

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING

February 1st, 2018

1:00PM

United Regional, Hardeman Room

1. Signed In

Melissa Whitelaw, NTRAC
Roger Ritchie, Air Evac
Lauren O'Neal, Hardeman County Memorial
Foster Simmons, PK West
Mark Hale, Windthorst VFD
Jeff Miller, Faith Community EMS and HCC Rep
Jacky Betts, United Regional
Kim Stringfellow, United Regional
Kenny Hoffman, AMR
Quentin Reeves, Faith Community EMS
Laura Pressler, United Regional
Ryan Matthews, Trans Star Ambulance

2. Review of December Minutes

Laura Pressler made a motion to accept the minutes with a second from Lauren O'Neal. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$236,804.97 and the checking account has a balance of \$3,242.99. Laura Pressler made a motion to approve the financial report with a second from Lauren O'Neal. Motion approved without opposition.

Expenses for consideration include:

Melissa Whitelaw	Travel Reimbursement	\$367.01
Arrow International	4 boxes EZ IO 25mm	\$2229.89
Nocona General Hospital	1 TNCC	\$275.00

Office supplies and Executive Director's salary approved at committee level.

Mark Hale made a motion to approve expenses with a second from Jeff Miller. Motion approved without opposition.

4. Executive Reports

a. MEO: Not present.

- b. **Chair:** Roger Ritchie spoke about the changes to TETAF. A new board was elected and will have their first official meeting at the February GETAC meetings in Austin.
- c. **DSHS:** Not present.
- d. **Executive Director:** Melissa Whitelaw informed the board that DSHS will perform an audit March 19th through the 23rd. She also gave a brief overview of fundraising training that was provided at the December RAC chairs retreat.

5. Subcommittee Discussion: See General Membership Minutes for Details.

6. New Business

- a. **Needs Assessment Evaluations:** Melissa had to postpone the needs assessment evaluations because not enough were turned in to form an accurate depiction of the RAC's needs
- b. **LPG Ideas:** Possible ideas included EZ IO needles and another LUCAS device.

7. Announcements:

CQI	April 5th, 2018 at 12:30PM
PIE	April 5th, 2018 at 12:30 PM
Executive Board	April 5th, 2018 at 1:00 PM
HCC	April 5th, 2018 at 2:30 PM
NORTEX	April 5th, 2018 at 4:00 PM
Trauma Co/Acute Care/Neonatal	April 5th, 2018 at 4:30 PM
General Membership	April 5th, 2018 at 5:15 PM <i>Earlier time</i>

All meetings are located in Wichita Room 4 (second floor) except Trauma Coordinators in the Wilbarger Room and the General Membership will be held at The Warehouse at 1401 Lamar in Wichita Falls, TX.

- 8. **Adjourn @ 2:33 PM.** Jacky Betts made a motion to adjourn with a second from Foster Simmons. Motion approved without opposition.