

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



GENERAL MEMBERSHIP MINUTES

April 6th, 2017

Start of meeting: 5:45pm

Presentation: None

1. Call to order:

Kim Stringfellow called meeting to order at 5:45 pm and reminded all attendees to sign the NTRAC sign in sheet.

2. Review of February minutes

Foster Simmons made a motion to accept the minutes with a second from Bruce Sutton. Motion approved without opposition.

3. Financial Report

Jacky Betts presented the financial report. The money market account had a balance of \$243,402.51 and the checking account had \$4,619.89. Expenses approved include the following:

Nocona General Hospital	1 ENPC	\$275.00
Hardeman County EMS	Autovent 3000	\$750 of \$3,300
Snap Surveys	Survey renewal	\$1750.00
Arrow International	EZIO program	\$3,500
Wilbarger General Hosp	4 ENPC of 8	\$1,100 of \$2,200
Bound Tree	Kingvision blades	\$1,489.80
Bill Sokora	TETAF travel	\$350.37

Office supplies and Executive Director's salary approved at committee level.

Len Nauman made a motion to accept financial report with a second from Mike Hall. Motion approved without opposition.

4. Executive Reports

a. **MEO:** Not present.

b. **Chair:** Kim Stringfellow had nothing to report.

c. **DSHS:** Not present.

d. **Executive Director:** Melissa Whitelaw went over compliance of the RAC members. She also gave a brief summary on the

movement of HB1148 and SB1. Neither bill has made it to the floor. She will give another update at the next meeting.

5. Committee Reports

- a. **Trauma Coordinators:** Group went over recent trauma surveys for Hardeman County Memorial and Seymour Hospital. They also talked about emergency preparedness.
- b. **PHEMS:** The group went over getting invoices for the pass through monies to Melissa by June of 2017. Chris Kelley from TEEEX came to talk about grant opportunity for next year. The funds for this year have been exhausted. New rules state that all EMS services must be 12 lead capable by the end of 2018.
- c. **PIE:** Laura gave report on the trauma conference. Attendance was low so she asked membership what we could do to increase attendance. Discussed possible moving it to a different time in the year and possible making a half day for hospital and a half day for EMS. Ryan Matthews won the individual award and Faith Community EMS received the group award. Awards were donated by ENA. Air Evac provided drinks for the attendees. Laura also spoke about the upcoming CISM course. It will be a 3 day course and has 35 seats available. April 10th and 11th there will be an ATLS and asset class. See Laura for scheduling Stop the Bleed classes. She will also be offering a STABLE class in Vernon and Seymour.
- d. **CQI:** New survey was developed for DOS. Melissa will put the survey together and publish to website upon approval at DOS meeting between hospital and EMS. We will watch the EZ IO surveys to see how the new recommendation of needle injection site affects which needles are most utilized.
- e. **Pediatrics:** Broselow tapes are expected to be available the end of May or the beginning of June.
- f. **Perinatal:** Laura Pressler reported that United Regional is preparing for their neonatal survey.
- g. **Air Medical:** Roger Ritchie stated that available classes are posted on the NTRAC website at ntrac.org. Upcoming classes include an AMLS class May 3rd-4th from 9am until 5pm and a PHTLS class May 15th-16th from 9am until 5pm for \$30.00 each. Contact Roger Ritchie for more details.

- h. **Acute Care:** 4 stroke patients have been transferred to HCA. AHA has recommended using stroke severity tools found in the Cincinnati Stroke Assessment guide.
- i. **EMTF:** EMTF will participate in the HH100 again this summer. They will be bringing in observers again this year. EMTF reps will be coming to the June RAC meeting to discuss a nurse strike team in TSA-C. They will attend the trauma coordinator meeting and the general membership meeting.
- j. **HPP:** Not present. Terry Stagg discussed closing out the HPP contract in preparation for RAC E being awarded the contract for upcoming years.

6. New Business

- a. **Needs Assessment Data:** Melissa Whitelaw looked over all completed forms and found a trend heavy on education.
- b. **DSHS Contract Merge:** Melissa Whitelaw went over new contract. This contract bundles 3 DSHS contracts (pass through, tobacco and RAC) and excludes the CVD contract. CVD contract should be available in May.

7. Action Items

8. Announcements:

CQI	June 1st, 2017 at 12:00 PM
PIE	June 1st, 2017 at 12:30 PM
Executive Board	June 1st, 2017 at 1:00 PM
NORTEX	June 1st, 2017 at 4:00 PM
Trauma Co/Acute Care/Neonatal	June 1st, 2017 at 4:30 PM
General Membership	June 1st, 2017 at 5:45 PM

All meetings are located in the Hardeman Room except Trauma Coordinators in the Wilbarger Room.

9. Adjourn @ 6:20.

MW Stripling made a motion to adjourn with a second from Mike Hall. Motion approved without opposition.