

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



EXECUTIVE BOARD MEETING

February 2nd, 2017

1:00PM

United Regional, Hardeman Room

1. Signed In

Kim Stringfellow, United Regional
Melissa Whitelaw, NTRAC
Roger Ritchie, Air Medical
Laura Pressler, United Regional
Foster Simmons, PK West
Jacky Betts, United Regional
Bruce Sutton, Olney EMS
Kenny Hoffman, AMR
Lou Schafer, United Regional

2. Review of December Minutes

Kenny Hoffman made a motion to accept the minutes with a second from Roger Ritchie. Motion approved without opposition.

3. Financial Report

Jacky Betts presented the financial report. The money market account had a balance of \$238,243.34 and the checking account had \$8,195.36.

Expenses approved include the following:

Faith Community EMS	3 jump bags	\$750.00 of 823.97
Nocona General Hospital	2 TNCC	\$550.00
Crowell VFD	2-way radio	\$750.00 of \$1053.00
Laura Pressler	Inj. Prev. Travel	\$72.68

Office supplies and Executive Director's salary approved at committee level.

Foster Simmons made a motion to accept financial report with a second from Kenny Hoffman. Motion approved without opposition.

4. Executive Reports

a. MEO: Not present.

- b. **Chair:** Nothing to report.
- c. **DSHS:** Not present.
- d. **Executive Director:** Melissa Whitelaw discussed that DSHS is trying to move towards administrative hubs for all contracts. We will have more information when the Texas House and Senate meet. She also discussed that DSHS would like to merge all of the state contracts into one starting this next contract cycle.

5. Committee Reports:

- a. **Trauma Coordinators:** Laura Pressler reported that the group discussed infant transport after birth in non-neonatal facility.
- b. **PHEMS:** Nothing to report.
- c. **PIE:** Laura Pressler spoke about the upcoming trauma conference. She also discussed a possible 3 day CISM class for \$2100 plus travel expenses. We need to reach out to MHMR for representatives to attend the class. There will be an ATLS w/assets April 10-12. The cadaver will be available on April 12th.
- d. **CQI:** We will be adding the 15mm EZ IO needle back to the RAC exchange program. All supplies will be moved to Air Evac from Trans Star due to the convenience of Air Evac's location next to United Regional.
- e. **Pediatrics:** Lou Schafer reported that the Broselow tapes are still not published.
- f. **Perinatal:** Not present. Kim Stringfellow says that there is good participation throughout our region.
- g. **Air Medical:** Roger Ritchie asked that members early activate. Anyone can early activate in rural regions. This includes law enforcement, VFD and first responders.
- h. **Acute Care:** Lacy Armendarez asked membership on behalf of the ED if it is unreasonable to designate 2 trucks for ground transport to thrombectomy center. The response is that it would be fiscally irresponsible to put 2 crews on stand by for such low volume.
- i. **EMTF:** Not present.
- j. **HPP:** Not present.

6. Old Business

7. New Business

- a. **Regional Hubs:** See executive director report.
- b. **DSHS contract merge:** See executive director report.

8. Action items

- a. **Bylaws vote:** Perinatal will be added as a committee. Foster Simmons made a motion to accept with a second from Kenny Hoffman. Motion approved with no opposition.

9. Announcements:

CQI	April 6 th , 2017 at 12:00 PM
PIE	April 6 th , 2017 at 12:30 PM
Executive Board	April 6 th , 2017 at 1:00 PM
NORTEX	April 6 th , 2017 at 4:00 PM
Trauma Co/Acute Care/Neonatal	April 6 th , 2017 at 4:30 PM
General Membership	April 6 th , 2017 at 5:45 PM

All meetings are located in the Hardeman Room except Trauma Coordinators in the Wilbarger Room.

- 10. Adjourn @ 2:46 PM.** Bruce Sutton made a motion to adjourn with a second from Laura Pressler. Motion approved without opposition.