

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING

October 4th, 2018

1:00PM

United Regional, Wichita Rooms 2-4
(second floor)

1. Signed In

Melissa Whitelaw, NTRAC
Roger Ritchie, Air Evac
Lee Williamson, Electra Memorial Hospital
Foster Simmons, PK West
Kim Stringfellow, United Regional
Kenny Hoffman, AMR
Laura Pressler, United Regional
Rusty Downs, WFFD
Mike Murphy, Faith Community EMS
Jeff Miller, Faith Community EMS
Tish Beaver, TxDOT

2. Review of August Minutes

Kim Stringfellow made a motion to accept the minutes with a second from Kenny Hoffman. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$252,807.64 and the checking account has a balance of \$7,707.98. Lee Williamson made a motion to approve the financial report with a second from Kim Stringfellow. Motion approved without opposition.

Expenses for consideration include:

Arrowhead Ranch Estates VFD	2 responder bags	\$383.50
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Office supplies and Executive Director's salary approved at committee level.

Kenny Hoffman made a motion to approve expenses with a second from Laura Pressler. Motion approved without opposition.

4. Executive Reports

a. **MEO:** Not present.

b. **Chair:** Nothing to report

c. **DSHS:** Nothing to report

d. **Executive Director:** Melissa Whitelaw held compliance report until general membership meeting.

5. Subcommittee Discussion: See General Membership Minutes for Details.

6. Action Items

a. **Vote on bylaws changes:** No changes were made to the bylaws at this time. Kenny Hoffman made a motion to accept bylaws as is with a second from Jacky Betts. Motion approved with no opposition.

7. Announcements:

CQI	December 6th, 2018 at 12:30 PM
PIE	December 6th, 2018 at 12:30 PM
Executive Board	December 6th, 2018 at 1:00 PM
HCC	December 6th, 2018 at 2:30 PM
NORTEX	December 6th, 2018 at 4:00 PM
Trauma Co/Acute Care/Neonatal	December 6th, 2018 at 4:30 PM
General Membership	December 6th, 2018 at 5:30 PM

All meetings are located in Wichita Rooms 2-4 (2nd floor) except Trauma Coordinators in the Wilbarger Room (2nd floor).

8. Adjourn @ 2:19 PM. Jacky Betts made a motion to adjourn with a second from Kenny Hoffman. Motion approved without opposition.