion to adjourn with a second from Lee Williamson. Motion approved without opposition.