

# NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



## GENERAL MEMBERSHIP MINUTES

June 1st, 2017

Start of meeting: 5:45pm

**Presentation:** New EZ IO Recommendations by Debbie Self

### 1. Call to order:

Kim Stringfellow called meeting to order at 5:45 pm and reminded all attendees to sign the NTRAC sign in sheet.

### 2. Review of April minutes

Mike Hall made a motion to accept the minutes with a second from ill Sokora. Motion approved without opposition.

### 3. Financial Report

Melissa Whitelaw presented the financial report. Money market account has a balance of \$334,793.30 and the checking account has a balance of \$22,380.68. Mike Hall made a motion to approve the financial report with a second from Len Nauman. Motion approved without opposition.

Expenses for consideration include:

Electra Memorial Hospital	12 Lead EKG Simulator	\$873.30
Clay Co FRO	EMS Equipment	\$748.32
Arrow International	3 boxes 45mm needles	\$1672.62
Arrow International	6 boxes needles	\$3,300.00
Clay Co Mem Hosp. EMS	2 Ear Tech Headsets	\$670.00
Lake Arrowhead VFD	2 Ear Tech Headsets	\$670.00
Seymour Hospital	½ Newport Ventilator	\$750/\$3500
Seymour/Baylor Co EMS	½ Newport Ventilator	\$750/\$3500
Crane West	Web Hosting Fees	\$345.00
PK West VFD	Rhythm Generator	\$705.00
Melissa Whitelaw	RAC Chairs - Austin, TX	\$314.58
Melissa Whitelaw	TETAF meeting Lubbock	\$233.26
Jolly VFD	EMS Equipment	\$764.31
Welch & Sanders	Payroll tax prep fee	\$50.00
Petrolia VFD	Rescue Airlift Bags	for EOY

Office supplies and Executive Director's salary approved at committee level.

Foster Simmons made a motion to approve expenses with a second from Kenny Hoffman. Motion approved without opposition.

#### 4. Executive Reports

- a. **MEO:** Not present.
- b. **Chair:** Kim Stringfellow had nothing to report.
- c. **DSHS:** Not present.
- d. **Executive Director:** Melissa Whitelaw informed membership that the new dues and needs assessment forms will be mailed the end of June and are due back by September 1st. She has put the new budget on the website for approval. Budget will be voted on at August meeting. The new CISM list will be protected on the website due to participants personal information. You will need to log into the website to view the contact list.

#### 5. Committee Reports

- a. **Trauma Coordinators:** Joy Henry went over new maternal rules and infant transport protocols. Jacob Johnson from EMTF discussed putting together a local nurse strike team. 4 hospitals are in the process of applying for surveys.
- b. **PHEMS:** Went over passage of handgun carry law for VFD and FRO. Ryan Matthews reported that EMS instructors with expired licenses can pay a fee and get reinstated. Ryan also reported that there is a task force reviewing current CE requirements.
- c. **PIE:** Laura Pressler spoke about the recent CISM course. There were 29 attendees from many different communities. CPS and Helen Farabee sent representatives to the meeting. Fire fighters are also eligible to do CISM. If you are interested in hosting a stop the bleed course please see Laura. She will also be working on a drowning prevention program.
- d. **CQI:** Kenny Hoffman reported that Dr. May is working on DOS protocols for the RAC.
- e. **Pediatrics:** Laura Pressler says Broselow tapes are expected to be available the end of June. Infant car beds for transport are available.

- f. **Perinatal:** In the process of finding a new representative. Joy said that infant car beds were given to hospitals that had not yet received one.
- g. **Air Medical:** Roger Ritchie reminded RAC that Air Evac is available to lead CE. See NTRAC website for classes offered.
- h. **Acute Care:** Committee put together a better contact list for future CVD deliverables.
- i. **EMTF:** EMTF visited with the trauma coordinators to put together a nurse strike team for this area.
- j. **HPP:** Not present. Terry Stagg discussed closing out the HPP contract in preparation for RAC E being awarded the contract for upcoming years.

**6. New Business**

- a. **Budget Proposal on Website:** See website under quick docs or under documents/financial report for budget chart.
- b. **EZ IO Program:** Melissa Whitelaw reported that the CQI committee approved several measures to extend the life and budget of the EZ IO program. Agencies will be responsible to make a needle exchange with AMR or Trans Star with at least 6 months still available on the needle. If an agency allows a needle to expire they will be responsible to pay a \$110.00 per needle re-entrance fee to NTRAC. This fee covers the cost of the expired needle. A discussion took place on using the needle as medical versus trauma but no decision was made on curbing needle use for medical/protocol reasons.

**7. Action Items**

**8. Announcements:**

CQI	August 3rd, 2017 at 12:00 PM
PIE	August 3rd, 2017 at 12:30 PM
Executive Board	August 3rd, 2017 at 1:00 PM
NORTEX	August 3rd, 2017 at 4:00 PM
Trauma Co/Acute Care/Neonatal	August 3rd, 2017 at 4:30 PM
General Membership	August 3rd, 2017 at 5:45 PM

Meetings will be held at United Regional or Vernon College. Please see NTRAC calendar for more details.

**9. Adjourn @ 6:51.**

Mike Hall made a motion to adjourn with a second from Kelley Hudson. Motion approved without opposition.