

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



GENERAL MEMBERSHIP MEETING

April 5th, 2018

5:15PM

The Warehouse-1401 Lamar, Wichita Falls, TX

1. Call to Order:

Roger Ritchie called meeting to order at 5:13 pm and reminded all attendees to sign the NTRAC sign in sheet at the front doors.

2. Review of February Minutes

Josh Miller made a motion to accept the minutes with a second from Kelley Hudson. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$233,797.51 and the checking account has a balance of \$10,399.01. Lauren O'Neal made a motion to approve the financial report with a second from Len Nauman. Motion approved without opposition.

Expenses for consideration include:

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|-----------------------|--------------------|------------|
| SNAP Surveys | CQI Survey Tool | \$1,750.00 |
| RAC Trauma Conference | Venue and catering | \$1,300.00 |
| Crane West | Web host fees | \$285.00 |
| TETAF | Membership renewal | \$900.00 |
| Hardeman Co Mem Hosp. | 2 TNCC | \$550.00 |

Office supplies and Executive Director's salary approved at committee level.

Josh Miller made a motion to approve expenses with a second from Mary Thompson. Motion approved without opposition.

4. Executive Reports

a. **MEO:** Not present.

b. **Chair:** Roger Ritchie reminded the membership to push the Stop the Bleed program in their local areas.

c. **DSHS:** New representative out of Abilene is Andrew Cargyle.

d. **Executive Director:** Melissa Whitelaw spoke about restoration of tobacco funds for the next 2 years to approximately \$74,000. The executive board restored previous reimbursement amounts for equipment requests from

\$500 to \$750, education reimbursements from \$500 to \$750 (Paramedic and RN) and the number of classes covered per entity from 3 to 4. Also spoke about the spending plan for the LPG in the amount of \$11,858.00. If EZ IO needles are allowable we will exhaust all funding on needles. If that is rejected as a disposable we will purchase approximately 21 binder lift devices and use remaining funds on Stop the Bleed supplies.

5. Committee Reports

- a. **Trauma Coordinators:** Lauren O'Neal spoke about the tobacco fund increase which led to reimbursement increases. Also spoke about the need to put in equipment requests. Electra received a perfect trauma survey. United Regional was recertified as a level 2 trauma facility. Laura Pressler talked about becoming an ENA member. If you join in April you will be entered into a drawing for free TCRN or CEN certification. Discussed the new ER sex trafficking law. Also talked about the uncompensated trauma fund being on hold.
- b. **PHEMS:** MW Stripling stated that Len Nauman will replace Bill Sokora as secretary. Also spoke about the LPG. We will try for EZ IO needles with the binder lift as a back-up.
- c. **PIE:** Laura Pressler had nothing to report.
- d. **CQI:** Melissa Whitelaw said that recent data on the 4 SNAP surveys is showing that our efforts are working. Please see CQI minutes for more details.
- e. **Pediatrics:** Lou Schafer had nothing to report.
- f. **Neonatal:** No one present at committee meeting or general membership meeting.
- g. **Air Medical:** Roger Ritchie shared Air Evac's 15th anniversary party will be held May 9th from 11am-2pm at the Air Evac hangar. Please see the NTRAC calendar for more details.
- h. **Acute Care:** Cassie Cox spoke about the need for rural hospitals to carry TPA. She will begin education at rural hospitals in the near future.
- i. **EMTF:** Not present.

- j. **HCC:** Kelley Hudson says there will be a surge exercise coming up. This will be a test on transporting patients.

6. Announcements:

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|-------------------------------|----------------------------|
| CQI | June 7th, 2018 at 12:30 PM |
| PIE | June 7th, 2018 at 12:30 PM |
| Executive Board | June 7th, 2018 at 1:00 PM |
| HCC | June 7th, 2018 at 2:30 PM |
| NORTEX | June 7th, 2018 at 4:00 PM |
| Trauma Co/Acute Care/Neonatal | June 7th, 2018 at 4:30 PM |
| General Membership | June 7th, 2018 at 5:30 PM |

All meetings are located in Wichita Rooms 2-4 (2nd floor) except Trauma Coordinators in the Wilbarger Room (2nd floor).

7. **Adjourn @ 5:24 PM.** Lou Schafer made a motion to adjourn with a second from Josh Miller. Motion approved without opposition.