

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING

August 2nd, 2018

1:00PM

United Regional, Hardeman Room (basement)

1. Signed In

Melissa Whitelaw, NTRAC
Roger Ritchie, Air Evac
Lee Williamson, Electra Memorial Hospital
Foster Simmons, PK West
Enoc Espinoza, Graham Regional Medical Center
Kayla Ellis, Graham Regional Medical Center
Kim Stringfellow, United Regional
Kenny Hoffman, AMR
Laura Pressler, United Regional
Rusty Sheppard, WFFD
Jacky Betts, United Regional
Cory Nava, Vernon College

2. Review of June Minutes

Foster Simmons made a motion to accept the minutes with a second from Kenny Hoffman. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$307,648.16 and the checking account has a balance of \$21,759.44. Foster Simmons made a motion to approve the financial report with a second from Kenny Hoffman. Motion approved without opposition.

Expenses for consideration include:

Melissa Whitelaw	Quickbooks payroll	\$86.34
Heidi Hislope (EMH)	RN reimbursement	\$750.00
Dakota Pullin (SH)	RN reimbursement	\$750.00
Crane West	Web host fee	\$285.00
RAC - Injury Prev.	Humerus EZ IO trainer	\$369.40
Hardeman Co EMS	Humerus trainer w/extra bone	\$454.80
Chillicothe Hospital	12 channel ECG	\$750.00
Clay Co EMS	EMS equipment	\$694.91
Hardeman Co MH	Autovent 3000	\$750.00
Angel Cenicerros	(HCMH) RN reimbursement	\$750.00
Hardeman Co MH	TNCC x 2	\$550.00
Electra MH	Education reimbursement	\$2,835.00

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Faith Comm. Hosp.	Education reimbursement	\$2,4440.00

Office supplies and Executive Director's salary approved at committee level.

Kim Stringfellow made a motion to approve expenses with a second from Laura Pressler. Motion approved without opposition.

4. Executive Reports

a. **MEO:** Not present.

b. **Chair:** Roger Ritchie spoke about new requirements from DSHS to get funding for EZ IO program. Melissa Whitelaw must ask the state's permission before any purchases for disposables can be made. This could affect the availability of replacement needles from the RAC. He also reminded the membership to be accurate with reporting to the state. NTRAC lost \$20,000 in funding due to low trauma numbers in our region. GETAC meetings will be in Austin on August 22nd-24th.

c. **DSHS:** Nothing to report

d. **Executive Director:** Melissa Whitelaw informed the board that the Binder Lift ordered had been placed but was on hold due to manufacturing delay. Lifts will be available at the October meeting.

5. Subcommittee Discussion: See General Membership Minutes for Details.

6. Announcements:

CQI	October 4th, 2018 at 12:30 PM
PIE	October 4th, 2018 at 12:30 PM
Executive Board	October 4th, 2018 at 1:00 PM
HCC	October 4th, 2018 at 2:30 PM
NORTEX	October 4th, 2018 at 4:00 PM
Trauma Co/Acute Care/Neonatal	October 4th, 2018 at 4:30 PM
General Membership	October 4th, 2018 at 5:30 PM

All meetings are located in Wichita Rooms 2-4 (2nd floor) except Trauma Coordinators in the Wilbarger Room (2nd floor).

7. **Adjourn @ 1:41 PM.** Kenny Hoffman made a motion to adjourn with a second from Rusty Sheppard. Motion approved without opposition.