

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



## EXECUTIVE BOARD MEETING

August 3rd, 2017

1:00PM

United Regional, Community Room 1 & 2

### 1. Signed In

Kim Stringfellow, United Regional  
Melissa Whitelaw, NTRAC  
Roger Ritchie, Air Medical  
Lou Schafer, United Regional  
Foster Simmons, PK West  
Jacky Betts, United Regional  
Quentin Reeves  
Kenny Hoffman, AMR  
Ryan Matthews, Trans Star  
Rusty Sheppard, WFFD  
Jeff Miller, Faith Community EMS  
Jerry Bradshaw, DSHS

### 2. Review of June Minutes

Bruce Sutton made a motion to accept the minutes with a second from Foster Simmons. Motion approved without opposition.

### 3. Financial Report

Jacky Betts presented the financial report. The money market account had a balance of \$304,570.10 and the checking account had \$7,973.96. Foster Simmons made a motion to approve the financial report with a second from Roger Ritchie. Motion approved without opposition.

Expenses for consideration include the following:

Nocona General Hospital	2 ENPC	\$550.00
Laura Pressler	Education Travel	\$253.35
Arrow International	EZIO program	\$3,322.06
Faith Comm. Hospital	ENPC, TNCC, etc.	\$2085.00
Crane West	Web Hosting	\$285.00

Office supplies and Executive Director's salary approved at committee level.

Kenny Hoffman made a motion to approve expenses with a second from Rusty Sheppard. Motion approved without opposition.

#### 4. Executive Reports

- a. **MEO:** Not present.
- b. **Chair:** Nothing to report.
- c. **DSHS:** Jerry Bradshaw reported that his territory has expanded and that they are still short 2 people.
- d. **Executive Director:** Melissa Whitelaw went over upcoming dues and needs assessment forms.
- e. **Subcommittee Discussion:**
  - i. **HCC** - Jeff Miller will be the RAC representative for the new HCC subcommittee.
  - ii. **PIE** – The International Trauma Conference will be televised on August 17<sup>th</sup> and 18<sup>th</sup> in the Young room (4<sup>th</sup> floor) of the Bridwell Tower at United Regional. It will run from 9 am until 5 pm and will provide 14 hours of CE. Podcasts will be available at a later date. Please contact Laura Pressler for more information.
  - iii. **EMTF** – Ryan Matthews reported that HHSC is trying to cut medicare transport reimbursement by 33%. A bill has passed that allows for online paramedic classes. Ryan is involved in trying to make Wichita Falls a beta site. Shanna from Vernon College has volunteered the college skills lab for hands on training. They are hoping to enroll 16 students with the qualifications of advanced/intermediate skills and association with a provider.

#### 5. New Business

- a. **July DSHS Contract/Program Meeting:** Melissa Whitelaw and Roger Ritchie attended an emergency meeting in Austin to discuss future RAC funding. The current legislature defunded the CVD program which led to the termination of the upcoming 2 year CVD contract. The tobacco fund has diminished and RAC C is projected to receive approximately \$54,000 on the upcoming tobacco contract. The pass through and EMS RAC contracts remain unaffected.
- b. **Contract Final Spending:** A special meeting will be called in the next few weeks to exhaust current contract funds. There are already enough reimbursement requests to consider.
- c. **Bylaws Update** – Foster Simmons will add HCC and Neonatal to the subcommittee list. HCC will be added as a paid vote to the dues invoice.

## 6. Action Items

- a. **Vote on Budget** – Current contract amount is unavailable.
- b. **Vote on Bylaws** - Rusty Sheppard made a motion to approve bylaws change with a second from Foster Simmons. Motion approved with no opposition.
- c. **Vote on Executive Board Officers** – Roger Ritchie as chairperson, Kim Stringfellow as Vice Chair, Jacky Betts as Treasurer and Rusty Sheppard as Secretary. Lou Schafer made a motion to approve officers with a second from Foster Simmons. Motion approved with no opposition.

### d. **Vote on Group Representatives** –

Admin Rep. from lead hospital – Kim Stringfellow  
Admin rep from level IV hospital – open  
Ambulance paid – Kenny Hoffman  
Ambulance volunteer – Foster Simmons  
Non-ambulance paid – Rusty Sheppard  
Non-ambulance volunteer – Mark Hale  
Education rep from hospital – Laura Pressler  
Education rep from PHEMS – open  
Nurse provider lead hospital – Jacky Betts  
Nurse provider from level IV hospital – Lauren O’Neal  
Acute care from lead hospital – Cindy Hoff  
Air Medical – Roger Ritchie  
MEO – open  
Layperson – open  
Pediatric rep – Lou Schafer  
Physician rep from lead hospital – Dr. Brett May  
Perinatal – Sheila Marks  
HCC – Jeff Miller

Jacky Betts made a motion to approve with a second from Lou Schafer.  
Motion approved with no opposition.

- e. **Vote on TETAF Representative** – Vote is tabled pending TETAF restructuring.

**7. Announcements:**

CQI	October 5th, 2017 at 12:00 PM
PIE	October 5th, 2017 at 12:30 PM
Executive Board	October 5th, 2017 at 1:00 PM
NORTEX	October 5th, 2017 at 4:00 PM
Trauma Co/Acute Care/Neonatal	October 5th, 2017 at 4:30 PM
General Membership	October 5th, 2017 at 5:45 PM

All meetings are located in the Hardeman Room except Trauma Coordinators in the Wilbarger Room.

- 8. Adjourn @ 1:47 PM.** Lou Schafer made a motion to adjourn with a second from Roger Ritchie. Motion approved without opposition.