

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



GENERAL MEMBERSHIP MINUTES

August 3rd, 2017

Start of meeting: 5:45pm

1. Call to order:

Kim Stringfellow called meeting to order at 5:45 pm and reminded all attendees to sign the NTRAC sign in sheet.

2. Review of June minutes

Mike Hall made a motion to accept the minutes with a second from Josh Miller. Motion approved without opposition.

3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$304,570.10 and the checking account has a balance of \$7,973.96. Len Nauman made a motion to approve the financial report with a second from Bruce Sutton. Motion approved without opposition.

Expenses for consideration include:

Nocona General Hospital	2 ENPC	\$550.00
Laura Pressler	Education Travel	\$253.35
Arrow International	EZIO program	\$3,322.06
Faith Comm. Hospital	ENPC, TNCC, etc.	\$2085.00
Crane West	Web Hosting	\$285.00

Office supplies and Executive Director's salary approved at committee level.

John Stanley made a motion to approve expenses with a second from Kelley Hudson. Motion approved without opposition.

4. Executive Reports

a. **MEO:** Not present.

b. **Chair:** Kim Stringfellow reported to membership that HCC will be joining the RAC as a subcommittee. She spoke about the EZ IO budget needing to be reduced and the RAC will only carry 25mm and 45mm needles moving forward. Needles must be exchanged a

year prior to expiration date to AMR or Trans Star. If a needle is left to expire the entity must buy back into the program for the price of a needle at \$110.00.

- c. **DSHS:** Not present.
- d. **Executive Director:** Melissa Whitelaw informed membership that the new dues and needs assessment forms have been mailed and are due back by September 1st of 2017. She also spoke about the reduction in budget. See new business for more details.

5. Committee Reports

- a. **Trauma Coordinators:** Lee Williamson informed the membership of an upcoming TNCC class in Vernon. Wilbarger just received a perfect score on their recent trauma survey. Lauren O'Neal has been nominated as the new chair of the trauma coordinator subcommittee.
- b. **PHEMS:** See PHEMS minutes on ntrac.org.
- c. **PIE:** The International Trauma Conference will be televised on August 17th and 18th in the Young room (4th floor) of the Bridwell Tower at United Regional. It will run from 9 am until 5 pm and will provide 14 hours of CE. Podcasts will be available at a later date. Please contact Laura Pressler for more information.
- d. **CQI:** Kenny Hoffman reported that the EZ IO data is stable. Please make sure to complete a tourniquet, King Vision and CPR form when applicable.
- e. **Pediatrics:** Lou Schafer handed out Broselow tapes.
- f. **Perinatal:** Faith Community Hospital and Seymour Hospital have submitted their requests to have a neonatal survey. United Regional will be completing their survey in the near future.
- g. **Air Medical:** Roger Ritchie reminded RAC that Air Evac is available to lead CE. See NTRAC website for classes offered.
- h. **Acute Care:** Melissa Whitelaw informed the membership that DSHS will no longer be funding the CVD contract. NTRAC will continue to provide CVD information with the state regardless of dollar attachments.

- i. **EMTF:** Ryan Matthews spoke about the EMTF presence at the upcoming HH100. Please come by the starting line to see the medical equipment the night before the race.
- j. **HPP:** Jacky Betts reported on the first HCC meeting as a RAC subcommittee. Jessica Dupree from NCTTRAC rolled out the 5 year plan for the current HCC contract. Shane Comer will be the new HCC representative starting August 14th. Still looking for office space. More information to follow. The 24 hour HCC hotline is (817)607-7020. TSA E will be adding TSA C to their current WebEOC. Please be aware that we will need to start participating in monthly communication drills. Shane will be working on developing an accurate contact list for the region.

6. New Business

- a. **July DSHS Contract/Program Funding Meeting:** Melissa Whitelaw and Roger Ritchie attended an emergency meeting in Austin to discuss future RAC funding. The current legislature defunded the CVD program which led to the termination of the upcoming 2 year CVD contract. The tobacco fund has diminished and RAC C is projected to receive approximately \$54,000 on the upcoming tobacco contract. The pass through and EMS RAC contracts remain unaffected.

7. Action Items

- a. **Vote on Budget** – Current contract amount is unavailable.
- b. **Vote on Bylaws** – Foster Simmons added HCC and Neonatal as subcommittees and added HCC as a paying member of the RAC. Rusty Sheppard made a motion to approve bylaws change with a second from Foster Simmons. Motion approved with no opposition.
- c. **Vote on Executive Board Officers** – Roger Ritchie as chairperson, Kim Stringfellow as Vice Chair, Jacky Betts as Treasurer and Rusty Sheppard as Secretary. Lou Schafer made a motion to approve officers with a second from Foster Simmons. Motion approved with no opposition.

d. Vote on Group Representatives –

Admin Rep. from lead hospital – Kim Stringfellow
Admin rep from level IV hospital – open
Ambulance paid – Kenny Hoffman
Ambulance volunteer – Foster Simmons
Non-ambulance paid – Rusty Sheppard
Non-ambulance volunteer – Mark Hale
Education rep from hospital – Laura Pressler
Education rep from PHEMS – open
Nurse provider lead hospital – Jacky Betts
Nurse provider from level IV hospital – Lauren O’Neal
Acute care from lead hospital – Cindy Hoff
Air Medical – Roger Ritchie
MEO – open
Layperson – open
Pediatric rep – Lou Schafer
Physician rep from lead hospital – Dr. Brett May
Perinatal – Sheila Marks
HCC – Jeff Miller

Jacky Betts made a motion to approve with a second from Lou Schafer. Motion approved with no opposition.

e. Vote on TETAF Representative – Vote is tabled pending TETAF restructuring.

8. Announcements:

CQI	October 5th, 2017 at 12:00 PM
PIE	October 5th, 2017 at 12:30 PM
Executive Board	October 5th, 2017 at 1:00 PM
NORTEX	October 5th, 2017 at 4:00 PM
Trauma Co/Acute Care/Neonatal	October 5th, 2017 at 4:30 PM
General Membership	October 5th, 2017 at 5:45 PM

All meetings are located at United Regional in the Hardeman Room except the Trauma Coordinators/Acute Care/Neonatal will be held in the Wilbarger Room.

9. Adjourn @ 6:11.

MW Stripling made a motion to adjourn with a second from Foster Simmons. Motion approved without opposition.