

NORTH TEXAS REGIONAL ADVISORY COUNCIL (NTRAC-C)



GENERAL MEMBERSHIP MINUTES

December 1st, 2016

Start of meeting: 5:45pm

Presentation: None

1. Call to order:

Kim Stringfellow called meeting to order at 5:45 pm and reminded all attendees to sign the NTRAC sign in sheet.

2. Review of October minutes

Foster Simmons made a motion to accept the minutes with a second from Mike Hall. Motion approved without opposition.

3. Financial Report

Jacky Betts presented the financial report. The money market account had a balance of \$228,074.51 and the checking account had \$8,015.99.

Expenses approved include the following:

Welch and Sanders	Taxes	\$1,000.00
Alysha Willingham (AMR)	EMT-Paramedic	\$750.00
Graham RMC	Traction Splint	\$272.99
Nocona General	ENPC X 2	\$550.00
Michael Atwell	EMT – Paramedic	\$750.00
Petrolia VFD	EMS Equipment	\$759.74
Olney/Young Co EMS	XPS Retrofit Kit	\$750.00 of \$2,458.64
Burkburnett VFD	EZIO Drill	\$295.00
Seymour Hospital	Ventilator	\$750.00
Seymour EMS	Ventilator	\$750.00

Office supplies and Executive Director's salary approved at committee level.

Mike Hall made a motion to accept financial report with a second from Terry Pennington. Motion approved without opposition.

4. Executive Reports

a. **MEO:** Not present.

b. **Chair:** Kim Stringfellow discussed a recent meeting with the hospital administrators. If your administrator is unable to attend the RAC meetings please share the minutes with them.

- c. **DSHS:** Not present.
- d. **Executive Director:** Melissa Whitelaw went over compliance of the RAC members. She read aloud what each specific entity needed to be in compliance. Kim Stringfellow passed around the current contact list on the website. Please make corrections on the list so Melissa can update the new website.

5. Committee Reports

- a. **Trauma Coordinators:** Laura Pressler spoke about hosting a Stop the Bleed class, Graham has a class scheduled for Dec 2nd. There will be a CarFit event at the health fair. Now is the time to start scheduling spring classes on distracted driving. Drowning education will begin in January.
- b. **PHEMS:** David Atkinson from LUCAS offered a demonstration and skills class to the group. Ryan went over the EMS priority cards. Foster reported that ALS will have to be able to monitor end title CO2 detectors by 2017 and have 12 lead capabilities by 2018.
- c. **PIE:** Laura Pressler talked about upcoming injury prevention opportunities. She relayed that United Regional is offering active shooter drills. There is a medicare rule that requires a multiagency drill. Graham has recently completed an active shooter drill and highly recommends it.
- d. **CQI:** Changes will be made to the EZ IO survey on whether the drill was the first attempt or if it was used in answer to another procedures failure. See Melissa if you would like to utilize the SNAP tool and create a survey for your hospital or service.
- e. **Pediatrics:** Kim Stringfellow stated that the new broselow tapes will be available soon. The RAC is also working on protocols for transporting infants born in emergency situations in non-neonatal hospitals to neonatal facilities.
- f. **Perinatal:** Discussed recent car seat issues involving transporting infants from ERs to neonatal facilities.
- g. **Air Medical:** Roger Ritchie is asking for more information on activations. He needs name, call back number, type of scene, specialty equipment required, has any other air medical service been called, did they turn it down and why. They will also not land

in any type of active shooter situation or ongoing explosions. They also need the name of the city, county and state.

h. Acute Care: Not present.

i. EMTF: Not present.

j. HPP: Not present.

6. New Business

a. HPP Contracts: The state is reducing HPP contracts from 22 to 8. NCTTRAC will be bidding on RAC C and RAC D's HPP contracts. We need to develop a message from RAC C and D with expectations of the upcoming relationship. Melissa has already reached out to Rick Antonisse the executive director of RAC E and Hank Huffman the current HPP administrator for RAC E.

7. Action Items:

a. Approval of bylaws change: Add perinatal committee. Mike Hall made a motion to accept changes with a second from Kelley Hudson. Motion approved without opposition.

b. Approval of SOP changes: Add SNAP program. Fix issue with backboard section of SOP. Partial loss of data during website transfer. Melissa will double check hard copy of SOP with version available on website and make any corrections necessary.

8. Announcements:

CQI	February 2nd, 2017 at 12:00 PM
PIE	February 2nd, 2017 at 12:30 PM
Executive Board	February 2nd, 2017 at 1:00 PM
NORTEX	February 2nd, 2017 at 4:00 PM
Trauma Co/Acute Care/Neonatal	February 2nd, 2017 at 4:30 PM
General Membership	February 2nd, 2017 at 5:45 PM

All meetings are located in the Hardeman Room except Trauma Coordinators in the Wilbarger Room.

9. Adjourn @ 6:24.

Foster Simmons made a motion to adjourn with a second from Len Nauman. Motion approved without opposition.

