

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



GENERAL MEMBERSHIP MINUTES

October 5th, 2017

Start of meeting: 5:45pm

Presentation: None

1. Call to order:

Roger Ritchie called meeting to order at 5:45 pm and reminded all attendees to sign the NTRAC sign in sheet.

2. Review of August minutes

Mike Hall made a motion to accept the minutes with a second from Foster Simmons. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$255,684 and the checking account has a balance of \$10,102.63. Mike Hall made a motion to approve the financial report with a second from Kelley Hudson. Motion approved without opposition.

Expenses for consideration include:

Nocona General Hospital	TNCC	\$550.00
Electra Tri Med	2 EMS bags	\$500.00

Office supplies and Executive Director's salary approved at committee level.

Kelley Hudson made a motion to approve expenses with a second from Jacky Betts. Motion approved without opposition.

4. Executive Reports

a. **MEO:** Not present.

b. **Chair:** Roger explained to the membership that we are reducing reimbursements and number of class reimbursements. The new payout will be \$500.00 for equipment, \$500.00 for EMT and RN reimbursements and a reduction from 4 to 3 classes per type per entity.

- c. **DSHS:** Jerry Bradshaw retired from DSHS on August 31st. Sharon King from Littlefield will be our temporary rep.
- d. **Executive Director:** Melissa reported that the tobacco will be lowered to \$54,000. She also went over the compliance spreadsheet for dues, needs assessments and application forms.

5. Committee Reports

- a. **Trauma Coordinators:** Lauren O'Neal spoke about several hospitals with upcoming surveys and upcoming educational opportunities. See Trauma Coordinator minutes for more details.
- b. **PHEMS:** Kenny Hoffman spoke about the need for more paramedics in our region and reminded the membership to be completing the CPR forms on the website.
- c. **PIE:** Jacky Betts informed membership of the upcoming Arizona Trauma Conference live telecast on November 16th and 17th. It will offer 14 hours of CE for EMS and nurses. The podcast will be available for up to 30 days after original airing. For anyone who attended the August conference: you have until Oct 15th to claim your CE.
- d. **CQI:** Kenny Hoffman reminded members to fill out surveys on the website to build good CQI results.
- e. **Pediatrics:** Nothing to report.
- f. **Perinatal:** Not present.
- g. **Air Medical:** Roger Ritchie reminded RAC that Air Evac is available to lead CE. See NTRAC website for classes offered. Please do not call multiple agencies to the scene in order to "reward" whoever arrives fastest. This can create a dangerous situation and is a waste of resources.
- h. **Acute Care:** Not present.
- i. **EMTF:** Nothing to report.
- j. **HCC:** Jeff Miller will be the RAC representative for the new HCC committee. Shane Comer is the new coordinator. Attendance was way up and there is a good cross section of different disciplines from around the region. See HCC minutes for greater details.

6. New Business

7. Action Items

8. Announcements:

STATE MEETINGS will be Nov 18th-21st in Ft. Worth, TX

CQI	December 7th, 2017 at 12:30 PM
PIE	December 7th, 2017 at 12:30 PM
Executive Board	December 7th, 2017 at 1:00 PM
NORTEX	December 7th, 2017 at 4:00 PM
Trauma Co/Acute Care/Neonatal	December 7th, 2017 at 4:30 PM
General Membership	December 7th, 2017 at 5:30 PM

All meetings are located in the Hardeman Room except Trauma Coordinators in the Wilbarger Room.

9. Adjourn @ 6:06.

Mike Hall made a motion to adjourn with a second from Jeff Miller.
Motion approved without opposition.