

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



GENERAL MEMBERSHIP MINUTES

June 7th, 2018

United Regional, Wichita Rooms 2-4

Start of meeting: 5:30pm

Presentation: WFPD – Street drugs and gangs.

1. Call to order:

Kim Stringfellow called meeting to order at 5:30 pm and reminded all attendees to sign the NTRAC sign in sheet.

2. Review of April minutes

Mike Hall made a motion to accept the minutes with a second from Foster Simmons. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$382,150.52 and the checking account has a balance of \$14,689.09. Mike Hall made a motion to approve the financial report with a second from Len Nauman. Motion approved without opposition.

Expenses for consideration include:

Arrowhead International	EZ IO Needles	\$1,680.21
Roper Gunter (AMR)	EMT reimbursement	\$750.00
Graham RMC	4 TNCC classes	\$1,100.00
Wilbarger General	4 TNCC classes	\$1,100.00
Graham Young Co. EMS	Stryker SMART battery	\$750.00
Possum Kingdom VEMS	Binder Lift	\$549.00

Office supplies and Executive Director's salary approved at committee level.

Kenny Hoffman made a motion to approve expenses with a second from Mike Hall. Motion approved without opposition.

4. Executive Reports

a. Chair: Kim Stringfellow introduced Tish Beaver from TXDOT as the new layperson on the executive board.

- b. **Executive Director:** Melissa Whitelaw informed group that the new budget was on the website and ready to be reviewed for approval at the August meeting. She also will be mailing the new dues and needs assessment forms for FY18/19 by the end of June. Please return by the September 1st deadline. Melissa also reminded the EMS group that the pass through monies need to be expended so please turn in all county agreements, where necessary, and receipts.

5. Committee Reports

- a. **Trauma Coordinators:** Lee Williamson from Electra Memorial Hospital will be the new chair for the TC/AA/NN group. Lee said the group discussed the need for a Stop the Bleed refresher course. Laura will put something together around July 9th. See TC/AC/NN minutes on ntrac.org for greater detail.
- b. **PHEMS:** Foster Simmons stated that licenses are up for renewal. They also discussed the need to get receipts in for the pass through monies. See NORTEX minutes at ntrac.org for more details.
- c. **PIE:** Laura Pressler spoke about upcoming education opportunities. There will be a child passenger safety training course coming soon. Contact Laura for more details. She will try to put something together for training EZ IO in humerus site. Laura will also have a Stop the Bleed refresher course on July 9th from 11am-1pm.
- d. **CQI:** Melissa Whitelaw reported that the collected data shows a need for training on humerus site. Laura Pressler will put together training class.
- e. **Pediatrics:** Not present.
- f. **Perinatal:** United Regional's is still waiting on designation.
- g. **Air Medical:** Scotty Jackson from Survival Flight out of Lawton introduced himself to the RAC. Would like membership to consider them as a back up to Air EVAC if needed.
- h. **Acute Care:** Cassie Cox reported that United Regional is looking into performing mechanical thrombectomies.

- i. **EMTF:** Nothing to report.
- j. **HCC:** Jacky Betts stated that \$10,000.00 needs to be spent by the end of the month. Shane Comer will look into quotes for Stop the Bleed training kits. Jacky also relayed that Shane gave a detailed report of the completed surge drill. See HCC minutes at NTRAC.org for more details on surge results.

6. New Business

7. Action Items

8. Other Announcements

9. Meeting Announcements:

CQI	August 2nd, 2018 at 12:30PM
PIE	August 2nd, 2018 at 12:30PM
Executive Board	August 2nd, 2018 at 1:00PM
HCC	August 2nd, 2018 at 2:30PM
NORTEX	August 2nd, 2018 at 4:00PM
Trauma Co/Acute Care/Neonatal	August 2nd, 2018 at 4:30PM
General Membership	August 2nd, 2018 at 5:30PM

All meetings are located in Hardeman Room (basement) except Trauma Coordinators will be in the Wilbarger Room (second floor).

10. Adjourn @ 6:42.

Laura Pressler made a motion to adjourn with a second from Jacky Betts. Motion approved without opposition.