

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING

April 6th, 2017

1:00PM

United Regional, Hardeman Room

1. Signed In

Kim Stringfellow, United Regional
Melissa Whitelaw, NTRAC
Roger Ritchie, Air Medical
Laura Pressler, United Regional
Foster Simmons, PK West
Jacky Betts, United Regional
Bruce Sutton, Olney EMS
Kenny Hoffman, AMR
Ryan Matthews, Trans Star
Greg Tumey, WFFD

2. Review of February Minutes

Bruce Sutton made a motion to accept the minutes with a second from Foster Simmons. Motion approved without opposition.

3. Financial Report

Jacky Betts presented the financial report. The money market account had a balance of \$243,402.51 and the checking account had \$4,619.89.

Expenses approved include the following:

Nocona General Hospital	1 ENPC	\$275.00
Hardeman County EMS	Autovent 3000	\$750.00 of \$3,300.00
Snap Surveys	Survey renewal	\$1750.00
Arrow International	EZIO program	\$3,500
Wilbarger General Hosp	4 ENPC of 8	\$1,100.00 of \$2,200.00
Bound Tree	Kingvision blades	\$1,489.80
Bill Sokora	TETAF travel	\$350.37

Office supplies and Executive Director's salary approved at committee level.

Laura Pressler made a motion to accept financial report with a second from Roger Ritchie. Motion approved without opposition.

4. Executive Reports

- a. **MEO:** Not present.
- b. **Chair:** Nothing to report.
- c. **DSHS:** New rules are coming.
- d. **Executive Director:** Melissa Whitelaw reported on the progress of HB 1148 and SB1. Neither bill has made it to the floor to be heard. Will have an update at the next RAC meeting.

5. Committee Reports:

- a. **Trauma Coordinators:** Group went over recent trauma surveys for Hardeman County Memorial and Seymour Hospital. They also talked about emergency preparedness.
- b. **PHEMS:** Nothing to report.
- c. **PIE:** Laura Pressler Talked about the low attendance at the trauma conference. Discussed possibly picking a different time of year to up participation. Ryan Matthews won the individual award and Faith Community EMS received the group award. Awards were donated by ENA. Air Evac provided drinks for the attendees. Laura also spoke about the upcoming CISM course. It will be a 3 day course and has 35 seats available. April 10th and 11th there will be an ATLS and asset class.
- d. **CQI:** New survey was developed for DOS. Melissa will put the survey together and publish to website upon approval at DOS meeting between hospital and EMS. We will watch the EZ IO surveys to see how the new recommendation of needle injection site affects which needles are most utilized.
- e. **Pediatrics:** Broselow tapes are still on back order. Expected to be available in late May or early June.
- f. **Perinatal:** United Regional is preparing for the neonatal survey.
- g. **Air Medical:** Roger Ritchie is providing an AMLS class May 3rd-4th from 9am until 5pm. The class is \$30.00. They will also provide a PHTS class at the WFFD on May 15th-16th from 9am until 5pm. Also \$30.00. Please contact Roger Ritchie for more information on either class.

- h. **Acute Care:** 4 stroke patients have been transferred to HCA. AHA has recommended using stroke severity tools found in the Cincinnati Stroke Assessment guide.
- i. **EMTF:** Ryan Matthews says EMTF will participate in the HH100 again this summer. They will be bringing in observers again this year. EMTF reps will be coming to the June RAC meeting to discuss a nurse strike team in TSA-C. They will attend the trauma coordinator meeting and the general membership meeting.
- j. **HPP:** Did not meet last month. See general membership for summary of 2pm meeting.

6. New Business

- a. **Needs Assessment Data:** Melissa Whitelaw looked over all completed forms and found a trend heavy on education.
- b. **DSHS contract merge:** Melissa Whitelaw went over new contract. This contract bundles 3 DSHS contracts (pass through, tobacco and RAC) and excludes the CVD contract. CVD contract should be available in May.

7. Announcements:

CQI	June 1st, 2017 at 12:00 PM
PIE	June 1st, 2017 at 12:30 PM
Executive Board	June 1st, 2017 at 1:00 PM
NORTEX	June 1st, 2017 at 4:00 PM
Trauma Co/Acute Care/Neonatal	June 1st, 2017 at 4:30 PM
General Membership	June 1st, 2017 at 5:45 PM

All meetings are located in the Hardeman Room except Trauma Coordinators in the Wilbarger Room.

- 8. **Adjourn @ 2:30PM.** Kenny Hoffman made a motion to adjourn with a second from Bruce Sutton. Motion approved without opposition.